

# Swanland Parish Council

THE MEETING OF THE PARISH COUNCIL  
WAS HELD IN THE VILLAGE HALL, SWANLAND  
Monday 2<sup>nd</sup> February 2009 at 7.30 pm

MINUTES		Action by
1.	<b>Present:</b> Chairman Chapman, Vice-Chairman Burman, Councillors Stead, Sanderson, May, Dumsday, Fairburn, and Ward Councillor Abraham. Community Policeman Danny Cammack.	
2.	<b>Apologies:</b> Councillor Richardson, Ward Councillor Gilmour	
3.	<b>It was resolved to agree and accept minutes from meeting held on 2<sup>nd</sup> December 2008 as a true record. Proposed Councillor Stead. Seconded Councillor May.</b>	
4.	<b>Declaration of personal or prejudicial interests:</b> Councillor Dumsday Mere House planning application, Village Hall, Swanland Village Association. Chairman Chapman, Allotments. Councillor Stead, School, Swanland Village Association	
5.	<b>Police Report:</b>  Prior to the meeting PC Eglan advised the Parish Council that there were 10 Reported Crimes for the period 1/12/2008 to 4/01/2009 (Plus 4 historical). Community Policeman Danny Cammack advised the Parish Council that changes in the way the police report crime to the Parish Council had been brought about. Access for information must now be through web site which gives information not specific to Swanland. <a href="http://maps.humberside.police.uk/">http://maps.humberside.police.uk/</a> It was agreed that an analysis for Swanland should be requested. Clerk to write to the Chief Constable. Councillor Abraham informed the meeting that North Ferriby had written. Councillor Stead stated that he had no problem with overall statistics, but parishes should be able to access their own areas.	
6.	<b>Open Forum: 7 members of the public attended.</b> Twinning Association Committee asked for involvement by the Parish Council in the twinning affairs. During the May Bank Holiday 60 representatives from Lestrem in France will be paying a visit. There will be an item for discussion on the agenda at the next Parish Council meeting to be held March 2 <sup>nd</sup> 2009. Concerns were raised on behalf of the residents of Chantry Way with reference to a letter received by householders living on Chantry Way. The representative stated that they have been approached regarding a proposed development in the area. The meeting was informed that residents have right of access. Ward Councillor Abraham stated that she would be meeting a resident from Chantry Way the following day. The Parish Council have not at this time received notification so therefore cannot comment until documentation has been received.	
	<b>Matters Arising:</b> To receive information on the following ongoing issues and decide further action where necessary.	
7.	7.1 Commemorative Plaque to past Chairman: This has been placed in the hallway of the Village Hall to commemorate past chairman of the Parish Council.	
	7.2 Community Emergency Plans: It was agreed in principle that the Village Hall would be the centre in case of emergency. Further discussion is required to agree contact person for residents, updating of information and the formation of active group.	JR
	7.3 Neighbourhood Watch: It was agreed that the Parish Council's contribution to cost of notices would be discussed once a formal request has been received.	YD
	7.4 Closure of North Ferriby surgery: Ward Councillor Abraham informed the meeting that patients would have to go to Hessle for treatment from 17 April 2009. There is still one surgery in North Ferriby, but the bulk of patients will have to go to Hessle for treatment.	
	7.5 Area of Common Character: The agreed proposal with reference to areas of common character in Swanland for consideration in Conservation Area designation will be included in the 2009/2010 programme.	GC

