

## MINUTES

### MINUTES OF THE MEETING OF SWANLAND PARISH COUNCIL HELD IN SWANLAND VILLAGE HALL ON MONDAY 2<sup>ND</sup> JUNE 2008 AT 7.30 P.M.

<p><b>Presentation:</b> Paul Drury, Principal Local Action Officer from East Riding of Yorkshire Council visited the Parish Council Meeting in order to discuss the replacement of The Area Forum. The Local Action Team has formed a Local Strategic Partnership involving Fire &amp; Rescue, Health, Police, Voluntary &amp; Community and Council Ward Members. There are six areas selected with the intention of joining communities together. The emphasis is to be on partnership. Several points were brought up by members of the public such as difficulties in contacts with East Riding Council when it took a resident 27 phone calls before the correct person was located to deal with a specific issue. Mr Drury stated that the Local Action Team will be there to unblock areas proved to be difficult and will be a shortcut with a direct access line for picking up issues raised. Lack of communication with East Riding was also another issue brought up, especially where planning is concerned. Community to use normal channels initially. Mr Drury stated that his team would be able to go straight to managers and is intending to set up a communications structure.</p> <p>An information sheet as well as the Town and Parish Newsletter will be distributed in order to keep people informed.</p> <p>It was requested that, if possible, that when there are presentations in future, the Parish Council Meeting should start at 7.00 pm rather than 7.30 pm. This will be arranged according to need and availability of meeting room.</p>	<p>Action by</p>
<ol style="list-style-type: none"> <li>1. <b>Present:</b> Chairman Chapman, Vice Chairman Burman, Councillors, May, Stead, Dumsday, Richardson.</li> <li>2. <b>Apologies:</b> Councillor Sanderson, Councillor Fairburn, Ward Councillor Gilmour.</li> <li>3. <b>Resolved to agree minutes of meetings</b> held on Monday 5<sup>th</sup> May 2008, these being the minutes of the Annual Parish Meeting, The Annual Parish Council Meeting and the Parish Council Meeting agreed as a true and accurate record.</li> <li>4. <b>Declaration of Interests:</b> Chairman Chapman – Allotments and School Safety Zone. Councillor Dumsday – Swanland Village Association, Swanland Village Hall, Swanland Festival, Councillor Stead – School.</li> <li>5. <b>Open forum:</b> In accordance with good practice and Standing Orders, the Open Forum will in future take place within the Parish meeting. Number of residents attended – 10.                  Carol Ledgard of The Swanland Wildlife Group stated that she has not yet heard from Hugh Roberts regarding the application for “Awards for All”. It was also brought to the attention of the meeting that there was an amendment to the leaflet distributed by the Wildlife Group that should have read that the date regarding the SPIC committee should have read 1980’s and not 1990’s. The Wildlife Group would like to distribute grain and discourage the public from feeding bread to the ducks on the pond and submitted two posters for the consideration of the Parish Council. The Parish Council stated that the decision regarding the format of the poster was down to the Wildlife Group. Suggestions were made for the installation of a grain machine and its implications regarding cost and clearing of spilt grain etc. Enquiries have been made by the Wildlife Group regarding purchase of a machine.</li> </ol>	

