

Swanland Parish Council

MINUTES FOR MEETING HELD 6th November 2007
IN THE VILLAGE HALL, SWANLAND
AT 7.30 PM

No of people present. 9

Open Forum

A member of the public brought up the matter of the school footpath (Item 5 Matters Arising). The Chairman told of the results in which the application to reopen the footpath had been turned down. He informed the meeting that there is very little the Parish Council can do at this point. An appeal from the Ramblers Association will be presented to the Secretary of State shortly and the results could take a long time.

The erection of a detached garage in St Mary's Walk was discussed and the meeting was informed that the Parish Council had recommended refusal of this application.

Concerns were expressed regarding the hawthorn hedge at the top of Tranby Lane and the Chairman stated that he would investigate. Swanland Wildlife Group stated that they were trying to protect the hedgerows. There is also a pond report presented by the Wildlife Group (Item 10 Pond), which is being circulated at present that gives details of the meeting at the pond with Hugh Roberts.

A resident from Dale Road raised concerns regarding the number of pigeons/doves in the area since the relocation of the dovecote from the Scruton's site. The number of birds seemed to be too many for the dovecote to accommodate. Health and Safety and Environmental concerns were raised. The Chairman suggested that the neighbours should get together to discuss the problem. There is nothing that the Parish Council can do at this moment.

A resident of Mill Road raised concerns regarding protection of trees in the village where poplars at back of 4 Mill Road have been removed. Significant groups of trees in village are not protected. (Item 10 Trees)

1. **Present:** G Chapman Chairman, M Burman Vice Chairman, Councillors Stead, Fairburn, Dumsday, Richardson, May, Gilmour.
2. **Apologies:** Councillor Sanderson.
3. **Minutes of meeting held on 1st October 2007.** Minutes of the meeting were agreed by all and signed by the Chairman.
4. **Declaration of personal or prejudicial interest:** Councillor Gilmour, School. Swanland School Safety Zone - G Chapman Chairman.
5. **Matters Arising:**

Village Store: No further information received.

School footpath: Results of the meeting of The Western Area Planning Committee on 16th October were discussed in the open forum.

Listed Building Status: Amendment to listing number not confirmed at this date. The Clerk has contacted the Heritage Protection Co-ordinator and was informed that this was passed on to the Operations Team in London and that the Parish Council should receive results in the near future.

Area Forum:

School Safety Zone: Final Plans received. 3 changes from original have been made. Councillor Gilmour stated that large yellow signs were considered to be inappropriate, especially in the conservation area. She suggested that wigwags would be more acceptable and not so intrusive as these can be activated at school times. These signs seem to work in North Ferriby.

The positioning of the Swanland signs need to be further away in order to be effective and are too late to draw attention to the safety zone. Councillor May proposed removing signs

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on Main Street and West End, but need road markings to show that motorists are entering school area. The Vice Chairman proposed that there should be entry treatment on Kemp Road and to move up to double yellow lines. Proposals were made to move sign to opposite side of the road to bring into full view. For Manor Road it was suggested that the red markings were removed and use ordinary sign. Tranby Lane reactive sign to be moved farther down towards Stratton Park as it seemed too close to the school. Suggestion to apply entry treatment at the end of Humber View and move the reactive sign back proportionally. Double yellow lines on North Side with zigzags on other side to match. Double yellow lines to go from current entry treatment and from end of current zigzags Kemp Road to Humber View.

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Village Signs:

Participation to 2008 Swanland Festival: To receive suggestions. Councillor Dumsday suggested a tea party for the elderly parishioners, Gala Day and a charabanc trip for the children. No volunteers came forward.

Wall between Blacksmith's Yard and Swan & Cygnet : To receive a report from Councillor Dumsday. Costs verbally agreed of 50% between residents and pub but no written documentation received. Councillor Fairburn to ask Cllr Lee Sanderson to look into rebuilding.

L.S

ERNLLCA: Councillors Stead and Richardson found that attendance at AGM 20th October was very interesting. The meeting contained 2 workshops – “The challenge of working councillors” and “Predisposition/predetermination of bias”

R.JJ

Footpath West End: Barrier has not been erected to date. Clerk to investigate.

Repairs to footpath at West End to be investigated. Chairman stated that he would check markings in the area.

G.C

6. **Affordable Housing:** This seems to be very live at County Hall, Councillors Stead and Richardson and Chairman suggested that it would be better to be reactive rather than proactive and this was agreed by all. Government pushing this item and it has been mentioned in Queen's speech.

H.G

7. **News Letter and communication:** Ordnance Survey map for website agreed and inclusion onto website to be discussed with Graham Latter. Christmas activity to enter into news letter. To be done 1st week Dec.

8. **Police Report:** Police & Partners Community Forum to be held Thursday 15th November 2007 at Swanland Village Hall at 7.00 pm.

Any problems regarding fireworks- Report next time.

Fatalities on Gutter Lane – Councillor Abraham has set up meetings about obvious things to do. There have been 3 fatalities in 10 years and regarded as the most dangerous road in the parish. 2 deaths within 28 days between Swanland Hill and Dale Road, one caused by overtaking lorry. Police suggest solid white lines and more signage at bottom/top of Swanland Hill that could be of help. There has been an increase in volume of traffic going down Great gutter Lane. Suggestion of reduction of speed limit.

Crime report:

11/10/07 Theft of vehicle – Northfield (technical theft – domestic)

23/10/07 Burglary, garage – Tranby Lane (trimmer stolen)

26/10/07 Theft – Kemp Road (£5.00 from bus payment window)

27/10/07 Theft – Westfield Lane (horse trailer)

27/10/07 Damage – Kemp Road (vehicle)

29/10/07 damage – Stratton Park (garden light)

Total 6 this month – Last month total 5

31 Calls for service in Swanland.

9. **Ward Councillor's Report:** Councillor Gilmour has only recently returned from sick

leave. Councillor Gilmour to deal with Parish Council Newsletter. (Item 7) Request for pond report to be forwarded.

10. Committee Reports:

Pond: Report received and distributed regarding the meeting at the pond with Swanland Wildlife Group and Hugh Roberts October 17th. No further mention of sign to discourage people from feeding ducks.

Playing Fields: To receive a report regarding access for Scouts. Not received as yet.

Village Hall. Seat has been placed in position outside hall.

Trees: The meeting was informed that anyone can initiate TPO. Question of whether a blanket order could be issued to cover trees. There are several areas at risk within the parish. The Parish Council relies on people for information.

Residents can to go straight to ER to have Tree Preservation Order placed.

Councillor Dumsday is building up a database of trees.

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Y.D/M.M

Tree Applications:

Planning No.	Address	Details	Recommendations by Parish Council
STA 5581	Mere House	Application to prune magnolia and cherry tree	Approval
STA 5566	Rogersfield, Swanland	Application to prune tree	Approval
STA 5548	1 Priory Close	Application to prune tree	Approval
STA 5510	39 Tranby Lane	Application to fell tree protected by TPO (Swanland No.2)	Approval with conditions
STA 5567	Swanland conservation area	Notification to remove chamaecyparis lawsonia	Approval with conditions
STA 5561	40 West Leys Road	Application to prune lime tree	Approval
STA 5601	3 On Hill	Application to prune trees protected by TPO	Circulating

Tree Decision Notice

Planning No.	Address	Details	Decision by ERYC
STA 5528	Grange Park	Application to fell trees protected by TPO	Part refused and part grant consent.

*To consider any other applications/decisions/appeals received in the interim.

Proposer for acceptance of above tree applications Councillor Stead. Seconded by Councillor Richardson

Traffic: Swanland Bus Route. A meeting has been requested to discuss improvement to markings. Clerk has written to ERYC and Philip Hiscott has agreed to attend meeting to discuss improvements to markings. Letter received as a result of meeting. Bus routes. Managed to get number of proposals accepted. (As letter)

R.JJ

11. Planning applications: To agree applications and decisions.

Planning No.	Address	Details	Recommendations by Parish Council
07/04774	11A Queensbury Way	Erection of two storey and single storey extension to rear and erection of porch to front (re-submission of 06/00342)	Circulating
07/05776	2 St Mary's Walk	Erection of detached garage at rear and creation of new vehicular access to	Refusal

		front	
07/06044	2 Greenstiles Lane	Two storey extension to side following demolition of existing garage and erection of single storey extension to rear (re-submission of 07/03109) AMENDED PLANS	07/03109 refused by ERYC Refusal of 07/06044
07/05917	22 Dale Close	Erection of detached outbuilding at rear following demolition of existing garage	Circulating

07/06463 66 Mill Road, Retention of conservatory to front – This was put to the whole council and it was agreed by a majority vote that the Parish Council would approve the retention of the conservatory on the grounds that the clear glass on the western elevation be replaced with frosted to retain privacy for the neighbour.
The Parish Council state that this would not set a precedent for the future.

Proposer for acceptance of the above Planning Applications Councillor Stead seconded by Councillor May.

