

Swanland Parish Council

**THE MEETING OF THE PARISH COUNCIL
WAS HELD IN THE VILLAGE HALL, SWANLAND
ON
Monday June 1st 2009**

| Minute No. | Item No. | MINUTES | Action By |
|------------|----------|---|-----------|
| 055 | 1. | Present: Chairman Chapman, Vice-Chairman Burman, Councillors Stead, Dumsday, Richardson, May, Ward Councillor Abraham, PC Eglen, Mr Robin Bell of Elevations Design. 9 members of the public. | |
| 056 | 2. | Apologies: Councillor Sanderson. Ward Councillor Gilmour, Councillor L Fairburn. | |
| 057 | 3. | It was resolved to agree and accept minutes from the following meetings as a true record. 5 th May 2009 <ul style="list-style-type: none"> • The Annual Meeting of the Parish of Swanland • The Annual General Meeting of Swanland Parish Council • The May monthly meeting of Swanland Parish Council 13 th May 2009 Distribution and response by email. <ul style="list-style-type: none"> • The Extraordinary Meeting of Swanland Parish Council Proposed: Councillor May. Seconded: Vice Chairman Burman | |
| 058 | 4. | Declaration of interests: Councillor May (PD)- Humberdale planning application. Geoff Chapman (PS) – Allotments. Councillor Dumsday (PS) Swanland Village Association, Swanland Village Hall. Councillor Stead (PS) - School, Swanland Village Association. Councillor Richardson (PD) - 8 Sykes Close planning application. | |
| 059 | 5. | Police Report: 7 crimes in the area reported including burglary, assault, vehicle damage. No reports of anti-social behaviour. PC Eglen collates list of crimes for benefit of the Parish. He also informed the meeting that the police have new crime evaluation rules to follow. It was drawn to his attention that a car has been regularly parking near Institute close to white line. | |
| 060 | 6. | Open Forum: Resident informed the meeting that the planning application for Sykes Close did not have window size specified and that as he is a neighbour, East Riding Council should have contacted them with regard to the application. Chairman Chapman suggested that they should contact Planning Department at East Riding and make enquiries. The Chairman also explained that windows overlooking other properties would normally be required to have obscure glass. Ward Councillor Abraham was asked if she would look into why the resident had not received notification of the planning application. Mr Robin Bell from Elevation Design introduced himself and stated that he had attended the meeting in order to open up chains of discussion with regard to housing development in the village. Mr Bell was informed that the Parish Council wished to preserve the character of the village. It was explained to Mr Bell that there has been a lot of “garden grabbing” in the area. | JA |

Chairman.....

| | | | | |
|-----|----|-------------------|---|------------|
| | | | <p>The Chairman stated that the development at West End, where one house and grounds were replaced by 37 houses, was passed despite objections. It is the Parish Council's policy not to agree to this type of development.</p> <p>Swanland has now been designated DS5 making the splitting of plots even less likely, thereby conserving the character of the village. Mr Bell expressed a wish for more feedback from parishes.</p> <p>A representative of the Swanland Wildlife Group informed Mr Bell that developers are not taking wildlife into consideration. Mr Bell appreciated her comments and said that they had experienced problems regarding wildlife in the past.</p> | |
| 061 | | | Matters Arising: To receive information on the following ongoing issues and decide further action where necessary. | |
| 062 | 7. | 7.1 | <p>Village Signs: A representative of the Swanland Village Association stated that estimated delivery of signs could be mid June. It was resolved that the signs will become the property of Swanland Parish Council and East Riding Council will make contact to request that the Parish Council officially take this responsibility. Clerk to respond once contact is made. Documentation to be completed prior to erection. The Parish Council's insurance policy will have to be adjusted once the signs have been installed. Swanland Village Association has been able to get a reduction in the cost of manufacture by changing contractor. Placement of sign along Tranby Lane has been questioned and this will be investigated.</p> <p>Mr Harry Sidwell is having a garden party on 14th June to raise funds for the next sign. Volunteers and donations would be appreciated.</p> | RJJ |
| | | 7.2 | Swanland Village Association: Nothing to report at this time. | |
| | | 7.3 | Area of Common Character: No further updates at this time. | |
| | | 7.4 | Community Emergency Plans: Councillor Richardson has met with Neighbourhood Watch. Meeting to be arranged and plans to be finalised. | Y.D J.R |
| | | 7.5 | <p>Flagpole: Mr Latter submitted layouts of four potential sites to place flagpole. There could be opportunities this summer for details to be shown to residents and receive feedback. If placement is within a conservation area, this would need permission. Councillors to send choice of location to Clerk. Clerk to contact Planning Department at East Riding for an indication of whether planning permission would be required. If a suitable location cannot be agreed, the project will not go ahead. The Parish Council have already agreed in principle to the erection of the flagpole</p> | RJJ |
| 063 | 8. | Footpaths: | | |
| | | 8.1 | <p>Dale Road Footpath: Vice Chairman Burman stated that the decision is now in the hands of East Riding. Funding for the formation of the path is being discussed. Ward Councillor Abraham stated that the project was being approached favourably. The Parish should have further information after 17th June 2009.</p> | MB |
| | | 8.2 | <p>Swanland School Footpath: Ward Councillor Abraham informed the meeting that there is a report going to the Western Area Planning Committee. Chairman Chapman reminded the meeting that instruction had been given to issue the order.</p> | JA |