Traffic: A resident queried the parking on Main Street and was informed that double yellow lines have yet to be placed.	
<b>6. Matters Arising:</b> To receive information on the following ongoing issues and decide further action where necessary.	
<b>6.1 Standards Board:</b> No further information received regarding changes to Standing Orders. It was found that the Democratic Services Manager had retired and the Acting Democratic Services Manager is Helena Coates who will be in touch with the Parish Council upon receipt of copy letters. As agreed by all, a letter has been sent to Chief Executive of East Riding Council expressing the views of the parishioners and the Parish Council regarding the Standards Board inquiry in connection with the previous Chairman Mr Colin Hotham.	GC
<b>6.2 School Safety Zone:</b> The proposed change to the drop off point by the school has not yet been completed. Councillor May stated that the drop off point was to enable the parents in vehicles to drop off their children and move away.	LF
<b>6.3 Swanland Festival:</b> It was resolved that numbers for the "Boundary Walk" to be limited to approximately 50 and that the fee would be £2.50. Three or four councillors have given offers of help. A leaflet will be distributed on application for the walk to say that the participant will take their own responsibility during the walk. Posters to advertise the walk will be arranged. The walk covers approximately 10 miles all together along field boundaries.	MM
<b>6.4 Wall Blacksmith's Yard:</b> Vice Chairman Burman informed the meeting that the cost of repair/rebuild to the wall would be in the region of £15000 - £17000. The cost could include either re-cycled or new bricks. Clerk to inform Councillor Sanderson of costs.	LS/M.B /RJJ.
<b>6.5 Commemorative Plaque to past chairmen:</b> On receipt of quotations for supply of Honours Board it was resolved to accept the offer from W. Calvert Ltd for the sum of £625.00 plus VAT. Proposed – Councillor May. Seconded – Councillor Dumsday. Clerk to write to both W. Calvert and AJW Ltd.	RJJ
<b>6.6 Community Emergency Plans:</b> Councillor Dumsday reported that she had been contacted by two more residents and the Clerk is to write to confirm their addition to the Emergency Plan contact list.	YD/JJ
<b>7. Footpaths:</b>	
<b>7.1 Paths Partnership Scheme for 2008:</b> Awaiting information.	LS
<b>7.2 Footpath barrier West End/ST Mary's Walk:</b> Clerk to contact East Riding Council for update.	RJJ
<b>8. Newsletter:</b> It was resolved that Councillors Richardson and Dumsday would supply information and the Clerk would do the formatting in preparation for printing.	RJJ/Y.D /J.R
<b>9. Police Report:</b> Only one crime reported which was theft of Sat.Nav equipment from a vehicle on Dale Road. Councillor May to contact PC Eglen with regard to his suggestion of evening speed trap. The next Police community forum will be Thursday 19 <sup>th</sup> June at Brough Primary School at 7.00 pm.	
<b>10. Ward Councillors Report:</b> <b>Great Gutter Lane:</b> Ward Councillor Abraham informed the meeting that the petition submitted regarding the accident fatalities along Great Gutter Lane had not resulted in proposals to alleviate the problem. The accidents have been caused by overtaking. It was suggested that reflector studs, signage and double white lines could be effective. Chairman Chapman stated that if it is a question of cost then the double white lines are not very expensive. Vice Councillor Dumsday stated that the double white lines should be a priority. All were in agreement. Vice Chairman Burman queried whether this should be a matter for the police rather than the East Riding Council. Ward Councillor Abraham stated that the	JA

council may look into the matter next year. <b>Bus Service:</b> Petition for Bus Service North Ferriby. Ward Councillor Abraham to make inquiries to include Swanland in the proposed bus route.				
<b>11. Local Development Framework:</b> New Framework will supersede Beverley Borough Plan and Structure Plan and all that the Parish Council have worked with to date. This is the consultation phase and could mean a more flexible decision-making opportunity if adopted. Chairman Chapman in process of completing questionnaire. An analysis of East Riding Housing market divided into six areas is mentioned and planning applications. Eventually it will be a public document and there will be a preferred option paper to follow in 2009. There will be a lot of changes in the next few years.				GC
<b>12. Street Lighting:</b> West Leys Road Street Lights – Clerk has checked the street lights and finds there is a discrepancy in the numbers. Clerk has approached East Riding and the lighting is going to be checked. The need of a light between lights 1 and 2 could be included in the 60/40 scheme if there are facilities (e.g. underground cable). There could be the need for replacement/upgrade of 2 concrete street lights and lights on 3 wooden electricity poles. Councillor May disputed responsibility for supply of lighting.				RJJ
<b>13. Pond:</b> This item covered in the Open Forum earlier in the meeting. Item 5.				
<b>14. Playing Fields:</b> Nothing to report.				JR
<b>15. Village Hall:</b> Query raised regarding up-to-date valuation. Vice Chairman Burman to make enquiries with a view to inclusion of covering site clearance and professional fees etc in valuation.				MB
<b>16. Allotments:</b> A further 2 residents of Swanland have asked to be included on the waiting list. Plot 5 is now being worked. Plots 11 and 12 are in contravention of agreement and it was resolved that letters will be written to tenant. It was resolved that a new policy is observed as from today in that Swanland residents have priority over non-residents. Applicants who live outside the area may come onto the list and can be eligible if there are no Swanland applicants waiting, with preference given to neighbouring parishes. Proposed: Councillor May. Seconded: Councillor Dumsday.				RJJ/MM
<b>17. Tree Applications:</b>				
<b>17.1 Applications reviewed:</b>				YD/MM
<b>Tree Application No.</b>	<b>Address</b>	<b>Detail</b>	<b>Recommendations by Parish Council</b>	
STA 5910	Riverview Grange (Little Humberdale)	Remove trees	No objections – to replace	
<b>17.2 Tree application decisions :</b>				YD/MM
<b>Tree Application No.</b>	<b>Address</b>	<b>Detail</b>	<b>Decision by East Riding Council</b>	
STA 5749	St Mary's Walk	Reduce height of trees	Refused	
STA 5871	19 Stratton Park	Prune lime	Granted	
STA 5847	25 Hall Park	Fell Cedar	Granted	
<b>17.3 Resolved to agree and accept Tree Application decisions and recommendations:</b> <b>Proposed: Councillor Stead Seconded: Councillor May</b>				
<b>18. Building Applications:</b>				GC/MB/JS
<b>18.1 Application to stop up turning head at 5 On Hill:</b> Application agreed at a previous meeting at the request of householders on either side. Agreement signed and returned and the project is going ahead.				
<b>18.2 Amended Plans Ashford North Drive:</b> Minor changes made to the application, but there are still concerns. It was resolved that a letter picking up these items, drafted by Chairman Chapman and reinforcing comments previously submitted, is sent to East Riding				All

