

Swanland Parish Council

<p style="text-align: center;">MINUTES to the meeting of Swanland Parish Council held in the Village Hall on Monday 4th June 2007</p>

13 members of the public attended.

The Chairman asked if there were any questions from the public.

The removal and replanting of trees to the West End development was discussed. It was felt that information with regard to amendments to plans was not sufficient. Suggestions were made that there should be a plan to protect the trees and that any plans that have alterations should be monitored.

A replanting plan has been requested from Mr. Hemmingway. The issue of enforcement to be raised at the Area Forum.

Peter Hershfeld gave a presentation on Parish plans and its benefits. This was held at the beginning of the meeting prior to the public forum in order that the business of the evening could be continued. A copy of the presentation will be circulated.

1. **Present: Mr. G Chapman Chairman, Mr. M Burman Vice Chairman, Mr. J Stead, Mrs. L Fairburn, Mrs. J Richardson**
2. **Apologies for absence: Mrs. Y Dumsday, Mr. M May, Mrs. H Gilmour**
3. **Declaration of personal or prejudicial interest: None**
4. **Minutes of the last meeting: Held on May 8th 2007 Amendment to account entry accepted. NPower should read Sum £75.47 VAT £3.98 Total £79.45.**
5. **Matters Arising:**
 - School footpath: Evidence relating to claim being reviewed in conjunction with Legal Services - No further information received.
 - Listed Building Status – 10, 10A and 12 West End: The letter received from English Heritage led to some doubts being raised and an investigation is to be carried out to clarify the identity of buildings which are listed.
 - Freedom of Information Act: An excerpt from the letter received states, "In the light of previous decisions made by the Commissioner and the views of the Information Tribunal, the Commissioner is of the opinion that a request for advice and the advice given by Counsel are legally professionally privileged and should not be disclosed".
 - School Governorship – Mr. J Stead to take over from Mr. M Frankish at the end of his term.
6. **School Safety Zone: A meeting was held in St Barnabas Church on 17th May 2007. The Council's views have been formulated and their comments have been sent to East Riding Council.**
7. **Co-option of Parish Councillor: Lee Sanderson accepted the co-option and the signed declaration will be passed to the East Riding Council. He was proposed by the Chairman Mr. G Chapman and seconded by the Vice Chairman Mr. M Burman.**
8. **Police Report: The police constable gave his report following the Parish Plan presentation.**

There has been a fall in crime rates in the month from 10 incidents down to 6. They consisted of:

1. An assault on a child kicking a ball in the street.
2. Burglary at the Swan & Cygnet in connection with the game machine.
3. Dog bite – an Alsatian bit a cyclist.
4. Burglary at the school – theft of lead from roof.
5. Burglary at a property in Tranby Lane – window forced and brief cases stolen.
6. Burglary of garden lights in West End.

There were 34 calls for service the previous month but only 19 this month.

It was reported to the Police Constable that people were seen drinking in the James Reckett play area and he stated that he would investigate.

Documents on Neighbourhood Policing to be circulated.

- 9. Ward Councilor's Report:** Ward Councilor Helen Gilmour did not attend the meeting due to illness.

10. Committee Reports:

Pond: The Chairman stated that there were issues regarding the recreational use of the pond and wildlife. Reduction of the effect of water running off the road and into the pond that is washing chemicals and other debris into the water should be a matter of importance.

A report by Pond Conservation to be circulated to Councilors for discussion at the next meeting. There were no members of SVA or Wild Life Trust at the meeting.

Playing Fields: Awaiting copy of plans for new extension. The Committee is still awaiting plans from East Riding. Concerns were expressed as to whether the plan will be within the terms of the lease.

Village Hall: Mr. Priestly-Leach, Chairman to the Village Hall Association extended an invitation to the new Councilors to have a look round the building.

Trees: It was stated that only the Tree Officer knows of plans to fell trees covered by a Tree Preservation Order.

Application to fell an oak tree in front garden 25 Tranby Lane granted to be replaced with a silver birch (*Betula pendula*).

Application for Pruning of Oak Tree, 1, Stratton Park has been granted.

Application to fell beech tree at Grange Lodge, Kemp Road has been granted – replacement beech to be planted as close to original as possible.

Application to remove stem from ash tree at 5 On Hill has been granted.

Traffic: No comments.

Quality Council: This was not a programmed event.

Website: Graham Latter, who does websites for SVA and other parish councils in the area, explained what his website could do. He also said that he may be able to adjust costs depending on the Council's requirements.

He also suggested that he could include planning and minutes within the website for the information of the community. Mr. Latter also reminded the council that for

those residents that do not have personal computers, there are two available in the library for public use.

Richard Borrie of Amarys Websites for local councils sent details through and these have been distributed to members.

Mr. Stead mentioned that Anlaby Parish Council has another method of using a website that will be accessible in the near future would be worth looking into.

The Chairman suggested that members take a look at the different websites and this would be an item on the agenda for the next meeting.