Chairman.....

| | | | | |
|-----|-----|---|---|-----|
| | | | Ward Councillor Abraham will inform Clerk and Vice Chairman of any developments. | |
| 064 | 9. | Newsletter and Communication: | | |
| | | 9.1 | Newsletter: Suggestions for content to Ward Councillor Gilmour by 21 st June. | HG |
| 065 | 10. | Ward Councillors Report: Ward Councillor Abraham stated that East Riding has been to investigate and inspect the blocking of the drain at the bottom of Kemp Road. | | |
| 066 | 11. | Pond: | | |
| | | 11.1 | <p>Progress: Volunteers from the village have worked hard in the preparation works in clearing of debris and placement of hardcore in the pond. Swanland Parish Council members, Swanland Village Association and Swanland Wildlife Group have all been involved the project. Councillor May is dealing with the delivery of the larger items needed for the second stage which will be on Saturday 6th June. The clerk will collect the aquatic baskets and compost and obtain confirmation of delivery of materials.</p> <p>It was found that delivery for the gabion baskets depended on clearance of remittance, therefore payment had to be made as a matter of urgency in order to guarantee delivery in time for the programmed event.</p> <p>Concerns were raised with regard to the height and growth rate of the reed to be planted. It was agreed that the reed is to be placed so that it will not obstruct view of the hanging baskets at the back of the pond and an area must be kept clear for access at the Christmas event.</p> <p>Other ponds have been visited to see what results they have had with their restoration projects.</p> <p>Management of the pond and especially the reed beds will be a crucial matter. Ms Ledgard of the Swanland Wildlife Group suggested that a management group needs to be formed in order to carry out works on a regular basis. She hopes that more people from the village will get involved. Ms Ledgard was asked to put forward suggestions for placement of the Awards for All plaque.</p> <p>It was resolved that as there has been a saving made in the reduction of the amount of reed purchased, costs for refreshments and first aid equipment could be covered by the Awards for All grant. This has to be agreed by Awards for All and a “changes to expenditure” request will be sent by the Clerk for their approval.</p> | RJJ |
| | | 11.2 | Pest Monitoring: Clerk to contact Pest Monitoring Department at East Riding requesting information regarding dates of visits and what procedures they have carried out at the pond. | RJJ |
| 067 | 12. | Playing Fields: Nothing to report. | | J.R |
| 068 | 13. | Village Hall: It was resolved to agree placing of directional parking signs for James Reckitt Hall and Swanland Village Hall. Councillor Dumsday informed the meeting that the village hall has had an inspection for the award of Quality Village Hall. | | Y.D |
| 069 | 14. | Allotments: Councillor May has inspected the plots that are lying fallow owing to the weed infestation. If there is no further growth the plots could soon be released for renting. | | MM |

Chairman.....