and committee members in time for the Western Area Committee Meeting on 10<sup>th</sup> June 2008. Ward Councillor Abraham to write letter in support of Swanland Parish Council. Resident has requested permission to speak at the meeting. Parish Council commented that this is one of several applications of this type whereby several units are built to replace one. Removal of trees and planting scheme not satisfactory. Full support requested from all.

**18.3 Building applications received:**

Application No.	Address	Detail	Recommendations by Parish Council
08/01799	Bramberton Chantry Way	Erection of single storey extension to side and rear and erection of conservatory to rear following demolition of existing garage, conservatory and lean-to.	Approved from plans as unable to view from outside the premises
08/02559	36 Greenstiles Lane	Erection of conservatory	Circulated 24/5/08 – Approved
08/02338	8 On Hill	Erection of extension above existing garage and two storey glazed link to existing property	Circulated 24/5/08 – objections due to overhanging tree

GC  
MB  
JS

**18.4 Planning Decisions by East Riding Council**

Application No.	Address	Detail	Decision by East Riding Council
08/01430	Southwood 24 Tranby Lane	Erection of single storey extension to rear	Granted
08/00434	51 Northfield	Erection of first floor extension over existing garage and two storey extension to front	Refused
08/01605	Fairlands 1 Copper Beech Close	Erection of lift shaft to rear	Granted
08/01641	56 Main Street	Erection of two storey extension to side and single storey extension to rear (Resubmission of 07/07077)	Refused
08/01472	36 Northdale Park	Construction of inglenook fire to side	Granted.

**18.5 Appeals:**

Application No.	Address	Detail	Recommendations by Parish Council
None to date.			

**18.6 Resolved to accept and agree building applications:** Proposed: Councillor May Seconded: Councillor Stead

<b>19. Clerk's Report:</b>					
<b>19.1 Dispute with NPower:</b> Communications between Clerk and NPower still ongoing. Clerk has requested credit note cancelling unrelated invoices.					RJJ
<b>20: Accounts:</b>					
<b>20.1 Refund</b> from Village Hall received for cancellation of August booking of meeting room – £15.90. This has been paid into the Community Account.					RJJ
<b>20.2 Cost centre report</b> as distributed.					RJJ
<p><b>20.3 Letter received</b> from North Ferriby Church stating increased costs of 50%. The Parish Council pay an annual contribution of £500 for Churchyard maintenance. Clerk queried use of Churchyard by Swanland residents. 50 people from Swanland registered as being buried in North Ferriby Churchyard between 1995 and 2008. Further unknown quantity that could have died in hospital or were relatives of Swanland residents included in an overall figure of 146 that also includes North Ferriby Residents.</p> <p>Clerk to make further investigations reference Tranby Lane Churchyard.</p> <p>Ward Councillor Abraham informed the council that North Ferriby paid £1000 annual contribution.</p>					RJJ
<b>20.4 Cheques raised for the following:-</b>					
Swanland Playing Fields Assn.	Half year grant		5000.00	5000.00	
SVA	Half Year Grant		260.00	260.00	
Swanland Village Hall	Electricity for two street lights		26.95	26.95	
A Johnson	Internal audit fee		291.38	291.38	
ERYC	Pest Monitoring Agreement	25.99	148.53	174.52	
RBS Software	Year End Closedown	30.62	175.00	205.62	
Kingston Communications	Clerk's phone	4.53	25.89	30.42	
Supplies	Magnetic strips for notice board	.36	2.04	2.40	
R Jordan-Jackson	Salary £744.60 less tax 20% 149.00 = 595.60 plus expenses – stamps £7.56		603.16	603.16	
Inland Revenue	Tax - £149.00 plus National Insurance contributions - £37.32		186.32	186.32	
	<b>Total expenditure for May 2008</b>	<b>61.50</b>	<b>6719.27</b>	<b>£6780.77</b>	
<b>Resolved to agree and accept payments. Proposed: Councillor Stead. Seconded: Councillor Dumsday.</b>					
<b>20. The next meeting of the Parish Council will be held in the Village Hall on Monday 7<sup>th</sup> July 2008 at 7.30 pm</b>					
<b>Date:</b>			<b>Signed:</b>		