Swanland Parish Council

MINUTES OF THE ANNUAL MEETING
OF THE PARISH COUNCIL
HELD IN THE VILLAGE HALL, SWANLAND
Tuesday 6th May 2008 at 7.00pm

Nominations for Chairman and Vice-Chairman submitted in writing to the Clerk prior to the meeting.

1. Present: Chairman Chapman, Vice-Chairman Burman, Councillors Stead, Dumsday, May, Richardson, Fairburn.	
2. **Apologies for absence**: Ward Councillors Abraham and Gilmour. Councillor Lee Sanderson.	
3. **Minutes of Annual Meeting held 8th May 2007:** Agreed and accepted as a true record.	All
4. **Chairman: Geoffrey Chapman** This being the Annual Meeting of the Swanland Parish Council the first item was the election of Chairman. Proposed: Councillor Stead Seconded: Councillor Dumsday	
5. Vice-Chairman: Mike Burman Proposed: Councillor Dumsday Seconded: Councillor Fairburn	
6. Election of Officers for the following:	
6.1 Finance and General purposes: Full Council. Resolved.	All
7. It was resolved to appoint the following councillors to lead on areas of council business:	
7.1 Planning: Chairman Chapman, Vice Chairman Burman, Councillor Stead to continue as Planning Advisory Group.	GC/MB/JS
7.2 Road Safety: Councillor Fairburn.	LF
7.3 Village Hall: Councillor Dumsday.	YD
7.4 School: Councillor Stead.	JS
7.5 Environment/Village Pond: Chairman Chapman, Councillor Dumsday.	GC/YD
7.6 Street Lighting: Chairman Chapman.	GC
7.7 Allotments: Councillor May	GC
7.8 Footpaths: Councillor Sanderson.	LS
7.9 Tree Preservation: Councillor May, Councillor Dumsday.	MM/YD
7.10 Newsletter: Volunteer required.	
8. It was resolved that the following councillors represent the Parish Council on external bodies:	
8.1 Playing Field Association: Councillor Richardson.	JR
8.2 Village Hall: Councillor Dumsday.	YD
8.3 ERNLLCA: Chairman Chapman, Councillor Stead.	GC/JS
8.4 Education Trust: Ward Councillor Gilmour	HG
9. **Signatories for cheques:** It was resolved that Chairman Chapman, Vice Chairman Burman, Councillor Stead would continue as signatories.	GC/MB/JS
10. **It was resolved** to reduce the number of meetings per year. Standing Orders state minimum of three meeting per year. January and August meetings to be cancelled making ten meetings per year rather than 12. If necessary Finance and General Purposes meeting will be called for agreement of payments.	All
11. Revision of Standing Orders: It was resolved to accept revision of Standing Orders.	All
12. Meeting Closed at: 7.50.	

Date: 2nd June 2008 Signed: