

Swanland Parish Council

**THE MEETING OF THE PARISH COUNCIL
WAS HELD IN THE VILLAGE HALL, SWANLAND
7th July 2008 AT 7.30 PM**

MINUTES	Action by
1. Present: Chairman Chapman, Councillors Dumsday, May, Fairburn, Sanderson, Richardson, Stead, Ward Councillor Abraham	
2. Apologies: Councillor Gilmour. Vice Chairman Burman	
3. It was resolved to agree and accept the minutes of the meeting held 2 nd June 2008 Proposed - Councillor Stead. Seconded – Councillor May.	
4. Declaration of personal or prejudicial interest: Chairman Chapman -Allotments, School Safety Zone. Councillor Dumsday SVA, Village Hall, Swanland Festival.	
<p>5. Open Forum: 7 Members of public present. Concerns raised regarding 2 St Mary’s Walk. Trenches have been dug where garages to be located. Tree Numbers 601/03/04 roots exposed. Resident has taken photographs. Resident and Councillor Dumsday to contact Alan Hemmingway at East Riding Council. The erection of a garage on this site is governed by a “no dig” restriction.</p> <p>Wildlife Group has received an invite from East Riding regarding Diversity Action Plan – Carol Ledgard of The Wildlife Group is investigating with a view to forming same type of plan for Swanland.</p> <p>Wildlife Group is still waiting to hear from Hugh Roberts in connection with regard to Awards for All grant for the pond.</p> <p>Wildlife Group requests help on Pond Awareness Day which takes place 19th July 2008. Temporary poster with reference to feeding ducks with grain rather than bread has been updated in preparation, but would like to make the poster more permanent at a later date and with the permission of the Parish Council. The pond is looking better and the water lilies are flourishing as are the flag irises. Further information is included in Item 11 - Pond. Resident expressed his thanks to the Parish Council for their involvement and support regarding the application for building at Ashford, North Drive.</p>	YD.
6. Matters arising:	
<p>6.1 <u>Standards Board:</u> Letters received from Acting Democratic Services Manager, Helena Coates in reply to Parish Council’s letter in connection with Standards Committee Hearing 7 January 2008. Protocols and Procedures advice received regarding planning applications and possible breaches of planning control. Copies previously distributed to Council members. Chairman Chapman asked members if they wished to voice any other issues in this respect. It was felt that the answers received were not satisfactory. Concerns regarding the need to protect councillors an issue as well as the payment of costs when a case is brought up before the Standards Board. Query as to why it was in the public interest to bring Ex-Chairman’s Hotham’s case before the board when he was on the point of retiring from the Parish Council. It was agreed by all that a further letter should be written stating concerns. This will be circulated to all members for approval prior to sending.</p> <p>Chairman Chapman stated that Councillors should not enter properties when unable to see area covered by application. Appointments to view should be organised through the Clerk. Residents may look and report back to the Parish Council and then the Parish Council can act on their behalf.</p>	GC/All/RJJ
<p>6.2 <u>Village Store:</u> Clerk has made enquiries as to the result of recent application for installation of chiller units and to include acoustic housing. Information received that the housing has to be custom-made and works are in hand. Further enquiries to be made as to the progress.</p>	RJJ