| | | infestation. If there is no further growth the plots could soon be released for renting. | | | | | | | | | | | | | | | | | | |
|-----------------|--|--|--|--------------|---------|---------|-----------------------------------|----------|-----------------------------|--|--|----------|--|--|----------------------------------|-----------------|--|----------------------------------|----------|--|
| 070 | 15. | Highways and lighting: | | | | | | | | | | | | | | | | | | |
| | 15.1 | It was resolved to agree electrical testing of street lights. Costs are £10 per light. | | RJJ | | | | | | | | | | | | | | | | |
| 071 | 16. | Seats: Nothing to report. | | | | | | | | | | | | | | | | | | |
| 072 | 17. | <p>Tree Applications: Notice of Street Scene Services tree felling schedule of works at 6 Dale Flats to fell apple and ash. Councillor Dumsday informed the meeting that East Riding has policy that if they take down trees that they own, they will replace with 2 others, but not necessarily in the same area.</p> <p>Dale Close Road Improvement. Existing trees that were in poor condition have been removed and not replaced. East Riding Council hoped to be able to put in replacements. Clerk to make enquiries.</p> | | RJJ | | | | | | | | | | | | | | | | |
| | | <p>17.1 Tree Applications Received:</p> <table border="1"> <thead> <tr> <th>Planning No.</th> <th>Address</th> <th>Details</th> <th>Recommendations by Parish Council</th> </tr> </thead> <tbody> <tr> <td>STA 6408</td> <td>30 Hall Park</td> <td>Fell willow (TPO)</td> <td>Pollarding to reinstate size and shape</td> </tr> <tr> <td>STA 6391</td> <td>Copper Beech Close</td> <td>Fell diseased beech</td> <td>Approval</td> </tr> <tr> <td>STA 6432 (6414)</td> <td>St Mary's Walk (STA 6414 Two numbers on application)</td> <td>Fell large Scots Pine (diseased)</td> <td>Approval</td> </tr> </tbody> </table> | | Planning No. | Address | Details | Recommendations by Parish Council | STA 6408 | 30 Hall Park | Fell willow (TPO) | Pollarding to reinstate size and shape | STA 6391 | Copper Beech Close | Fell diseased beech | Approval | STA 6432 (6414) | St Mary's Walk (STA 6414 Two numbers on application) | Fell large Scots Pine (diseased) | Approval | |
| Planning No. | Address | Details | Recommendations by Parish Council | | | | | | | | | | | | | | | | | |
| STA 6408 | 30 Hall Park | Fell willow (TPO) | Pollarding to reinstate size and shape | | | | | | | | | | | | | | | | | |
| STA 6391 | Copper Beech Close | Fell diseased beech | Approval | | | | | | | | | | | | | | | | | |
| STA 6432 (6414) | St Mary's Walk (STA 6414 Two numbers on application) | Fell large Scots Pine (diseased) | Approval | | | | | | | | | | | | | | | | | |
| | | <p>17.2 Tree Applications Decisions Received:</p> <table border="1"> <thead> <tr> <th>Planning No.</th> <th>Address</th> <th>Details</th> <th>Decision by East Riding</th> </tr> </thead> <tbody> <tr> <td></td> <td>None to date</td> <td></td> <td></td> </tr> </tbody> </table> | | Planning No. | Address | Details | Decision by East Riding | | None to date | | | | | | | | | | | |
| Planning No. | Address | Details | Decision by East Riding | | | | | | | | | | | | | | | | | |
| | None to date | | | | | | | | | | | | | | | | | | | |
| | | <p>It was resolved to accept and agree tree applications. Proposed: Councillor May. Seconded: Councillor Stead</p> | | | | | | | | | | | | | | | | | | |
| 073 | 18. | Planning Applications: | | | | | | | | | | | | | | | | | | |
| | | <p>18.1 Planning Applications Received:</p> <table border="1"> <thead> <tr> <th>Planning No.</th> <th>Address</th> <th>Details</th> <th>Recommendations by Parish Council</th> </tr> </thead> <tbody> <tr> <td>09/0916</td> <td>Land east of Woodgates Lane</td> <td>Outline – residential development comprising 16 dwellings and associated access road etc (Amended)</td> <td>Objection</td> </tr> <tr> <td>09/01159</td> <td>Total Garage West of Elizabeth Hotel North Ferriby</td> <td>Erection of extension and alterations to shop, installation of above-ground diesel tank, relocation of ATM and associated hard and soft landscaping works.</td> <td>Chairman With conditions.....</td> </tr> </tbody> </table> | | Planning No. | Address | Details | Recommendations by Parish Council | 09/0916 | Land east of Woodgates Lane | Outline – residential development comprising 16 dwellings and associated access road etc (Amended) | Objection | 09/01159 | Total Garage West of Elizabeth Hotel North Ferriby | Erection of extension and alterations to shop, installation of above-ground diesel tank, relocation of ATM and associated hard and soft landscaping works. | Chairman With conditions..... | | | | | |
| Planning No. | Address | Details | Recommendations by Parish Council | | | | | | | | | | | | | | | | | |
| 09/0916 | Land east of Woodgates Lane | Outline – residential development comprising 16 dwellings and associated access road etc (Amended) | Objection | | | | | | | | | | | | | | | | | |
| 09/01159 | Total Garage West of Elizabeth Hotel North Ferriby | Erection of extension and alterations to shop, installation of above-ground diesel tank, relocation of ATM and associated hard and soft landscaping works. | Chairman With conditions..... | | | | | | | | | | | | | | | | | |

