

# Swanland Parish Council

**The Meeting of Swanland Parish Council was held in Swanland Village Hall on Monday October 5th 2009**

| Minute No. | Item | MINUTES  | Action by     |
|------------|------|--|---------------|
| 122        | 1.   | <b>Present:</b> Chairman G Chapman, Vice Chairman M Burman, Ward Councillor Gilmour, Councillors Stead, May, Dumsday, Richardson, PCSO Cammack. Harriet Linfoot from Yorkshire Wildlife Trust.   |               |
| 123        | 2.   | <b>Apologies:</b> Councillor Fairburn, Councillor Sanderson  |               |
| 124        | 3.   | <b>It was resolved to agree and accept minutes from meeting held on Monday 7<sup>th</sup> September 2009.</b><br>Proposed Vice Chairman Burman. Seconded: Councillor May.  |               |
| 125        | 4.   | <b>Declaration of personal or prejudicial interests:</b> Chairman Chapman – Allotments (PS). Councillor Stead – School and SVA (PS). Councillor Dumsday – SVA (PS) VH. Ward Councillor Gilmour – School(PS)  |               |
| 126        | 5.   | <b>Police Report:</b> Crime statistics very low, only two for the last period.<br>PCSO Cammack was made aware of several complaints and will be keeping vigil. <ul style="list-style-type: none"> <li>• A complaint was received with regard to permanent parking next to the Post Office.</li> <li>• Continued problems of parking outside the school were again causing concern and the meeting was informed that it is an offence to park on zigzags. It was suggested that the school could become involved by passing this information to the parents.</li> <li>• Those parking on H bars could receive a ticket if it was considered that they are causing an obstruction. It was felt that more signs would not be an option.</li> <li>• It was reported to PCSO Cammack that Blue Badge holders are not parking correctly at the end of Kemp Road.</li> <li>• The front of Christ Church has been refurbished but children are causing damage to the wall with BMX bikes.</li> <li>• Bad parking on Mere Way causing a hazard.</li> </ul>  |               |
| 127        | 6.   | <b>Open Forum:</b> 5 members of the public attended.<br>Harriett Linfoot from Yorkshire Wildlife Trust stated that they are trying to encourage children to get outside by developing and enhancing play areas. The primary drive coming from the children themselves. The Parish Council had no objections to suggestions. The Playing Field Association contacts were passed to Ms Linfoot who would also be in touch with the schools. Councillor Dumsday stated that she would inform the Swanland Wildlife Group and put distribution leaflets in the library.<br>Representatives of Oliver's Coffee Shop informed the meeting that they propose opening several evenings during the week. Good response to their customer survey was received. The opening hours would enable local people to have an eating place within walking distance. The Chairman asked if they had contacted neighbours and suggested that planning permission could be required. It was generally agreed that the idea could be popular. The Parish Council cannot give a decision but would consider an application.<br>Ward Councillor Gilmour informed the meeting that the North Ferriby Doctor's practice would stay within the village and that a surgery could be built at the back of the North Ferriby Village Hall.<br>Swanland School – felling of trees (see Item 17) |               |
| 128        | 7.   | <b>Matters Arising:</b> To receive information on the following ongoing issues and decide further action where necessary.  |               |
|            | 7.1  | Village Signs: It will be at least a month before the signs are returned.  |               |
|            | 7.2  | Swanland Village Association: There was nothing to report at this point in time.   |               |
|            | 7.3  | Area of common Character: No further information received to date.   |               |
|            | 7.4  | Community Emergency Plans: Plans were now completed and Swanland Parish layout and input were praised by Alan Bravey of East Riding Council.   | YD/JR/<br>RJJ |
| 129        | 8.   | <b>Footpaths:</b>  |               |
|            | 8.1  | Dale Road Footpath: Vice Chairman Burman has been in touch with East Riding Council and informed the meeting that agreement to the proposal looked hopeful.  | MB            |
|            | 8.2  | Swanland School Footpath: Nothing further received to date. Still waiting for legal notices to be served. Clerk to write requesting further information.   | RJJ           |
|            | 8.3  | Footpath by Christchurch is in need of repair and negotiations are taking place. East Riding has offered to contribute half of the costs. It was resolved that this was agreeable. Proposed:   | MB<br>HG      |