6.3 <u>School safety zone</u> : Clerk has contacted East Riding to inform them that the flashing safety lights at school times were in need of reprogramming. East Riding promised to attend. Flashing 30 mph speed sign on Tranby Lane now working correctly.	LF
6.4 <u>Swanland Festival</u> : Posters are up advertising Boundary Walk organised as Parish Council's contribution to the Festival. Councillor May has been round the walk and familiarised himself with the areas. So far approximately 10 people have contacted him to book places.	MM
6.5 <u>Wall between Blacksmith's Yard and Swan & Cygnet</u> : Letter received from Marston's Brewery who has offered to pay 1/6 th of costs for rebuild. Brewery have suggested using original bricks and stated that the cost would be in the region of £8820. This cost would be split between houses. Some residents of Blacksmith's Yard are trying to sell, therefore completion of wall is needed.	LS
6.6 <u>Commemorative plaque to past chairmen</u> : Letter as been sent accepting quotation from Calvert Ltd. Awaiting reply as to completion of works. Councillor Dumsday to contact Mr Calvert to make enquiries.	YD
6.7 <u>Community Emergency Plans</u> : Clerk has written to parishioners (details supplied by Councillor Dumsday) confirming their placement on the list in case of emergency. CE Electric Parish Council Liaison correspondence received regarding "Building links within our community". This gives a dedicated telephone number for parish councils for use during severe weather conditions and other major incidents. They state that the priority customers are the most vulnerable in the community and work with hospitals, health trusts and electric suppliers to provide them with information of those residents who are dependent on electricity e.g. home dialysis. This information has been passed on to Councillor Dumsday. Councillors Dumsday and Richardson to discuss and report at September meeting.	YD/JR
7. <u>Footpaths</u>:	
7.1 Paths Partnership Scheme for 2008: The possibility of a footpath down Dale Road has not progressed. This would be a long term project and if the Parish Council receives approval it could be expensive.	LS
7.2 <u>Footpath, West End</u> : Clerk has contacted Highways Department for update and has been informed that completion has been delayed, but will be completed shortly.	RJJ
8. <u>News Letter and communication</u>: As good practice the Clerk made enquiries to see what other parishes do and compare costs. It has been found that costs and procedures are in line with those of other parishes and there is no need to change present arrangements. Newsletter has been distributed and posted on the Parish Council Website. It was mentioned that some places in the village did not receive a copy and the Clerk will make enquiries. Humberdale Farm, Cattery and Swanbridge among those not receiving a copy. It was resolved that as there is no Parish Council meeting before September, payment of Alphagraphics invoice for £81.05 should be included in June payments. Proposed – Councillor Stead. Seconded – Councillor Sanderson.	RJJ
9. <u>Police Report</u>: Resolved to bring Police report forward into the meetings to Item 5 in order to allow PC Eglen to leave as he often comes in his off-duty periods. 9.1 <u>Police Report</u> . Total of seven crimes reported and all except one targeted garden equipment from sheds and garages. A hanging basket stolen and damage to a window were among those reported. Most crimes carried out at night. Last month only 1 reported. Residents reported that they had noticed strangers in the village offering pressure washers for sale and drew this to the attention of PC Eglen.	
9.2 <u>Neighbourhood Watch</u> : Appeal for street co-ordinators for those areas not covered. Area Co-ordinator will do survey regarding need for additional street signs and contact the Parish Council at a later date. Detail previously circulated.	

<p>10. Ward Councillor's Report: Councillor Abraham mentioned Item 10 of June 2nd minutes with regard to inclusion of Swanland in the proposed bus service for which North Ferriby had submitted a petition. The Transport committee has been approached and the suggestion is under consideration. The Parish Councils will be informed when a decision is made. Flood Review Panel Report – Swanland is cited in two places as cause of water running down to Ferriby. Report is in circulation. Flood repair work in Ferriby started. Correspondence received from West Ella with reference to Swanland drain is circulating. The Chairman asked Councillor Abraham to look into the lack of information received regarding the building application for the Reservoir on Woodgates Lane.</p>	JA/HG
<p>11. Pond: Wildlife Group query whether Parish Council would like representative on SPIC (Swanland Pond Improvement Committee) either as a member or to attend meetings. Could have liaison/link person. A lot of knowledge is not necessary as long as issues and information is brought to the attention of the Parish Council. SPIC requires 8 people to form committee. Ms Ledgard stated that although the Wildlife Group would carry SPIC through, a firm committee is essential as the pond will need to be managed as an ongoing project. Supply of grain was not discussed.</p>	
<p>12. Playing Fields: Minutes of recent Playing Fields Association meeting previously distributed. Work to games area begins in September. There are not enough funds for flood lighting. Councillor Richardson suggested that a fund raising event such as a car boot sale could help. Resolved that there would be no objections to organise the car boot sale as long as it was a "one-off". Proposed by Councillor May and seconded by Councillor Dumsday. Clerk to look at Playing Fields lease to check if this would be allowed under the lease agreement. Councillor Richardson stated that the Playing Fields Association are a very good, hard working team. Councillor Richardson mentioned that donations for cake stand for Summer Gala July 20th 2008 would be appreciated.</p>	J.R/RJJ GC
<p>13. Village Hall: Valuation has been requested in order to make sure that the insurance is sufficient to cover possible claims.</p>	MB
<p>14. Allotments: Letters have been sent to those on waiting list giving details of policy regarding preferences given to Swanland Parishioners. Those requesting 2nd plot have been removed from list. Plots 11 and 12 have been cleared. Plots to remain fallow for 12 months following treatment. A letter to be written to all allotment holders with information and requesting help by hoeing off the horsetails as they see them coming up in order to exhaust the plant so that it dies. Specified weed killer affects plants only and becomes inactive in soil. At present the weed is spreading to neighbouring plots. It was resolved that cheque for purchase of weed killer prior to the September meeting be drawn up when costs known (Costs minimal). Proposed - Councillor May, Seconded – Councillor Stead. Further applications for plots received by Clerk. Cutting of hedges programmed for August.</p>	RJJ/MM
<p>15. Parking: Haldenby Court parking on "H" bars, parking on double yellow lines by Post Office and parking outside village store on "H" bars were discussed. Objections received from resident regarding all day parking on the corner of Kemp Road/West End. Several suggestions made for further H bars or double yellow lines. People parking on "H" bars could be prosecuted. This could be an item to be brought up at the next Police Liaison meeting. Digital photographs not accepted as evidence. Restricted parking had been requested in the past but had been refused. No immediate solution was found. Problems mainly caused by lack of respect for others. It was noted that the front gardens in Dale Road are disappearing as they are being adapted to form parking areas.</p>	
<p>16. Seat by bus stop outside Swan & Cygnet: Cost of previous seat supplied by David Ogilvie Engineering was £621.59 inclusive of VAT. This does not include fitting or removal of existing. It was resolved that the damaged seat will be removed.</p>	MB.