<b>8.</b>	<b>Footpaths:</b>	
8.1	Dale Road: Joint Local Access Forum was held 17 <sup>th</sup> December. Request for proposed path down Dale Road to be discussed. Vice Chairman has been approached by residents requesting formation of path, and drawing attention to the danger of walking on the road. It was generally agreed that the verge is wide enough to accommodate a path. Ward Councillor Abraham stated that she would support the scheme. Chairman will be attending the Joint Local Access meeting on 11 <sup>th</sup> March to discuss.	GC
<b>9.</b>	<b>Newsletter and communication:</b>	
9.1	Acceptance of Model Publication Scheme: It was resolved to accept the Model Publication Scheme and the charges of 10p per sheet copied. Swanland Parish Council already complies with standard requirements covering public access of information. Details of access to information are available through website, periodic publication of information and through the Parish Clerk. It was agreed that a log would be kept for the first 12 months to see how costs work out. Proposed by Councillor Dumsday and seconded by Councillor Stead.	All
9.2	Date of next newsletter: It was resolved to publish a Parish Council newsletter in April.	All
<b>10.</b>	<b>Ward Councillor's report:</b> Ward Councillor Gilmour was unable to attend to give report on Youth Involvement. Ward Councillor Abraham commented on several items on the agenda.	HG/JA
<b>11.</b>	<b>Pond:</b> There have been several sites round the pond suggested for placement of the flagpole and this will be an agenda item for discussion at the next meeting.	
11.1	Awards for All: To receive report. In support of and in conjunction with the Swanland Wildlife Group, Swanland Village Association and the Pond Conservation Trust, Swanland Parish Council has been awarded a grant from Awards for All Lottery for the pond restoration scheme. A cheque for £9744 has been received. It was agreed that the Parish Clerk would monitor the progress in liaison with Swanland Village Association and Ms Ledgard of the Swanland Wildlife Group. Hugh Roberts of the Pond Conservation Trust has left the Trust and is now employed elsewhere therefore it was agreed that a letter would be written to him in order to clarify points raised and to maintain contact. As part of the Award, it was resolved that the work to the channelling of water from the Village Hall would be programmed.	GC/RJJ
11.2	Festivities by the Pond: There was a very good turnout to the event and the numbers attending seemed to be considerably more than previous years. The charity collection has also increased to the benefit of Dove House Hospice and Godfrey Robinson Homes for the Disabled. Father Christmas on the pond was once again very popular with the children. Due to the increase in those attending the event, a review of the layout of stands, organ and roundabout will be discussed prior to the December 2009 festivities. Several bulbs from the pond lights will need replacing. The expense of energy saving bulbs will have to be considered.	GC
11.3	Supply of Grain: It was resolved that annual payment of grant for £30 would be paid in September. The grant comes from interest received in the Swanland Bird Fund Account.	
<b>12.</b>	<b>Playing Fields:</b> Minutes are being circulated.	JR
<b>13.</b>	<b>Village Hall:</b> It was agreed that blinds could be fitted to the windows in the main hall in order to allow viewing of films and theatrical performances during the summer period. Proposed Councillor Stead. Seconded Councillor Sanderson.	
<b>14:</b>	<b>Allotments:</b> Due to the rise in running costs there was a review of allotment rent. It was resolved that the rent would be increased from £10 per annum to £15 per annum and the registration fee for new tenants increased from £25 to £30 making the initial payment £45. This is in line with other councils charges. Letters will go out to all existing tenants and also prospective tenants. Proposed Councillor May and seconded Councillor Dumsday. The new car park at the chalk pit end has now been completed.	MM/RJJ
<b>15.</b>	<b>Highways</b>	
15.1	Parking West End/Haldenby Court: It was requested to install a mirror in order to assist drivers when they exit the premises at Haldenby Court. It was stated that the mirror could	

		be a target for vandals and that there are a great many street signs already in the village. In this instance it was agreed that the Parish Council would be unable to give support.		
15.2		Parking Main Street: In support of the residents the Parish Council has written to the owners of the village store in the past in an effort to alleviate the parking problems. The residents are now working with the police in order to bring about a solution. While the Parish Council sympathise with residents it was agreed that there is little else they can do at this time.		
15.3		Vehicle damage to Mere Flats handrail: The handrail has been tidied up and Highways at East Riding Council have been requested that they remove the big double gate to which the closing post has rotted away at the base. Concrete uprights have also been left by the path and a request to remove these has also been passed on. Ref: 318378.		
15.4		Gritting bins: It was resolved that a decision to place a further gritting bin Mill Rise/Westfield Lane and an extra litter bin on Dale Road/Dale Close should be deferred.		
15.5		Tranby Lane verges: The meeting was informed that East Riding Council has a ruling that any damage during site access must be made good by contractors on completion of works.		
15.6		Great Gutter Lane: Ward Councillor Abraham informed the meeting that steps to reduce traffic speed in this area are being fast tracked by East Riding Council.		
16.	<b>Tree Applications:</b> A164/B1231 Replacement of trees at Swanland Roundabout to discuss. Once all transportation of turbine blades has been completed East Riding will contact the Parish Council to discuss.		MM/YD	
	<b>16.1 Tree applications received:</b>			
	Planning No.	Address	Details	Recommendations by Parish Council
	STA 6235	10 Hall Park	To fell turkey Oak	Approve
	STA 6265	Tranby Lane Amenity Land	To prune and crown lift sycamore	Submission by Swanland Parish Council
	<b>16.2 Tree application decisions received:</b>			
	Planning No.	Address	Details	Decision by East Riding
		No decisions received to date		
	<b>It was resolved to approve and agree tree applications and decisions:</b> Proposed Chairman Chapman Seconded Councillor May.			
17.	<b>Planning Applications:</b> <b>Bridgehead Presentation prior to planning submission:</b> Councillor May reported that the plans for this area were for high value business. The development would run over a course of up to 10 years. Installation of traffic lights near Elizabeth Hotel could be included to assist with traffic flow but there were no plans for a footbridge over the road. The area would have natural landscaping.		P.A.G.	
	<b>17.1</b>			
	Planning No.	Address	Details	Recommendations by Parish Council
	08/05608	Mere cottage, 5 Main Street	Change of use from dwelling to commercial use for Design Consultancy	Resolved to object
	<b>17.2 Planning Applications received:</b>			
	Planning No.	Address	Details	Recommendations
	08/05736	2 Greenstiles Lane	Erection of two storey	Objection