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|     |      |  | Chairman Chapman Seconded: Councillor Stead. Vice Chairman Burman to contact Highways to discuss.<br>Ward Councillor Gilmour would investigate processes for adoption of road and report back. |                              |                                   |
| 130 | 9.   | <b>Newsletter and communication:</b>   |  |                              |                                   |
|     | 9.1  | Newsletter: It was resolved that the Parish Council Newsletter to include warning about parking on zigzags. Clerk's contact number and website details to be included. Ward Councillor Gilmour will deal with inclusions.  |  | HG                           |                                   |
| 131 | 10.  | <b>Ward Councillors report.</b> Press news states that there are insufficient funds to build incinerator at Salt End and other sites are being looked at. Concerns raised regarding smells caused by landfill sites, traffic etc. Position to be monitored.  |  | HG                           |                                   |
| 132 | 11.  | <b>Pond:</b>   |  |                              |                                   |
|     | 11.1 | Swanland Wildlife Group report circulated. As the driving force for recent restoration of the pond, it was suggested that Ms Ledgard's work should be continued if she leaves the village. The Chairman stated that the bulk of the restoration work has been completed. Councillor Dumsday suggested that there should be a group to attend to pond maintenance. The meeting was also informed that another duck had been abandoned at the pond.  |  |                              |                                   |
|     | 11.2 | Nomination for the Pond Partnership (Steering Group). It was resolved that Councillor Dumsday would represent the Parish Council.  |  |                              |                                   |
| 133 | 12.  | <b>Playing Fields:</b> Councillor Richardson informed the meeting that the Playing Fields Association has had its first meeting with the new chairman David Groves. The Association is looking at strategy, costs, and Health and Safety. People have backed into protective barriers and a risk assessment is to be carried out. MUGA is not being used to its full capacity due to being locked to prevent vandalism. This is to be investigated. Councillor May enquired about the expansion of football pitches and was informed that this was being looked at to see what impact it could have on the Playing Fields.   |  | JR                           |                                   |
| 134 | 13.  | <b>Village Hall:</b> The Village Hall has been presented with Hallmark 1 Certificate by Sir Ian Macdonald at a recent ceremony. Many congratulations to all involved.  |  |                              |                                   |
| 135 | 14:  | <b>Allotments:</b> It was suggested that the Swanland Show should have a section for allotment holders to enter into competition. It was resolved that the plots will not be split.  |  | MM                           |                                   |
| 136 | 15.  | <b>Highways and lighting:</b><br><b>Highways:</b> Double yellow road markings have been laid at North Drive and St Barnabas Church. Road closure signs are up for remainder of gas pipe works by pond and pump house.<br>Cars are parking over the path at Mere Flats and preventing pedestrians from using the footpath.<br><b>Lighting:</b> Dates requested for switch on of Christmas Lights. It was resolved that the lights would be on from 10 <sup>th</sup> December until Sunday 6 <sup>th</sup> January 2010. It was resolved that the Clerk would write to participants and Village Hall Trustees with regard to Christmas event.  |  | RJ                           |                                   |
| 137 | 16.  | <b>Seats:</b> See Item 19.1  |  | RJ                           |                                   |
| 138 | 17.  | <b>Tree Applications:</b> The head master of Swanland Primary School attended the meeting to discuss the felling of the trees on the school boundary. There had been no notification from East Riding to either the Parish Council or the school that the works were going to be carried out. The head master informed the meeting that replacement planting was being carried out by the children who would plant more at a later date. The trees on the Tranby Lane Amenity land, leased by Swanland Parish Council, were also pruned despite the fact that this work had been carried out previously by the Parish Council. The trees are the responsibility of the Parish Council but this was over-ridden by East Riding Council. The head master informed the meeting that the gate and fence adjacent the school had recently suffered impact damage. The matter is in hand and being dealt with through insurance. |  | MM/Y<br>D                    |                                   |