| | | | |
|----------|--|--|-------------------------|
| 09/01159 | Total Garage West of Elizabeth Hotel North Ferriby | Erection of extension and alterations to shop, installation of above-ground diesel tank, relocation of ATM and associated hard and soft landscaping works. | With conditions |
| 09/01329 | Keld, Chantry Way | Erection of detached garage | Approval |
| 09/00961 | 21 Main Street | Retention of satellite dish to side | Approval |
| 09/01678 | 52 Dale Road | Erection of two storey extension following demolition of garage. Construction of pitched roof over existing side extension (revised 08/01511) | Approval |
| 09/01691 | 8 Sykes Close | Erection of sun lounge to rear | Circulating 26/5/09 |
| 09/00666 | Humberdale Farm | Erection of steel portal framed grain store following removal of existing | Circulating 26/5/09 |
| 09/01583 | Land south of 253 West Ella Road | Erection of 1 No. Detached Dwelling and garages (not in Swanland Parish) | Circulating 26/05/09 |

18.2 Planning Application Decisions Received:

| Planning No. | Address | Details | Decision by East Riding |
|--------------|-----------------------------|--|---|
| 09/01148 | 25 Wauldby View | Erection of two storey extension to side following demolition of existing garage | Planning granted |
| 09/00873 | The Laurels, 37 Tranby Lane | Construction of new vehicular access. | Planning granted. Replacement cherry tree to be undertaken. |

18.3 Planning Application Appeals:

| Planning No. | Address | Details | Decision by East Riding |
|-------------------------------|---|---------------------------------------|--------------------------------|
| 08/02551-APP/E2001/A/09/209 | Land adjacent to Blue Cedars, 4 Humber View | Erection of 1 No. dwelling | Objections – Awaiting decision |
| 08/03288 – APP/E2001/A/209755 | Staddlestones Garth, 46 Tranby Lane | Erection of 2 No. dwellings - Outline | Objections – |

Chairman.....