			removal of existing.	
08/05442	Melton Scout Campsite, Melton Bottom		Retention of steel container for storage of activity equipment	Approve
09/00009	Keld, Chantry Way		Erection of single storey extension to rear, construction of dormer window to side and erection of detached garage to rear following demolition of existing.	Circulated 15/1/09
08/05795	The Woodlands, Kemp Road		Resubmission of 08/04768	Approve with conditions
<b>17.3 Planning Application decisions received:</b>				
Planning No.	Address		Details	Decision by ERYC
08/05126	7 Crowther Court		Erection of first floor extension to rear and installation of roof lights to southern side elevation.	Refused
08/04768	The Woodlands, Kemp Road		Erection of two storey extension incorporating double garage to side, two storey gable feature extension to front, single storey infill extensions to rear together with various alterations.	Refused
08/04223	10 Meadow Walk		Erection of first floor extensions to front, side and rear	Refused
08/03046	Hall Cottage, North Drive		Construction of new vehicular access	Refused
08/05311	25 Wauldby View		Erection of two storey extension to side following demolition of existing garage and carport and construction of pitched roof over existing side extension	Refused
<b>17.4 Planning Application Appeals:</b>				
Planning No.	Address		Details	Decision by ERYC
App/E2001/A/08/2082/N/WF	Ashford, North Drive		Demolition of detached dwellings and construction of 12 No. apartments	Appeal refused
App/E2001/A/09/2093976/WF	Crowther House, 7 Crowther Court, Crowther Way		Erection of first floor extension to rear and installation of roof lights to southern side elevation	Awaiting response from Inspectorate
<b>17.4 It was resolved to approve and agree Planning Application decisions.</b> Proposed Chairman Chapman and Seconded Councillor May.				