<p>Vice-Chairman Burman informed the meeting that the cost for replacement with a metal seat would be in the region of £900.00. Existing commemorative plaque would have to be welded onto replacement seat. Placing of new seat in a different area of the village to be considered as there is already one seat near the bus stop. Clerk to make inquiries regarding use of commuted sum for replacement seat.</p> <p>Councillor Dumsday suggested that when the next newsletter goes out that it could mention that people may like to dedicate a seat and make a contribution.</p> <p>Graffiti artists have been active on the seats in the village. The Village Hall have graffiti removal equipment.</p>				RJJ	
<p>17. Tree Applications: It was resolved to agree and approve tree planning applications. Proposed – Councillor Stead. Seconded - Councillor Sanderson.</p> <p>17.1 Applications received:</p>					
	Tree Application No.	Address	Details	Recommendations by Parish Council	YD/MM
	STA 5965	Long Meadow, Kemp Road	Fell 2 No. Beech Trees	Circulating 12.6.08 Enquires to be made to see if application withdrawn.	
	STA 6003	6 Manor Road	Remove lime	Received and Circulated 1.7.08	
	STA 6014	Redwood Tranby Lane	Remove Sycamore	Received and Circulated 7.7.08	
	STA 6015	Quintiles 5 On Hill	Remove lime tree	Received and Circulated 7.7.08	
<p>17.2 Application Decisions:</p> <p>Tree planting at Ashford North Drive has not been carried out. Councillor Dumsday to contact Alan Hemmingway at East Riding to discuss.</p> <p>08/02473 The Laurels, Tranby Lane – the Parish Council strongly objected to the retention of wall and fence between plots. Works have already taken place to rendering and painting of wall.</p>				YD/MM GC	
	Tree Application No.	Address	Details	Decision by East Riding	
	STA 5897	1 Church Mews	Crown lift and deadwood beech	Granted	
	STA 5910	Riverview Grange, (Previously Little Humberdale) Tranby Lane	Remove sycamore and purple leaf prunus	Granted (replacements to be planted)	
<p>18. Planning Applications:</p> <p>18.1 08/02551 – Land adjacent Blue Cedars 4 Humber View – Erection of 1 No. dwelling. Extension of time to 8th July for reply by email as agreed with Case Officer. Bovis Homes have option on field and have submitted outline plan. It was agreed by all to revoke outline plan and submit reply giving objections to the application.</p> <p>18.2 Applications received:</p>					
	Planning Application No.	Address	Details	Recommendations by Parish Council	
	08/02515	33 Dale Road	Creation of vehicular access at front	Approved.	
	08/02338	Whatcroft 8 On Hill	Erection of an extension above existing garage and	Objections.	

			two storey glazed link to existing property.	
08/02559	36 Greenstiles Lane		Erection of conservatory to rear	Approval with conditions.
08/02878	17 Easenby Close		Erection of single storey extension to side and rear	Circulation 17.6.08 With conditions 1/7/7/08
08/02511	Swanland Primary School		Erection of single storey extension to front	Circulation 17.6.08 With observations 1/7/08
08/02473	The Laurels 37 Tranby Lane		Amended gate position Plot 1, retention of wall and fence between plots, construction of additional hard landscaping including raised planter.	Circulation 17.6.08 Objections 1/7/08
08/02719	36 West Leys Road		Erection of single storey extension to rear, conversion of part garage to form study, render finish to house, alterations to roof.	Circulation 17.6.08 Approved

18.3 Planning Decisions by ERYC

Planning No.	Address	Details	Decision by ERYC
08/01511	52 Dale Road	Erection of two storey extension to side following demolition of existing garage and	Refused
08/00618	Cherry Top, 10 Greenstiles Lane	Erection of boundary fence	Granted
08/01596	Park Lodge, The Park	Erection of detached triple garage to rear	Granted
08/01666	30 Northfield	Erection of single storey extension to rear	Granted

