

Swanland Parish Council

**MINUTES TO THE MEETING OF THE PARISH COUNCIL
HELD IN THE VILLAGE HALL, SWANLAND
4TH FEBRUARY 2008 AT 7.30 PM**

MINUTES

Members of public present: 9

Open forum:

Concerns were raised with regard to the recent Code of Conduct case. A resident stated that as the Councillors represented the village they should have legal representation and that the cost of defence should be covered. The public were informed that all points had been investigated and councillors are responsible for their own conduct. If a councillor acts beyond his/her powers then this is their own responsibility. An investigating officer judges whether events warrant a hearing and decides if there is a case to answer. The Parish Council are not allowed to use parish funds in support of councillors. A recent training day brought up awareness of situations such as recently occurred. The training was attended by several members of the Parish Council.

Following a planning application with regard to the Village Store, the residents concerned with the noise from the refrigeration units have heard from the Environmental Health Department who are making further visits to carry out readings. A resident had also taken readings. The Chairman suggested that the residents should keep in contact with the Ward Councillors who would be supportive in the matter. The Parish Council can only comment and does not make the final decision.

The meeting was informed that parking infringements had been taking place outside the school. Work is still being carried out with regard to changing the road markings.

Ward Councillor Abraham stated that the Streetscene walkabout will be taking place in May/June. Clerk to check with East Riding. List to be compiled prior to walkabout to make sure all areas covered.

	Action By
1. Present: G Chapman Chairman, Councillors Stead, Sanderson, Richardson, Martin, Dumsday and Ward Councillors Abraham and Gilmour	
2. Apologies: M Burman Vice Chairman, Councillor Fairburn and Police.	
3. It was resolved to agree and accept the minutes of the meeting held on 7 th January 2008.	GC
4. Declaration of personal or prejudicial interest: Chairman – School safety zone and allotments. School - Councillor Stead and Ward Councillor Gilmour. Village Hall – Councillor Dumsday	
5. Matters arising:	

<u>Village Store</u> : Planning application received.	
<u>Listed Building Status</u> : Letter received to say that error will be amended.	
<u>School Safety Zone</u> : Road markings work still undergoing as discussed in open forum. Flashing signs to be checked. Drop off areas to be prepared with paving slabs.	
<u>Participation in 2008 Swanland Festival</u> : – Councillor May suggested a Parish Walk. “Beating the Boundaries”. Councillor May has made inquiries and in principle the reaction has been in agreement. Councillor May to ask landowners permission to go on their land. He stated that the walk could be in the region of 10 miles, mostly off road. More discussion will be necessary in order to co-ordinate with other events. Councillors Stead, May and Dumsday to liaise with Jan Rogerson.	MM/JS/YD
<u>Wall Between Blacksmith’s Yard and Swan & Cygnet</u> : Councillor Sanderson is still trying to get satisfactory results. He has passed on all details to the Brewery. Brewery say they have a heavy workload at the moment and have had to prioritise.	LS
<u>Commemorative plaque to past chairmen</u> : Jan Rogerson of Swanland Village Association presented layout of village sign which could be used for plaque and Swanland Parish logo. This was agreed by all. Further discussions to be carried out.	GC
<u>Community Emergency Plans</u> : To be included in News letter.	YD
6. Footpaths	
<u>School Footpath</u> : Parish Council evidence has been submitted.	GC
<u>Footpaths</u> : Further discussions necessary regarding Local Paths Partnership Scheme for 2008. Councillor Sanderson waiting to speak to Harry Simpson at East Riding. Awaiting results from East Riding internal meeting.	SL
<u>Footpath, West End</u> : As Scrutons did not wish to participate in supply of barrier, Clerk wrote to East Riding to make a request. Clerk informed by John Key at East Riding that there is going to be a maintenance walkabout shortly and he will suggest the need for a safety barrier. Once more people move in and there is an increase in traffic there will be more reason to install the barrier. This could be sorted by April.	RJJ
7. Newsletter and communication : Delay in completion of newsletter due to ill health. Will soon be sent to printer.	HG/GC
8. Standards Board/Complaints Procedure : Swanland Parish Council to review protocol and will put group together to look at planning procedures as the problem is not straight forward. Separate meeting for planning suggested but this would incur the further workload for the clerk as the meetings would require agenda/minutes. Councillor Sanderson to join planning group to discuss. Councillor Abraham stated that North Ferriby Parish Council have a fully minuted planning meeting prior to monthly Parish Council meeting. Advise from ERNLLCA to be sought. Complaints procedure under separate heading to be on March agenda.	GC
9. Police Report : Apologies from both PC Eglen and PC Cammack. Report of crime by telephone as follows:-	RJJ

