

# Swanland Parish Council

**MINUTES OF MEETING HELD 3rd September 2007  
IN THE VILLAGE HALL, SWANLAND  
AT 7.30 PM**

Number of public present: 13

## **Open Forum**

Footpath north side West End. Gradient of path lacking in uniformity - In March 2006 it was promised that the footpath gradient would be done, leveled and made good. Reduction of gradient suggested. Ward Councillor Julie Abraham was told that it would be scheduled for late summer 2007. Councillor Abraham informed the meeting that delay was due to flood damage and there is also a question of expense. Councillor Abraham stated that she would bring the matter up at East Riding Council.

Problem with noise from refrigeration units is still ongoing. Councillor Gilmour has been liaising with relevant departments. Resident stated that he is waiting for further results from Environmental Health who have made initial survey. Resident happy with progress so far but the problem still needs to be resolved. Councillor Abraham stated that she will chase this up with East Riding Council while Councillor Gilmour is in hospital. The Chairman asked the Clerk to write a letter to Councillor Gilmour wishing her a speedy recovery.

66 Mill Road – Conservatory application on front of house. The resident stated that the conservatory has been there 15 years and had been told that the distance from highway was sufficient to allow building to take place. The Parish Council has rejected all similar construction round the village and has a policy for not recommending a conservatory to the front of houses unless there are exceptional circumstances. The Parish Council can present their recommendations but the final decision will be made by East Riding Council at County Hall, Beverley.

Mrs. Rogerson of the Swanland Village Association informed the meeting that the Village of the Year results will be known on 12<sup>th</sup> September. On behalf of the Wildlife Group Co-Chairperson, Carol Ledgard, Mrs. Rogerson asked for support regarding the abolition of tree swings. This was mentioned in a letter from Ms Ledgard.

Mrs. Rogerson also mentioned that the Swanland Festival would be held next year on 11-20<sup>th</sup> July. She suggested that the Parish Council organize an event. The Chairman asked for ideas.

1. **Present:** G. Chapman, Chairman, M. Burman Vice Chairman, Councillors Y. Dumsday, J. Richardson, M. May, L. Fairburn, Ward, Councillor Julie Abraham
2. **Apologies for absence:** Councillor J. Stead, Councillor L. Sanderson, Councillor H. Gilmour
3. **Minutes of previous meeting:** Minutes of Meeting held 6<sup>th</sup> August accepted and agreed.
4. **Declaration of personal or prejudicial interest:** Y. Dumsday, Swanland Village Association
5. **Matters Arising:**

School footpath: A letter has been received from Rob Mansell Legal Department, County Hall, stating that he will endeavor to finalize how the East Riding intends to resolve the matter of the School footpath and will formally respond at that time. Confirmation of this was also received from Mr. Mumby who stated "This matter currently rests with the Council's Legal Department who are considering the appropriate way to determine the outstanding Schedule 14 application made by the Ramblers' Association". There seem to be conflicting discrepancies in the line of the footpath between groups.

The Chairman suggested that a letter to query dates regarding the commencement of procedures would be appropriate and that he would write in response to the recent correspondence received. It has been proposed by officers in the past that the footpath should be put on the definitive map and therefore there should be no change in the position. There were concerns regarding the length of time that has elapsed since the initial enquiries were made.

Councillor Abraham promised to investigate. If it is to be put on the agenda of the Corporate Management Team they would need to be informed prior to 24<sup>th</sup> September 2007. Councillor Dumsday felt that the path should have been put on the definitive map.

Problems have arisen because there were two claims for footpaths; the other being "the area of alleged highway in front of Christchurch and it was a question of who owned the road".

Listed Building Status: Mr. Atkinson, Conservation Officer has requested an amendment to the listings in response to English Heritage letter, therefore the numbering will be amended accordingly.

Area Forum: Reminder that this is taking place 18<sup>th</sup> September 7.00 PM in the Village Hall.

Rights of Way: The information disc has been passed to Councilor Sanderson. A letter with the Parish Council's comments and queries has been sent. The Dale Road path has been suggested.

White Paper: "Planning for a sustainable future". This document has been circulated and comments emailed. The contents were mainly to do with key national infrastructure e.g airport terminal. Points of interest were the "New impact approach" and a proposal to streamline the planning application process.

School Safety Zone: Letter received from Patrick Mackey – The next stage of the development will be to formulate detailed plans of the proposals and then consult with individuals who are directly affected by any aspect of the scheme. In addition, the Parish Council, East Riding Ward Members, the Police and Emergency Services, public transport operators, haulage associations and motoring groups will also be consulted prior to the commencement of any works on the ground.