11. **Planning applications:**

Planning No.	Address	Details	Position
07/02432	32 Northfield	Erection of 2 storey extension to rear following demolition of conservatory	No objections
07/02614	6 Meadow Walk	Erection of single storey extension to rear	No objections
07/02660	Royd Top, Kemp Road	Erection of dwelling with attached double garage (Renewal of planning permission 02/05431)	No objections
07/02464	The Laurels, 37 Tranby Lane	Erection of dwelling on Plot 1 following demolition of existing (amended design)	No objections
07/01617	Rosegarth, West Field Lane	Amendment to erection of detached dwelling following outline permission 04/08639	No objections
07/02826	89 Northfield	Erection of conservatory at rear	No objections
07/01704	50 Main Street (Taylors)	Retention of non-illuminated fascia sign, wall placard & illuminated projecting sign to front. Light box to illuminate individual lettering to side and non-illuminated wall placard	Letter sent with objections

Proposer for acceptance of the above Planning Applications: Mr. J Stead

Secunder: Mr. M Burman

A letter was received from Beech Hill House, Beech Hill Road regarding changing the development limits for the village. A reply was sent explaining that planning and development had to be dealt with initially through East Riding Planning Department and not directly through the Parish Council.

12. Planning Decisions:

Planning No.	Address	Details	Position
07/02254	Heather Field, 10 Styles Croft	Erection of two storey extension at rear to include a balcony at first floor. Resubmission of 06/08793	Granted
07/01184	14 Manor Road	Erection of single storey extension to rear. Resubmission of 06/09124.	Granted
07/01403	3 Wauldby View	Erection of boundary fence to side and rear	Granted
07/01614	Windswept, Beech Hill	Erection of dwelling following demolition of existing dwelling- proposed dwelling relocated 2m to east to protect trees and give adequate separation (amended plans and description)	Granted
07/00944	Carlton House 8 West Leys Road	Erection of single storey extension to rear	Planning refused
07/01617	Land North of Rosegarth, Westfield Lane	Erection of detached dwelling following outline permission 04/08639 amended plans and description	Granted
07/02216	16 Crowther Way	Erection of balustrading at rear over existing extension, installation of ground floor window to side and retention of pillars, railings & gates to front.	Refused

13. Notice of appeals:

06/09464	Ashford, North Drive	Erection of four detached houses with associated garages following demolition of existing dwelling. APPEAL APP.E2001/A/07/2043583/NWF	
06/7299	6 Mill Road	Erection of dwelling, erection of detached garage and construction of new access APP/E2001/A/07/2043941/WF	

14. Appeal decisions:

Planning No.	Address	Details	Position
06/05287	Ashford, North Drive	Development proposed residential development consisting of 2 detached houses and 6 apartments with associated garages. APP/E2001/A/06/2032817	Appeal dismissed
05/01246	The Gables, Kemp Road	APP/E2001/C/07/2034166 Erection of garage	Appeal dismissed & notice upheld

15. Clerk's Report:

Alpha Accounting System: This is on order and a provisional date of 20th June for installation agreed. "Year to date" balances available for Council information. Further data to be passed to RBS on return of files from Accountant.

Training: Request from Clerk to attend a training course. "Working with your Council" This is done in 6 modules each covering a different aspect of parish council works. The cost is £150. This was agreed, Clerk now awaiting details from Beverley prior to booking course.

Contract of employment: To be discussed.

Code of conduct: The Code of Conduct was agreed and accepted by Swanland Parish Council. The Swanland Parish Council adopts the Model Code of Conduct as set out in the Local Authorities (Model Code of Conduct) Order 2007 including paragraph 12(2) thereof, effective from 4th June 2007 and that the principles set out in the relevant authorities (General Principles) Order 2001 are adapted as an annex to the adopted Conduct.

Allotments: Meter reading of 16 cubic metres was taken on 8th May. A letter was received to state that the damaged meter has been exchanged and an amended account has been received.

Street Lighting: NPower invoice received and paid.

Pest Control: Renewal of Pest Monitoring Contract – agreement signed to cover 6 programmed visits. Invoice for £148.53 excluding VAT will follow in due course.

Email Addresses: Request for members email addresses for Parish Clerk's information.

Guidelines: ERNLLCA leaflets on "Guidelines for new councilors" were distributed at the meeting.

Annual Audit: The accounts were agreed and the council are complying with regulations for the internal audit as set out in Practitioner's Guide Version 1.0. We are agreed that the audit carried out by Mr. Johnson on our instructions is satisfactory. 3 items of interest were accounted for in the audited accounts.

Letter from Mrs Barker, retired Clerk: The Chairman read out a letter of thanks from Mrs Barker.

16. Accounts:

Payable to:	Item	VAT	Amount	Total
ERNLLCA	CHAIRMANSHIP SEMINAR			£20.00
Mrs. R Jordan-Jackson	Salary June £339.00 Less Income Tax (£74.58 = £264.42) <u>Plus expenses</u> Ink Cartridge/stamps £30.50 (VAT £5.25)	£5.25		£300.17
Inland Revenue	Income Tax			£74.58
NPower	Street Lighting £1248.70 VAT £62.43 Credit £480.04 VAT £24.00 Credit £123.65 VAT £6.19	£32.24	645.01	£677.25
ERNLLCA	Postage for Good Councilors/Good Practice Guides for New Councilors			£9.43
Mr. Johnson	Annual Audit			£288.78
Comet	Purchase of Printer/copier/fax for Clerk (13/4/07) Omitted from previous minutes	38.56	220.37	£258.93

17. **Date of Next Meeting:** Monday 2nd July in the Village Hall at 7.30 p.m.