<p>1. Theft from a car – sports equipment stolen from the boot – 14th January 2008</p> <p>2. Sexual offence – 3rd February 2008.</p> <p>Complaint made regarding parking on West Leys Road and photographic evidence supplied. Clerk to contact PC Eglon and pass on information and photographs. Query raised with regard to a theft from the Butcher’s shop that was not mentioned in the crime report.</p>	
<p>10. Area Forum South: Various items still not covered. Confusion as to venue, due to meet at The Lawns but was at the University instead. People arrived at the wrong venue. Review paper going to cabinet but no further information. Councillor Abraham stated that she usually receive a copy of meetings. Swanland does not appear to be on the list for distribution.</p>	GC
<p>11. Ward Councillor’s report: Councillor Gilmour stated that there was very little to report. School travel plans are in force.</p>	HG
<p>12. Committee Reports:</p>	
<p><u>Pond:</u> Report from Swanland Wildlife Group regarding reclamation project has been distributed. Ms Ledgard stated that Hugh Roberts (Pond Conservation) will be happy to meet with Parish Council to discuss. Mr Priestley-Leach (Village Hall Association) stated that he was happy with channelling of water from Village Hall roof to supply the pond. Inspection was carried out by Chairman and Vice-Chairman of the Parish Council to see if the water could be gullied directly into the pond. Query raised regarding responsibility to cost of project. Water levels to the pond would improve. Drains from the roof go together to a single manhole which would take it directly to the pond. Discharge into pond from above water level. Councillor Dumsday stated that this would be an easy way to get fresh water to the pond and improve circulation. Vice-Chairman Burman has been asked to provide a quotation in order that costings may be considered.</p> <p>Road filter most important as it affects water quality because of contamination from roads. Water quality seems to have improved this year. Councillor Sanderson raised concerns regarding salt level in the water.</p> <p>Other issues raised: Chairman stated that the Christmas event of “Santa on the Pond” must not be jeopardised. At the Christmas 2007 event it was found to be very difficult to break the ice on the pond in order the event could take place.</p> <p>Plants: It was unanimously agreed to accept the 70 pond plants offered by Dr Jon Capel of Hull University. Ms Ledgard of the Wildlife Group would contact him and discuss arrangements. Councillor Sanderson stated that there had been offers of individual plants.</p> <p>Ms Ledgard will also make arrangements for meeting with Hugh Roberts and Parish Council. This was agreed by the Parish Council.</p>	
<p><u>Playing Fields:</u> Copy of minutes circulated. Suggestion to have multi games area. More space may be required as football is popular.</p>	JR
<p><u>Village Hall:</u> The Parish Council was asked if they would be happy to relinquish responsibility of obtaining insurance to the Village Hall Association. It was a unanimous agreement. Insurance is to cover the Village Hall Building and to include partition, lift and upkeep of surrounding area and car park. It was resolved that the Clerk should draft an</p>	RJJ/GC

agreement to cover legalities for approval by all parties concerned.

Traffic: Road markings for bus route. This has been advertised as a legal notice in the Hull Daily Mail and with notices on the village lamp posts. All three sets of bus markings were agreed at a meeting with Highways East Riding Council.

Trees: It was resolved that applications were agreed.

Planning No.	Address	Details	Recommendations by Parish Council
STA 5748	Calvella, Humber View	Remove tree protected by TPO	Agreed

13. Planning applications: It was resolved that the following applications and decisions were agreed. Councillor Dumsday Proposed agreement and was seconded by Councillor Stead.

Planning No.	Address	Details	Recommendations by Parish Council
07/07179	Cedar Wold, 2 Grange Park	Erection of detached garage and first floor	Refusal of balcony
07/07587	Long Meadow, Kemp Road	Construction of new vehicular access	Circulating
07/07662	High Woodgates, 60 Woodgates Lane	Change of use of outbuilding to dwelling	Circulating
07/06781	20 Chantry Way East	Erection of single storey extension to side	Approval
08/00082	The Grange, Kemp Road	Erection of a dwelling following demolition of	With conditions
07/06810	Rhuddson, Kemp Road	Erection of 2 No. dwellings following demolition of	Objections
07/07651	Gilboa 16 Tranby Lane	Erection of two storey dwelling and new access	With conditions
07/07588	33 Northdale Park	Erection of single storey extension to rear	Approval
08/00186	McColls 19-21 Main Street	Retention of 1 No. air conditioning unit and 2 No	With conditions

