

Swanland Parish Council

**THE MEETING OF THE PARISH COUNCIL
WAS HELD IN THE VILLAGE HALL, SWANLAND
Monday 2nd March 2009 at 7.30 pm**

MINUTES		Action by
	Meeting informed of fire exits and procedures and register of attendance taken.	
1.	Present: Chairman Chapman, Vice Chairman Burman, Councillors Stead, May, Fairburn, Dumsday, Richardson, Ward Councillor Abraham, and PC Eglen.	
2.	Apologies: Ward Councillor Gilmour, Councillor Sanderson	
3.	Resolved to agree and accept minutes from meeting held on 2nd February 2009 as true and record. Proposed Councillor Stead, Seconded Councillor May	
4.	Declaration of personal or prejudicial interests: Chairman Chapman – Allotments (PS), Councillor Stead - School and Swanland Village Association (PS), Councillor Dumsday – Swanland Village Association and Village Hall (PS)	
5.	Police Report: Letter received to inform the council that Police Officer can provide a short update on local crime statistics. Two crimes only reported in Swanland for February 2009, damage to a car and fraud.	
6.	Open Forum: 10 members of the public present. Twinning Group - Two members of Twinning Group attended to discuss Parish Councils involvement (Item 7.6). Insurance - Swanland Village Association stated that they are making enquiries for insurance cover for volunteers and asked for Parish Council's contribution once details agreed. (Item 11.2) Village Signs - Purchase of additional village signs costing in the region of £1500 per sign. Fund raising events would be taking place. Swanland Village Association meeting with East Riding Council to discuss. Request for Parish Council's support. Thanks expressed to the resident who retrieved the lifebelt from the pond.	
	Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.	
7.	7.1 Members Register of Interests: Request for update. No changes reported.	
	7.2 Insurance: It was resolved that Fidelity Guarantee within the insurances is adequate and inclusion of Councillors not required.	
	7.3 Risk Assessment: It was resolved to accept update and inclusion of control for website.	
	7.4 Financial Regulations: It was resolved that no changes were required.	
	7.5 Standing Orders: It was resolved that no changes were required. Proposed Councillor Dumsday seconded Councillor Fairburn.	
	7.6 Swanland Twinning Group: Parish Council invited to attend meetings and the event to take place 1 st May when representatives of Lestrem visit the village. Chairman Chapman offered to represent Parish Council at the event. Twinning Group to supply programme.	
	7.7 Neighbourhood Watch: Formal request for support received. It was resolved to support the group in the purchase of 8 signs for the sum of £100.	
	7.8 Area of common Character: A request that work can be undertaken is included in a draft report to cabinet produced by Edward Atkinson of East Riding Council. Ward Councillor Abraham in support.	
	7.9 Community Emergency Plans: Work in formation of plans is ongoing and almost complete. Information to be included in Newsletter.	JR/YD
8.	Footpaths:	
	8.1 Dale Road: Local Access Forum meeting to take place 11 th March. Vice Chairman Burman is in contact with Forum Clerk and will put forward a proposal and request for meeting to discuss formation of path.	MB
9.	Newsletter and communication:	
	9.1 Various suggestions put forward. Newsletter to go out in April.	RJJ

10.	Ward Councillor's report: Ward Councillor Abraham informed the meeting that a review of primary schools was being carried out. Safety works to repair path on Swanland Hill in progress.			JA
11.	Pond:			
	11.1	Works to channelling water from Village Hall roof to pond now completed as part of Awards for All grant. It was retrospectively agreed to include extra works to allow drainage of surface water from car parking area. Costs for extra drain to Parish Council. Carol Ledgard of the Wildlife Group to contact Hugh Roberts to clarify concerns with regard to correspondence received since his change of employment.		
	11.2	Insurances: Swanland Village Association has received quotation for insurance to cover volunteers that could include both Swanland Village Association volunteers and those helping the Swanland Wildlife Group. Yet to be agreed.		
	11.3	Flagpole: Various sites for flagpole to be investigated further.		
	11.4	Festivities by the Pond at Christmas: Invoices received for replacement bulbs and electricity used (Christ Church).		
12.	Playing Fields: Councillor Richardson stated that concerns had been raised with regard to the safety of the children in the car parking areas. It was mentioned that the car park was not adequate during events. Suggestions were for a defined footpath. Playing Fields Association will be making investigations for a solution.			JR
13.	Village Hall: Copy of insurance documents requested and received.			
14.	Allotments: It was resolved that a joint tenancy could only be taken out initially and not retrospectively due to the long waiting list.			MM/RJJ
15.	Highways and lighting:			
	15.1	Haldenby Court: Letter of response sent.		GC/RJJ
	15.2	Impact damage to Light No. 8 Humber View. It was retrospectively resolved that emergency work should be carried out immediately due to the dangerous situation. Cost of replacement £591.00. Insurance claim requested. Level 1 Agreement with East Riding to be discussed for inclusion in the next budget calculations. 60/40 Lighting Plan to be investigated.		
16.	Seats: Damage to timber seat by St Barnabas Church. It was resolved that repair should be carried out.			MB
17.	Tree Applications: Trees removed for transportation of turbines on A164 Swanland roundabout have been replaced. Replacement tree at North Drive has not been carried out. Clerk to make enquiries.			MM/YD
	17.1 Tree applications received:			
	Planning No.	Address	Details	Recommendations by Parish Council
		None received to date		
	17.2 Tree application decisions received:			
	Planning No.	Address	Details	Decision by East Riding
	STA 6235	10 Hall Park	Fell Turkey Oak	Work granted
	STA 6265	Tranby Lane Amenity Land	Prune sycamore	Work granted – no TPO on site
	It was agreed to approve and agree tree applications and decisions: Proposed Councillor Stead and seconded Councillor May			
18.	Planning Applications:			P.A.G.
	18.1 25A Queensbury Way . It was resolved by all to agree recommendations.			
	Planning No.	Address	Details	Recommendations by Parish Council
	09/00191	25A Queensbury Way	Erection of 5 No. dwellings and construction of vehicular access	Refusal