	08/01460	Ashford North Drive	Erection of 4 No. buildings consisting of 12 apartments following demolition of existing building.	Refused	
	08/01799	Bramerton, Chantry Way	Erection of single storey extension to side and rear and erection of conservatory to rear following demolition of existing garage, conservatory and lean-to.	Granted	
	08/02385	27 Wauldby View	Erection of two storey extension to rear and porch to front.	Approved by Parish Council - Planning granted 5 July 2008.	
18.4 Appeals:					
	Planning No.	Address	Details		
	07/06548 – App/E2001/A/08/2 077951 Reply to Planning Inspectorate, Bristol	Field Farm, Swanland Dale	Change of use from agricultural land to residential and erection of detached garage.	Objections by Parish Council To Planning Inspectorate 1/7/08	
	07/02241	Woodgates Lane Reservoir	Conversion of former reservoir to form a dwelling	To planning Inspectorate 1/7/08. Deadline 4/7/08 Docs returned 4/7/08 saying too late. Clerk written letter of complaint with copy of Sanderson Weatheralls letter.	
It was resolved to approve and agree building applications and decisions. Proposed – Councillor Stead. Seconded – Councillor Sanderson					
19. Clerks Report:					
	19.1 <u>ERNLLCA</u> : Newsletter distributed. Councillors to let clerk know in good time if they wish to take part in training sessions.				All
	19.2 <u>North Ferriby Church increased maintenance costs</u> : 50% increase. Further investigation needed regarding 50% increase. Clerk to make enquiries.				RJJ
	19.3 <u>Litter bin replacement</u> : Damaged waste bin by the pond has been replaced and is in position.				
	19.4 <u>Flooding Northfield</u> : Clerk has written to Highways with regard to water backing up from drains and flooding driveway on Northfield in recent downpour. Correspondence received from East Riding states that the drainage system has been cleansed. As the properties in question are at the lowest point in the area unfortunately, because of the design of the drainage system, there is no easy way to resolve the matter other than maintain the existing system to its full potential. Clerk to ask resident to let the Parish Council know when it happens again so that				RJJ

<p>they can see where the problem is occurring. East Riding Flood Review Panel Report is on circulation. It states that an additional sum of £500,000 has been allocated for Parishes to make a bid for undertaking small flood prevention schemes. Further information will follow from East Riding Council.</p>																																									
<p>19.5 <u>NPower</u>: CE Electric requested information regarding location of light sensors to street lights. Clerk has checked with Lighting Department and forwarded details on to CE Electric. Consumption certificate received. Invoice for 701.13 received with credit note for 724.04. Clerk still disputing invoices for unmetered supply (Street Lights).</p>	RJJ																																								
<p>19.6 <u>Shop sign</u> – Booze Busters. No reply from McCall’s regarding sign and request for change. Clerk to write again and ask for a reply.</p>	RJJ																																								
<p>19.7 <u>Signs</u> on Christchurch and St Barnabas’s Church: To discuss: Signs temporary for 12 months. Residents to contact Edward Atkinson at East Riding Council. Christchurch is a listed building.</p>																																									
<p>19.8 <u>Hedges</u>: Complaints received regarding overhanging hedges obstructing paths. Letters sent requesting cutting back. This is itemised in Parish Council Summer Newsletter. Occupier at Windswept, Beech Hill Road has been asked by East Riding to remove newly planted Leylandii from verge side of existing hedge. Leaflet to be sent to those residents who do not reduce the obstruction. Further complaint from residents regarding hedges in Manor Road obstructing paths. Newsletter has coverage of this item. Residents to inform Clerk of offending hedges so that it can be dealt with through the Parish Council.</p>																																									
<p>19.9 Rhuddson, Kemp Road 07/06810: Reply received from Councillor Parnaby in response to the Parish Council’s concerns regarding gardens being classed as “brownfield” sites and the Western Area Planning Sub-committee’s decision. Copies distributed.</p>																																									
<p>20. Accounts: It was resolved to agree and approve payments for June and Clerk’s July and August salary and relative HM Customs and Revenue Payment for July and August 2008. Cost Centre Report circulated and agreed. Proposed: Councillor Fairburn. Seconded: Councillor Richardson.</p>																																									
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	Distribution	summer Newsletter 40.00 + 33.55				
	NPower	Inv LGT83ZJW 05/06 199.28 Inv LGT87SHM 07/08 121.71 Xmas Lights	15.29	305.70	320.99	
	Alphagraphics	Printing of Newsletter		81.05	81.05	
	Total expenditure	July 7th 2008	37.87	2234.17	£2274.04	
21.	There will be no meeting in August, the next Meeting will be held in the Village Hall on Monday 1st September at 7.30 p.m. Subject to confirmation.					