			Remote chiller units		
	08/00292	Elsham, West Ella Road, Kirk Ella	Erection of garage	Objections	
14. Planning Decisions by ERYC					
	Planning No.	Address	Details	Decision by ERYC	
	07/04604	37 West Leys Road	Erection of single storey extension to side and erection of entrance wall to front	Planning granted	
	07/06397	71 Main Street	Erection of detached garage to front	Planning refused	
	07/04159	6 Wood View	Erection of first floor and single storey extensions to side and rear	Planning granted	
	07/07077	56 Main Street	Erection of two-storey extension to side and single storey extension to rear	Withdrawn	
	07/01575	Rivendell, 25 Hall Park	Erection of detached garage at front	Withdrawn	
	07/06810	Rhuddson, Kemp Road	Erection of 2 No. dwellings following demolition of existing	Withdrawn	
15. Appeals:					
	Planning No.	Address	Details	Decision by ERYC	
	06/06311	26 West Leys Road	Proposed development	Appeal dismissed	
16. Clerks Report:					
<p><u>Training:</u> Clerk to attend RBS Solutions workshop. Request to attend joint training day at South Cave March 7th at a cost of £15.00 (Amended from £15.50). Request agreed. Requested for CiLCA training fee including mentoring £60.00 (In addition to Registration) Request agreed.</p>					RJJ
<p><u>Allotments:</u> Response to general letter distribution requesting rent, clearance of unnecessary debris and confirmation of continuance of tenancy. Letter received from one unkempt plot to say that tenant had been unwell but now fully recovered and would work the plot in accordance with the tenancy agreement. Copy of agreement requested from another tenant. Payment for rent of two plots received (£20.00).</p>					RJJ
<p><u>Festive Lighting:</u> Total of £35.80 collected from local shops and deposited in TSB Bank Illumination Fund.</p>					
<p><u>Consultation of Orders and Regulations</u> relating to the Conduct of Local Authority members in England. Concerns raised regarding National representation. Clerk to ask if</p>					RJJ

ERNLLCA are responding.					
<u>Litter Bin:</u> Damaged litter bin by the pond. Cost replacement £370.10 plus VAT (discounted price through ERYC) Irreparable. All agreed to buy new. Platform to be formed to accommodate bin farther back from road to prevent damage from reversing cars. Mr Burman to be approached with regard to platform.					MB
<u>Seat on Main Street by Swan & Cygnet:</u> Request for Mr Burman to carry out repair. Replacement seat slat to be fixed.					MB
<u>NPower:</u> No further response to December letter.					GC/RJJ
<u>Data Protection:</u> Resolved to register with Data Protection. Registration fee £35.00.					RJJ
<u>Flooding:</u> Flooding at premises in Northfield. Clerk has written to Highways Department for their attention.					RJJ
<u>Street Collection:</u> Letter of thanks and receipt received from Dove Hospice for donation from street collection of £81.27.					
<u>Swanland Wildlife Group:</u> The Parish Council has had delivery of two bird boxes ordered and paid for some time ago in support of the village Wildlife Group. These have been passed to Carol Ledgard for placement in an appropriate area.					
<p>17. Accounts: It was resolved to agree and approve payments. Proposed Councillor Stead, seconded Councillor Richardson.</p> <p>In 2008 the accounts for 2007/2008 must be prepared and approved by council by 31st July and in 2009 and beyond (for 2008/2009) and their subsequent years accounts by 30th June.</p>					
Payable to:	Item	VAT	Amount	Total	
Inland Revenue	NI £8.07 and Income Tax £109.58		117.65	117.65	
Clerk's Salary	£498.08 less 109.58 income tax = 388.50 Plus expenses (stamps) 6.96		395.46	395.46	
SLCC-CiLCA Management	Training Course Registration Fee		70.00	70.00	
Norfolk Landscapes	Hedge cutting at allotments		202.50	202.50	
Swanland Village Hall	Hire of Meeting Room		193.10	193.10	
Society of Local Council Clerks	Clerks Manual		50.95	50.95	
Supplies	Ink Cartridges	4.38	25.06	29.44	

18. For information only:

Street Lighting: Works being currently carried out on West Leys Road. Light No. 6 needs replacement once the cables are removed as it is beyond repair. Mr R Tennant Lighting Engineer at ERYC will supply a replacement. It was agreed by all that a replacement should be purchased. The cost for a second hand light will be £150.00 plus VAT, but if it is not possible to obtain a second hand light, a new one would cost £250.00 plus VAT. Installation will not be charged as it is covered within the maintenance agreement. Clerk to email Mr Tennant to order.

Dog fouling: Reminder to “take it home” will be in the News letter.

Website: The Swanland website has been modified to include other websites for information purposes.

19. The next Meeting will be held in the Village Hall on Monday 3rd March 2008 at 7.30 pm.