<b>18.</b>	<b>Clerks Report:</b>		RJJ																																													
18.1	Commuted sum for Play Area St Mary's Walk: Response to letters written by the Parish Council was not satisfactory with regard to the expenditure of the commuted sum, but there seems little else to be done.																																															
18.2	Riding Around: Documents circulated and contents noted.																																															
18.3	Communities in Control Consultation - Recommended practice on Local Authority publicity documentation circulated and contents noted.																																															
18.4	Rural Services Network: Documents circulated and contents noted.																																															
18.5	Dog Fouling Consultation: Documents circulated and general opinions submitted.																																															
18.6	Chairman's Awards: Insufficient response, therefore no action required.																																															
18.7	Code of Conduct Training to take place February 10 and 18 at County Hall: The Clerk will attend training.		RJJ																																													
18.8	Street Lights: Reported damage and removal of street light on Mill Road. This has now been replaced and connection of electricity programmed.																																															
18.9	Communications Conference: The Clerk found the conference very informative especially with regard to networking, involvement with the community and ways of raising funds for different projects.		RJJ																																													
18.10	Parish Notice Board: The Clerk requested maintenance to the notice board as difficulties unlocking and opening the doors are being experienced.		MB																																													
<b>19.</b>	<b>Accounts: It was resolved to agree and approve payments, circulated Cost Centre Report and final precept for 2009/2010. Proposed Councillor Dumsday and seconded Councillor Stead</b>																																															
19.1	<b>Receipts:</b> Interest received on Business Premium Account November 2008 £66.92 Interest received on Business Premium Account December 2008 £28.05 Interest received on Allotments Account December 2008 £2.74 Interest received on Swanland Pond Bird Fund December 2008 £19.56 Total interest received £117.27 Refund of VAT £221.18 RBS Accounting system has been updated and administration charges have increased. Street Collection for Charities £231.53. Shop Collection for Christmas Lights £53.18. Receipt of Awards for All grant for Pond Restoration in the sum of £9744.																																															
	<b>19.2 Payments:</b> <table border="1"> <thead> <tr> <th>Payable to:</th> <th>Item</th> <th>VAT</th> <th>Amount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>R Jordan-Jackson</td> <td>Salary 788.42 less 20% income tax 157.60 = 630.82 Expenses: £20.00 SLCC Communications Conference First Class stamps £8.64</td> <td></td> <td>659.46</td> <td>659.46</td> </tr> <tr> <td>Inland Revenue</td> <td>NI £42.93 + Tax 157.60</td> <td></td> <td>200.53</td> <td>200.53</td> </tr> <tr> <td>Yorkshire Water</td> <td>Allotments Mill Road</td> <td></td> <td>6.91</td> <td>6.91</td> </tr> <tr> <td>Swanland Village Hall</td> <td>Hire of meeting room</td> <td></td> <td>168.95</td> <td>168.95</td> </tr> <tr> <td>Swanland Village Hall</td> <td>Electricity for two street lights</td> <td></td> <td>22.41</td> <td>22.41</td> </tr> <tr> <td>Npower</td> <td>LGT9BRGY 19.86 LGT76HQR 145.92 LGT76HQQ 176.85 <b>LGT76HM4 CR 121.08</b></td> <td>2.96 6.95 8.42 <b>5.77</b></td> <td>16.90 138.97 168.43 <b>115.31</b></td> <td>221.55</td> </tr> <tr> <td>R Jordan-Jackson (Saps)</td> <td>Grain for pond (from Swanland Pond Bird Fund) 3.40 + Vat .60 &amp; 5.00 + Vat .75</td> <td>1.35</td> <td>8.40</td> <td>9.75</td> </tr> <tr> <td>Hedley L Burman</td> <td>Re-siting litter bin with</td> <td>42.60</td> <td>284.00</td> <td>326.60</td> </tr> </tbody> </table>	Payable to:	Item	VAT	Amount	Total	R Jordan-Jackson	Salary 788.42 less 20% income tax 157.60 = 630.82 Expenses: £20.00 SLCC Communications Conference First Class stamps £8.64		659.46	659.46	Inland Revenue	NI £42.93 + Tax 157.60		200.53	200.53	Yorkshire Water	Allotments Mill Road		6.91	6.91	Swanland Village Hall	Hire of meeting room		168.95	168.95	Swanland Village Hall	Electricity for two street lights		22.41	22.41	Npower	LGT9BRGY 19.86 LGT76HQR 145.92 LGT76HQQ 176.85 <b>LGT76HM4 CR 121.08</b>	2.96 6.95 8.42 <b>5.77</b>	16.90 138.97 168.43 <b>115.31</b>	221.55	R Jordan-Jackson (Saps)	Grain for pond (from Swanland Pond Bird Fund) 3.40 + Vat .60 & 5.00 + Vat .75	1.35	8.40	9.75	Hedley L Burman	Re-siting litter bin with	42.60	284.00	326.60		RJJ
Payable to:	Item	VAT	Amount	Total																																												
R Jordan-Jackson	Salary 788.42 less 20% income tax 157.60 = 630.82 Expenses: £20.00 SLCC Communications Conference First Class stamps £8.64		659.46	659.46																																												
Inland Revenue	NI £42.93 + Tax 157.60		200.53	200.53																																												
Yorkshire Water	Allotments Mill Road		6.91	6.91																																												
Swanland Village Hall	Hire of meeting room		168.95	168.95																																												
Swanland Village Hall	Electricity for two street lights		22.41	22.41																																												
Npower	LGT9BRGY 19.86 LGT76HQR 145.92 LGT76HQQ 176.85 <b>LGT76HM4 CR 121.08</b>	2.96 6.95 8.42 <b>5.77</b>	16.90 138.97 168.43 <b>115.31</b>	221.55																																												
R Jordan-Jackson (Saps)	Grain for pond (from Swanland Pond Bird Fund) 3.40 + Vat .60 & 5.00 + Vat .75	1.35	8.40	9.75																																												
Hedley L Burman	Re-siting litter bin with	42.60	284.00	326.60																																												

		all processes required. Remove damaged seat by Public House and grind off old fixings.				
	Dove House	Collection proceeds		115.76	115.76	
	Godfrey Robinson Homes	Collection proceeds		115.77	115.77	
	Supplies	Copier Paper	1.82	12.10	13.92	
	<b>Total Payable for February Invoices: £1861.61</b>					RJJ
20.	<b>Minutes subject to agreement at the next meeting which will be held 2<sup>nd</sup> March 2009 at 7.30pm in the Village Hall</b>					