| | | APP/E2001 /A/209755 5 | Garth, 46 Tranby Lane | | Awaiting decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------|---|---|--------------------------|--------|----------------------|--|--|-------------|------|-----|--------|-------|------------------|---|-------|--------|--------|-----------------------|---|------|--------|--------|-----------|----------------|--|--------|--------|------|-------------------------|-------|--------|--------|-------------------------|-------------------------------|------|-------|-------|
| | | It was resolved to accept and agree planning applications. Proposed : Councillor May Seconded: Vice Chairman Burman | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 074 | 19. | Clerks Report: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19.1 | Mere Flats turning circle: Double yellow lines have been programmed including the pinch point area at the entrance to the flats. A letter has been sent to East Riding Council to inform them that residents of Mere Flats prefer to keep the turning circle as a parking area. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 19.2 | Kemp Road gulley was discussed in Item 10, Ward Councillor's report. It had been reported that bags containing dog dirt were being thrown under the hedges and not placed in the bin provided on Kemp Road. The overhanging hedge restricting view on Woodgates Lane/Mill Road junction has been reported to East Riding. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 075 | 20. | Training: No further training offers at this time. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 076 | 21. | Consultations and Correspondence | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 21.1 | Winter Services review: Responded and noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 077 | 22. | Accounts: It was resolved to agree and approve payments and circulated Cost Centre Report. Proposed: Councillor Dumsday Seconded: Councillor Stead | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 22.1 | Receipts: Receipt of £446.10 Insurance claim for replacement of damaged light Closure of Illumination fund by transfer of £450.97 to Business Premium account. Interest of .87 received on Business Premium account (0.050%) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 22.2 | Payments: <table border="1" data-bbox="359 1167 1388 1563"> <thead> <tr> <th>Payable to:</th> <th>Item</th> <th>VAT</th> <th>Amount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>R Jordan-Jackson</td> <td>Salary 790.73 less tax (158.00) Expenses – Stamps 8.28</td> <td></td> <td>641.01</td> <td>641.01</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>Tax 158.00 NI 40.28</td> <td></td> <td>198.28</td> <td>198.28</td> </tr> <tr> <td>A Johnson</td> <td>Internal Audit</td> <td></td> <td>307.76</td> <td>307.76</td> </tr> <tr> <td>ERYC</td> <td>Pest control monitoring</td> <td>22.95</td> <td>153.00</td> <td>175.95</td> </tr> <tr> <td>Kingston Communications</td> <td>Clerks phone Inv.5485986 4</td> <td>4.03</td> <td>26.59</td> <td>30.62</td> </tr> </tbody> </table> | | | | | | Payable to: | Item | VAT | Amount | Total | R Jordan-Jackson | Salary 790.73 less tax (158.00) Expenses – Stamps 8.28 | | 641.01 | 641.01 | HM Revenue & Customs | Tax 158.00 NI 40.28 | | 198.28 | 198.28 | A Johnson | Internal Audit | | 307.76 | 307.76 | ERYC | Pest control monitoring | 22.95 | 153.00 | 175.95 | Kingston Communications | Clerks phone Inv.5485986 4 | 4.03 | 26.59 | 30.62 |
| Payable to: | Item | VAT | Amount | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| R Jordan-Jackson | Salary 790.73 less tax (158.00) Expenses – Stamps 8.28 | | 641.01 | 641.01 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HM Revenue & Customs | Tax 158.00 NI 40.28 | | 198.28 | 198.28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A Johnson | Internal Audit | | 307.76 | 307.76 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ERYC | Pest control monitoring | 22.95 | 153.00 | 175.95 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kingston Communications | Clerks phone Inv.5485986 4 | 4.03 | 26.59 | 30.62 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 22.3 | Awards for All Expenditure <table border="1" data-bbox="359 1608 1388 1859"> <thead> <tr> <th>Payable to:</th> <th>Item</th> <th>VAT</th> <th>Amount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>G. Chapman</td> <td>Reimbursement of payment to Hy-Ten</td> <td>11.91</td> <td>79.44</td> <td>91.36</td> </tr> <tr> <td>Marr Grange Fish Farm</td> <td>6 x 5 litre Aquatic baskets @ £1.20 each.</td> <td>2.24</td> <td>14.96</td> <td>17.20</td> </tr> </tbody> </table> | | | | | | Payable to: | Item | VAT | Amount | Total | G. Chapman | Reimbursement of payment to Hy-Ten | 11.91 | 79.44 | 91.36 | Marr Grange Fish Farm | 6 x 5 litre Aquatic baskets @ £1.20 each. | 2.24 | 14.96 | 17.20 | | | | | | | | | | | | | | | |
| Payable to: | Item | VAT | Amount | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| G. Chapman | Reimbursement of payment to Hy-Ten | 11.91 | 79.44 | 91.36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Marr Grange Fish Farm | 6 x 5 litre Aquatic baskets @ £1.20 each. | 2.24 | 14.96 | 17.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Chairman.....

| | | | | | | | | | |
|--|--|--|--|--------|---------|---------|--|--|--|
| | | | 2 x 20 litre Aquatic compost @ £5.00 | | | | | | |
| | | Salix River & Wetland Services Ltd | Supply of pallets, coir rolls and 6 white water lilies | 291.75 | 1945.00 | 2236.75 | | | |
| | | Total Awards for All £9744 Balance remaining £5309.60 | | | | | | | |
| | | Total Payable for June Invoices: £1353.62 plus A4A payments £2345.31 Total £3698.93 | | | | | | | |
| | | These minutes are subject to agreement at the next meeting to be held on 6th July 2009 | | | | | | | |

Chairman's SignatureDate:

Chairman.....