18.2 Planning Applications received:			
Planning No.	Address	Details	Recommendations by Parish Council
09/00405	Hall Cottage, North Drive	Publicity on application for Certificate of lawful development – construction of vehicular access	Refusal
09/00281	Heatherton, The Park	Erection of single storey extension to side	Approval
09/00449	62 Northfield	Increase in height of roof of part of existing dwelling, extension to and construction of pitched roof over existing garage at front	Approval
09/00272	Plot A Copper Beech Close	Erection of detached dwelling	Approval
18.2 Planning Application decisions received:			
Planning No.	Address	Details	Decision by ERYC
08/05736	2 Greenstiles	Erection of two storey extension to side, single storey extension to rear, construction of new portico to front follow removal of existing and construction of basement	Planning granted
08/05795	The Woodlands, Kemp Road	Erection of two storey extension incorporating double garage to side, two storey gable feature extension to front, single storey infill extensions to rear together with various alterations (resubmission of 08/04768)	Planning granted
09/00241	Keld, Chantry Way	Erection of summer house to rear	Planning granted
18.3 Planning Application Appeals:			
Planning No.	Address	Details	
08/02551-APP/E2001/A/09/2096428	Land adjacent to Blue Cedars, 4 Humber View	Erection of 1 No. dwelling	Letter to go to Inspectorate
08/03288 – APP/E2001/A/2097555	Staddlestones Garth, 46 Tranby Lane	Erection of 2 No. dwellings - Outline	Letter to go to Inspectorate
18.4 It was resolved to approve and agree Planning Application decisions. Proposed Councillor Stead, seconded Councillor May			
19. Clerks Report:			
19.1	McColls Shop: Satellite dish moved to side of property.		
19.2	Notice Board: Repairs to door carried out.		
19.3	Mere Flats handrail and gate: Request for removal of concrete stanchions and large gate passed to Housing Department at East Riding.		
19.4	Gritting bins: These have now been topped up.		

19.5	<u>Charity Collection at Christmas:</u> Thanks received from Dove House Hospice and Godfrey Robinson Homes in receipt of donation.				
20.	Training: Power of Wellbeing Seminar, 24 th March. Resolved that Clerk would attend. Retrospective agreement for Clerk's attendance at Communications Conference which took place in January 2009 (Minute 206).				
21.	Accounts: It was resolved to agree and approve payments and circulated Cost Centre Report. Proposed Councillor Stead Seconded Councillor Dumsday. RBS Software Solutions Year End close down has been booked for Thursday 9 th April 2009. The fee has been increased from £175 to £225.				
21.1	Receipts: Rent received for 6 allotments: £90.00. Interest received on NS&I Investment Account for 2008 - £208.07 Interest received on Business Premium account - £11.75 VAT return sent for the sum of £276.96 to be paid into Business Premium Account				
21.2	Payments:				
	Payable to:	Item	VAT	Amount	Total
	R Jordan-Jackson	Salary 788.42 less tax 157.60 Expenses – extra postage annual circular letters 2 nd class £12.96 1 st class 8.64		652.42	652.42
	HM Revenue & Customs	Tax 157.60 NI 42.93		200.53	200.53
	Hedley L. Burman	Supply of 200 bulbs for pond lights	15.60	104.00	119.60
	Christ Church	Electricity Dec 2007 & Dec 2008		201.91	201.91
	Information Commissioner	Data Protection		35.00	35.00
	Kingston Communications	Clerk's phone	4.01	26.09	30.10
	W Calvert Ltd	Honour's Board	93.75	625.00	718.75
	AI & KI May	Form Car park at Allotments	74.64	497.63	572.27
	EY and NL Branch SLCC	Power of well being training (clerk)		20.00	20.00
	Public Works Loan Account	Half year repayment of loan for Village Hall		18952.25	18952.25
	Swanland Illumination Fund	Collection proceeds Xmas 2008 (Transfer of funds)		53.18	53.18
	21.3 Awards for All expenditure				RJJ
	Payable to:	Item	VAT	Amount	Total
	Hedley L. Burman & Son	Diversion of rainwater	359.25	2395.00	2754.25
	Total Payable for March Invoices: £21556.01 Plus £2754.25 Awards for All. Total: £24310.26				
22.	Minutes subject to agreement at the next meeting which will be held 6th April 2009				