|     |      | <b>17.1 Tree applications received prior to meeting and after circulation of agenda as below:-</b>   |  |                              |                                   |
|     |      | Planning No.   | Address  | Details                      | Recommendations by Parish Council |
|     |      | STA 6646   | 15 St Mary's Walk  | Prune trees                  | Objections (as discussed)         |
|     |      | STA 6671   | 5 On Hill  | Fell diseased beech          | Circulating (as discussed)        |
|     |      | <b>17.2 Tree application decisions received:</b>   |  |                              |                                   |
|     |      | Planning No.   | Address  | Details                      | Decision by East Riding           |
|     |      | 6533   | Whatcroft, 8 On Hill   | Crown lift 2 horse chestnuts | Application granted               |
|     |      | <b>It was resolved to approve and agree tree applications and decisions:</b> Proposed: Councillor Dumsday.<br>Seconded: Councillor Stead.  |  |                              |                                   |
| 139 | 18.  | <b>Planning Applications:</b>  |  | P.A.G.                       |                                   |

|     |             |  |                           |  |                                   |
|-----|-------------|--|---------------------------|--|-----------------------------------|
|     |             | <b>18.1 Planning Applications received:</b>  |                           |  |                                   |
|     |             | Planning No.   | Address                   | Details  | Recommendations by Parish Council |
|     |             | 09/03323   | 2 Greenstiles Lane        | Amended application for garden wall with piers and railings  | Refusal                           |
|     |             | 09/03085   | Plot F Copper Beech Close | Erection of detached dwelling and integral double garage   | Approval                          |
|     |             | <b>18.2 Planning Application decisions received:</b>   |                           |  |                                   |
|     |             | Planning No.   | Address                   | Details  | Decision by ERYC                  |
|     |             | 09/01469   | 11a Queensbury Way        | Retention of porch to front & two storey and single storey extension to rear                             | Permission granted 3/9/09         |
|     |             | 09/02754   | 99 Main Street            | Erection of conservatory & 2.3 M wall to rear  | Permission granted                |
|     |             | 09/02535   | 27 Northfield             | Erection of single storey extension to front and conversion of garage to additional living accommodation | Permission refused                |
|     |             | <b>18.3 Planning Application Appeals:</b>  |                           |  |                                   |
|     |             | Planning No.   | Address                   | Details  | Decision                          |
|     |             | None to date   |                           |  |                                   |
|     |             | <b>18.4 It was resolved to approve and agree Planning Application decisions.</b>   |                           |  |                                   |
|     |             | Proposed: Councillor May Seconded: Vice Chairman Burman  |                           |  |                                   |
| 140 | <b>19.</b>  | <b>Clerks Report:</b>  |                           |  | RJJ                               |
|     | <b>19.1</b> | Awards for All – Clerk has written letter requesting inclusion of pond seat from savings made. A4A has received information but not confirmed that we can go ahead with the new seat. Quotations received from Ogilvie (usual supplier of existing village seats) It was resolved that if Awards for All agreed works are to go ahead.     |                           |  |                                   |
| 141 | <b>20.</b>  | <b>Training:</b> Clerk to attend SLCC Paper Chase event in York 23 <sup>rd</sup> November, a full day event at a cost of £95.00. Clerk to attend Clerks Training Seminars Finance, Meeting Procedure and Organisational Budgeting. Planning DVD Launch programmed for October has now been postponed.                                      |                           |  |                                   |
| 142 | <b>21.</b>  | <b>Consultations and Correspondence</b>  |                           |  |                                   |
|     | <b>21.1</b> | East Riding Parish News (Noted)  |                           |  |                                   |
|     | <b>21.2</b> | CPD courses information. (Noted)   |                           |  |                                   |
|     | <b>21.2</b> | Community Engagement Priorities (Noted)  |                           |  |                                   |
|     | <b>21.3</b> | Rural Services Network conference Melton Mowbray (Noted) Councillor Dumsday asked everyone to look at the item regarding green energy.   |                           |  |                                   |
|     | <b>21.4</b> | Invite to NHS AGM (Noted) Chairman to attend.  |                           |  |                                   |
|     | <b>21.5</b> | LAT letter requesting more involvement (Noted)   |                           |  |                                   |
|     | <b>21.6</b> | ERNCLLA AGM 17 October 2009 – Booking Form (Noted)   |                           |  |                                   |
| 143 | <b>22.</b>  | <b>Accounts:</b><br>NJC has confirmed that Local Government Employers and trade unions have agreed the terms of the 2009 pay settlement.<br>It was resolved that ear marked reserves would be set up to cover items for which savings needed to be made thus highlighting the amounts saved and giving a clear view of financial position. |                           |  |                                   |
|     | <b>21.1</b> | <b>Receipts:</b> VAT refund of £881.52<br>Interest Barclays £1.72<br>Interest Alliance & Leicester £8.75   |                           |  |                                   |
|     | <b>21.2</b> | <b>Payments:</b> It was previously resolved via email (28 July 2009) that payment of due invoices may be made during periods when there are no meetings (January and August). Payments due list to be circulated and agreed by email and retrospectively agreed at the following meetings in February and September.                       |                           |  |                                   |

|     | <b>Payable to:</b>   | <b>Item</b>   | <b>VAT</b> | <b>Amount</b> | <b>Total</b> | RJJ |
|-----|--|---|------------|---------------|--------------|-----|
|     | R Jordan-Jackson   | Salary £798.62 Plus settlement backdated to April 47.34 less 20% tax £169.00<br>Expenses Stamps £5.32 |            | 682.28        | 682.28       |     |
|     | HM Revenue & Customs   | Tax 169.00<br>NI 47.35  |            | 216.25        | 216.35       |     |
|     | East Riding of Yorkshire Council   | Rent for land at Tranby Lane/Kemp Road  |            | 170.00        | 170.00       |     |
|     | SLCC   | Clerk's attendance at Paper Chase Guide 23 <sup>rd</sup> November                                     |            | 95.00         | 95.00        |     |
|     | Supplies   | Copy Paper, glue pen  | 1.93       | 12.84         | 14.77        |     |
|     | Yorkshire Water  | Allotments  |            | 73.54         | 73.54        |     |
|     | Swanland Village Association   | Annual Grant for Bulbs  |            | 400.00        | 400.00       |     |
|     | Swanland Village Association   | Final Half Year Grant   |            | 310.00        | 310.00       |     |
|     | Swanland Playing Fields Association  | Final Half Year Grant   |            | 5000.00       | 5000.00      |     |
|     | North Ferriby Church   | Churchyard Maintenance  |            | 500.00        | 500.00       |     |
|     | Swanland Village Hall  | Electricity for two Street Lights   |            | 19.32         | 19.32        |     |
|     | <b>21.3 Awards for All expenditure</b>   |   |            |               |              | RJJ |
|     | <b>Payable to:</b>   | <b>Item</b>   | <b>VAT</b> | <b>Amount</b> | <b>Total</b> |     |
|     | Mar Grange   | Reed mace   | 4.50       | 30.00         | 34.50        |     |
|     | Ewens Ltd  | Graphics and leaflets   | 97.35      | 649.00        | 746.35       |     |
|     | W Burman & Sons  | Protective fencing & stakes   | 8.85       | 59.00         | 67.85        |     |
|     | <b>Total Payable for April Invoices: General 7481.26 A4A 848.70 Total: 8329.96</b>   |   |            |               |              |     |
| 144 | <b>It was resolved to agree and approve payments, salary increase and circulated Cost Centre Report.</b><br>Proposed: Councillor Richardson Seconded: Councillor Dumsday |   |            |               |              |     |
|     |  |   |            |               |              |     |