12. Planning Decisions:

Planning No.	Address	Details	Decision by ERYC
07/04816	Plot 10 Copper Beech Close	Erection of detached five bedroom house and integral garage	Planning granted.
07/05102	Green Acre, Kemp Road	Amended Plans – Addition of dormer windows to existing garage roof to allow accommodation to 1 st floor level, addition of dormer windows to front and rear of the dwelling and erection of two storey extension to side.	Planning Granted
07/05100	32 West Leys Road	Erection of 1 no. dwelling (Renewal of Planning Permission for 02/05906)	Planning Granted
07/04465	5 Styles Croft	Extension to existing bay window to rear	Planning Granted
07/04697	48 Mill Rise	Erection of single storey extension and conservatory to rear	Planning Granted

13. Appeals:

Planning No.	Address	Details	Position
	None to date		
07/05113	Hilston 3 Mill Road	Erection of single storey extension to front.	Planning refused

*To consider any other applications/decisions/appeals received in the interim.

14. Clerks Report

Training: The Clerk has taken part in two modules so far.

Allotments: These are to be checked and tenants renting those in need of attention will be notified and reminded of their agreement. Another plot has been relinquished and will be re-let. As the site is being left in good order the deposit will be refunded to the present tenant.

Clerk to organise hedge cutting. Councillor May will arrange to level car park at water tower end in order to allow for extra car parking.

Road Sweeping: No statutory Obligations regarding road/pavement sweeping. This is covered under “Duty of Care”. All areas have programmed road sweeping and litter picking determined by the size and location of area. Additional sweeping/litter picking up usually programmed as extra for events such as “Swanland in Bloom” and there are regular checks. Councillor Dumsday dealt with this.

Festive Lighting: Dates when the lights will be switched on round the pond to be from Monday 10th December until Monday 7th January 2007. Application for license granted.

Street Collection and Steam Organ: Permit for street collection received. Dove House and

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by**

R.JJ

M.M

Godfrey Robinson Homes agreed recipients. Clerk to contact charities for letter of authorisation. Collection tins to be placed in various premises. Request for volunteers on the night December 17th. Vice Chairman to contact John Gaze and vender for chestnut man and roundabout to include at Christmas pond ceremony. Clerk to check again with Mr Byas for the organ as no response to phone conversation received. Father Xmas at 7.00 17th December. Cones to be put out along road early afternoon to prevent parking. Councillor Dumsday and Graham Latter will do collecting tins, other volunteers needed. Clerk will do posters, draft to Vice Chairman. **M.B**

Poppy Day Wreath: Ceremony at the War Memorial Sunday 11th November 2007 at 3.00 pm. Collected and invoice received. Passed to Vice Chairman. **R.JJ**

Road Closure: Reminder - Woodgates Lane, North Ferriby. Commencing Monday 5th November. Diversion via Mill Road and West Leys Road, Swanland and Swanland Hill and High Street North Ferriby. (Displayed on Notice Board). **M.B**

Graffiti Removal Training: This took place October 15th at Beverley Leisure Centre. Mr Paul Priestley-Leach attended on behalf of the village. He is waiting for equipment which will be housed at village hall.

Bus Route: See Traffic Item 10.

Swanland Road Sign: The Clerk wrote to ERYC regarding the sign directing traffic up Dale Road into the village. The notice board has been changed to read "Dale Road" instead of "Swanland".

Donation: The Parish Council appreciate and thank the resident who has donated £100.00 for the use of the village at the discretion of the Parish Council. This has been paid into the Community Account and used for works to the pond.

Past Chairmen: To discuss. List received from Colin Hotham. Query cost. Suggest large rectangular board. Three quotes needed. Dimensions, placement and layout to be discussed.

Sports/Recreation facilities survey: Numerous items to be included in survey e.g. Bowls, Pilates, tennis, University of the Third Age, horse riding, snooker, and darts. Chairman will carry out investigations and deal with this matter. **G.C**

Training in Planning & Development: To discuss at a later date.

Chairman's Awards: Further information to be received.

Precept: Copy distributed for consideration.

15. Accounts:

VAT rebate of £486.23 has been received from HM Revenue & customs and has been paid into the precept account.

Payable to:	Item	VAT	Amount	Total
Inland Revenue	Income Tax		74.58	74.58
Clerk Salary	Salary £339.00 (less Income Tax £74.58) £264.42 Expenses – Stamps £4.92		269.34	269.34
Supplies	Ink cartridges Invoice ER1763888	6.42	36.72	65.74
	Ink cartridges invoice ER1766535	3.36	19.24	
Swanland Village Hall	Electricity for two street lights		23.00	23.00

Proposer for acceptance of above accounts Councillor Stead seconded by Councillor Richardson.

16. Meeting closed to Public – In view of the confidential nature of business transacted, it was in the public interest that the public and press be temporarily excluded, and they were instructed to withdraw in order that the Clerk's Contract of Employment may be discussed. The Clerk and public left the meeting. This part of the meeting ended at 9.40 pm. The Clerk's contract was agreed. The next meeting to be held **Monday 3rd December 2007 at 7.30 pm in Swanland Village Hall.**