

Swanland Parish Council

**THE MEETING OF THE PARISH COUNCIL
WAS HELD IN THE VILLAGE HALL, SWANLAND
Monday 6th April 2009 at 7.30 pm**

Meeting informed of fire exits and safety procedures. Register of attendance taken.

Minute No.	Item No.	MINUTES	
	1.	Present: Chairman Chapman, Vice Chairman Burman, Councillors Stead, May, Sanderson, Dumsday, Richardson, Ward Councillor Abraham	
001	2.	Apologies: Ward Councillor Gilmour, Councillor Fairburn	
002	3.	Resolved to agree and accept minutes from meeting held on 2nd March as a true record. Proposed Councillor Stead, seconded Councillor May	
003	4.	Declaration of personal or prejudicial interests: Chairman Chapman – Allotments (PS), Councillor Stead – School and Swanland Village Association (PS), Councillor Dumsday – Swanland Village Association and Swanland Village Hall (PS).	
004	5.	Police Report: To discuss crime statistics: Details from an email sent by PC Eglen stated that there were 4 crimes reported in the village. Two criminal damage and two thefts. He also stated that the police were aware of the damage to the School Roof.	
005	6.	Open Forum: 8 members of the public were present. It was brought to the attention of the meeting that a belt of young trees have been planted across the field from Dale Road to Occupation Lane. Concerns were raised about possibilities of future development. A previous request for a footpath along the edge of the same field had been declined by householders. Swanland School footpath. (See also Item 8.2) A letter has been received from East Riding of Yorkshire Council stating that the Secretary of State has directed them to make an order adding the claimed footpath to the Definitive Map. A member of the public reported a young person without a crash helmet on a motor scooterized in the West Leys area of the village was causing concern. This is to be reported to the police.	
006	7.	Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.	
	7.1	Village Signs: It was resolved that the Parish Council would contribute with installation of the initial two village signs purchased by Swanland Village Association. Proposed by Councillor Richardson, seconded by Councillor Sanderson.	
	7.2	Swanland Village Association: It was resolved that the Parish Council would increase the annual grant from £520 to £620 per annum in order to assist with Public Liability Insurance costs for volunteers. Proposed by Chairman Chapman and seconded by Councillor May.	
	7.3	Area of common Character: No further information received.	
	7.4	Community Emergency Plans: Councillor Richardson will be attending a meeting with Neighbourhood Watch and will report back. Clerk has approached HEPS requesting further information regarding a guide to carrying out exercises.	YD JR
007	8.	Footpaths:	
	8.1	Dale Road Footpath: Vice Chairman Burman stated that a letter to his contact at East Riding and containing detailed information for the footpath could be helpful.	MB
	8.2	Swanland School Footpath: It was resolved that the Parish Council would monitor the situation. (Discussion took place in open forum).	
008	9.	Newsletter and communication:	
	9.1	Contents of Parish Council Spring News letter agreed. Clerk to arrange printing and distribution.	RJJ
009	10.	Ward Councillors report.	JA

	<p>St Mary's Walk - A meeting has been arranged with Scrutons. Ward Councillor Abraham agreed to give support with regard to the planting of extra trees at St Mary's Walk.</p> <p>Street Cleaning - The Transport Committee is looking at how Parish Councils deal with street cleaning. East Riding may be able to offer help. Cleaning is programmed to be carried out on an 8-week cycle.</p> <p>Doctor's Surgery, North Ferriby – Councillor Abraham stated that there will be a meeting this month. The Lifeboat shop is now empty and there could be possibilities for this site.</p>			
010	11.	Pond:		
	11.1	<p>It was resolved to accept Option 3 of the email from Hugh Roberts whereby it states that he would send a list of suppliers and materials required to the Parish Council. It was agreed that a Saturday prior to the harvest season should be arranged in order that Councillor May could support the project. Wildlife Group stated that they would take responsibility for ordering of materials. Preparatory works to be considered. Letter to be written to Mr Roberts. Councillor May proposed and Councillor Dumsday seconded.</p>		
	11.2	Storage of materials to be arranged. Councillor May suggested delivery site at Humberdale Farm.		MM
	11.3	Insurances for volunteers: See Item 7.2		
011	12.	<p>Playing Fields: Councillor Richardson stated that hedge has been cut back to increase safety and allow access to the new MUGA. Playing Fields Association to look at more effective pathway. An application for a grant to be considered.</p>		JR
012	13.	<p>Village Hall:</p> <p>Roof - The meeting was informed that lead had been stolen from Village Hall roof. Alternative materials suggested as prevention of further theft. It was agreed that urgent works should be carried out.</p> <p>Lease – It is the intention of the Parish Council to renew the lease for the Village Hall to the current management committee for a further period at the time of renewal. There are two years left on the lease. Letter to be sent to trustees confirming this agreement. Review to take place in 12 months time.</p> <p>Councillor Stead proposed and Vice Chairman Burman seconded.</p>		
013	14:	<p>Allotments: All of the rents have been received for this year. Plots 11 and 12 do not yet show signs of horsetail weed. One tenant withdrew and the plot has been taken over by the next person on the list. 14 people are still on the waiting list.</p>		RJ MM
014	15.	Highways and lighting: To discuss relative items, parking etc.		
	15.1	<p>Street Lighting: Clerk had requested a survey of the street lights owned by the Parish Council and this was distributed. Many lights are in poor condition and generally do not qualify for adoption by East Riding Council. Service agreements and replacement lights to be considered again at a later date.</p> <p>The urgent replacement of a light damaged by vehicle impact was necessary and it was resolved that the costs would be claimed through the Parish Council insurance. Cost £591.00 including VAT. Insurance states £125.00 excess.</p> <p>Councillor Dumsday proposed and Councillor Sanderson seconded.</p>		GC RJ
015	16.	Seats: Repairs to seat outside St Barnabas carried out.		MB
016	17.	<p>Tree Applications:</p> <p>Removal of trees on Little Humberdale. Landowner has received an official caution from East Riding and has provided a scheme or replacement tree planting. Landscape team at East Riding will be monitoring.</p> <p>Ward Councillor Abraham offered support with regard to response to complaints lodged with East Riding and will contact Mr Hemmingway.</p>		M M YD
	17.1 Tree applications received:			
	Planning No.	Address	Details	Recommendations by Parish Council
		None received to date		
	17.2 Tree application decisions received:			
	Planning	Address	Details	Decision by East

017

No.			Riding		
	To approve and agree tree applications and decisions: None received to date.				
18.	Planning Applications:			PAG	
	18.1 Planning Applications received:				
	Planning No.	Address	Details	Recommendations by Parish Council	
	09/00272	Copper Beech Close	Erection of detached dwelling	Approval	
	09/00568	1 St Michaels Mount	Erection of first floor extension to front	Approval	
	09/00449	62 Northfield	Increase in height of roof of part of existing dwelling, extension to and construction of pitched roof over existing garage	Approval	
	09/00695	16 Meadow Walk	Erection of single storey extension at front following demolition of existing	Approval	
	18.2 Planning Application decisions received:				
	Planning No.	Address	Details	Decision by ERYC	
	08/05442	Melton Scout Campsite Melton Bottom	Retention of steel container for storage of activity equipment	Planning granted	
	09/00241	Keld Chantry Way	Erection of summerhouse to rear	Planning granted	
	08/05608	Mere Cottage, 5 Main Street	Change of use from dwelling to commercial use for Design consultancy	Planning granted.	
	09/00191	25A Queensbury Way	Erection of 5 No. dwellings and construction of vehicular access	Planning refused	
	09/00281	Heatherton, The Park	Erection of single storey extension to side	Planning granted.	
	18.3 Planning Application Appeals:				
	Planning No.	Address	Details		
	08/02551-APP/E2001/A/09/2096428	Land adjacent to Blue Cedars, 4 Humber View	Erection of 1 No. dwelling	Objections – Awaiting decision	
	08/03288 – APP/E2001/A/2097555	Staddlestones Garth, 46 Tranby Lane	Erection of 2 No. dwellings - Outline	Objections – Awaiting decision	
	18.4 It was resolved to accept and agree planning applications. Proposed by Councillor May and seconded by Councillor Sanderson.				
018	19.	Clerks Report:			RJJ
	19.1	Mere Flats handrail and gate: The meeting was informed that residents were parking on the Mere Flats turning circle. Clerk will contact the East Riding Housing Department.			
	19.2	Accounts booked to go to Internal Auditor 16 th April 2009. To be sent to Audit Commission by 20 th May 2009.			
	19.3	Flagpole: Awaiting further information in response to suggested sites.			
019	20.	20.1 Training:			
		Power of Wellbeing Seminar, 24 th March. Clerk attended. HM Customs & Excise. Year End Close-down 20th March - Clerk attended. HM Customs & Excise. What's New for Employers Course? 3 rd April - Clerk attended.			
020	21.	Consultations and Correspondence			

	21.1	Holderness Road Corridor Action Plan: Preferred Options Consultation received and previously circulated. Contents noted.					
	21.2	Picture of Place (LAT): Extension of time to 1 st May. Comments to be sent to Clerk.					
	21.3	Dale Close: Carriageway and footway improvement works in progress.					
	22.	<p>Accounts: It was resolved to agree and approve payments and circulated Cost Centre Report. It was resolved to close TSB Illumination Fund and transfer of balance to Business Premium Account.</p> <p>It was resolved to agree NJC pay scales for clerk. Original scale 2.45% Arbitration panel settlement March 2009 of 2.75% leaving .30% outstanding backdated to April 2008. Councillor Stead proposed and seconded by Councillor Richardson.</p>					
	22.1	<p>Receipts:</p> <p>Interest received Business Premium Account £4.16</p> <p>Interest received Allotment Account £0.24</p> <p>All allotment rents received.</p>					
	22.2	Payments:					
		Payable to:	Item	VAT	Amount	Total	RJJ
		R Jordan-Jackson	Salary 790.73 plus NJC back pay 45.64 836.37 less tax 167.27 Expenses Postage NS&I book for update (Signed for) £4.60 Stamps 1 st & 2 nd Class £7.56		681.26	681.26	
		HM Revenue & Customs	Tax 167.27 NI 45.54		212.81	212.81	
		Neighbourhood Watch	Purchase of signs		100.00	100.00	
		AI & KI May	Pruning of Tranby Lane Amenity Land trees	12.00	80.00	92.00	
		Supplies	Inv ER1864577 Ink Cartridges	2.77	18.49	21.26	
		ERNLLCA	Membership Subs 09/10		652.18	652.18	
		Hedley L Burman	Supply and fix new gully in Village Hall car park	26.87	178.51	205.29	
		Yorkshire Water	Allotments 12/08 – 03/09		56.75	56.75	
	22.3	Awards for All expenditure					
		Payable to:	Item	VAT	Amount	Total	
		None this month					
	Total Payable for April Invoices: £2021.55						
	The minutes are subject to agreement at the next meeting to be held on Tuesday 5 th May 2009.						

Chairman's Signature 5th May 2009