The council expressed concerns regarding the statement that "Highways safety measures are not subject to conservation regulations". The large yellow flashing signs are thought to be too intrusive. Smaller signs were favoured as they were more in keeping with the village presentation.

In the comments there were 8% against, but most comments were regarding traffic problems in village. Proposals should be received in due course.

Community Composting: Councillor Abraham had heard of three applications that have been approved, two of these being Pocklington and Hornsea. Good sites have been accepted. Councillor Abraham stated that in order to collect composted material, membership was required. Community Composting is to be mentioned in next Newsletter.

Affordable Housing: Clerk has written to Roger Jones to invite him to give presentation and he has responded to say that he hopes to attend the Parish Meeting on 1<sup>st</sup> October.

6. News Letter and communication: Councilor Gilmour has completed newsletter. The Clerk has passed this to Letterbox for distribution.
7. Police Report: PC Eglan and PCSO Danny Cammack send apologies. Crime figures emailed through to Clerk as follows:-

In the period between 6 August and 3 September 2007 there were 4 reported crimes.

1. Theft from employee – Occupation Lane
2. Burglary in dwelling – Westfield Lane
3. Theft from dwelling – Newton Thorpe
4. Burglary in dwelling – The Spinney

During this time period there were 22 calls for service. In the same period for the full Hunsley area there have been 65 reported crimes in comparison to our neighbours Cottingham who had 93 reported crimes.

8. Ward Councilor's Report: Councillor Gilmour unable to attend Parish Meeting due to hospitalisation. Councillor Abraham informed the meeting that an interim report regarding flooding would be available shortly. Prioritisations are taking place in order to alleviate the situation. Meeting 11 Sept 7.00 Police Authority to discuss local policing issues. Comments from these meetings go to the Police Authority and have more influence.

Neighbourhood Action Team will be holding a meeting on 20th September 2007 at the Petuaria Centre in Brough at 7.00pm and will be chaired by East Riding Safe Communities Team.

#### 9. Committee Reports:

Pond: No dates received for meeting with Hugh Roberts. Carol Ledgard to contact Mr Roberts to make arrangements.

Playing Fields: Amended plans for extension has been approved by Parish Council – see planning applications.

Village Hall: Report of floor problem caused by suspected roof leaks and evidence of staining to the hall ceiling. Investigations are taking place. This is the responsibility of the Parish Council as Landlord. Since the recent rains the flooring expanded and prevented the partition being used. The central heating was left on to dry out floor and doors now open again but further investigations will have to be carried out to find the cause.

Trees: Responsibility/maintenance for trees at West End Development in question. Alan Hemmingway is going to investigate and Councillor Dumsday is meeting him to discuss the situation. Responsibility of the trees is usually taken by East Riding of Yorkshire Council. Siting of play area should not proceed as commuted sum has been paid. Protected tree in poor state.

Ashford North Drive - Suggestion that the young trees recently planted became overgrown with brambles and when the brambles were cleared the young trees were also removed. Councillor Dumsday to make further investigations.

West Lea Kemp Road – removal of two trees on planning application. A further two trees are in question and Councillor May will keep a check.

Traffic: No information received regarding further yellow lines at bus stops. Councillor Abraham is involved with a “Walking and Cycling Scheme” for which details have been circulated.

Website: Discussions have taken place with regard to content and presentation. Graham Latter is attending the meeting to clarify content. Clerk’s phone number is to be shown on allotments as well as on top of all pages. Councillor addresses (alias addresses) can be operational at once.

Logo to be discussed at the next meeting.

Planning section– Access instructions on website to show how to get into East Riding Council site to view local applications. Link to SVA helpful as it gives access to other village events.

10. Village Signs: Chairperson of Swanland Village Association, Jan Rogerson, has asked for support from the Parish Council regarding village signs for Swanland. Comparisons of local village signs could be of interest. Preliminary investigations would have to be carried out with regard to cost and placement. West Ella sign cost in the region of £13000 and others were in the region of £4000. It was suggested that an amount somewhere in between these could be proposed. Mr. David Lindle has done some preliminary sketches at the request of the Swanland Village Association who have looked at the artistry. A grant towards the cost is needed. Further information to be sought.

#### 11. Planning applications:

Planning No.	Address	Details	Recommendations by Parish Council
07/05113	Hilston, 5 Mill Road	Erection of single Storey extension to front	Refusal
07/0510	32 West Leys Road	Erection of 1 No. dwelling (Renewal of 02/05906)	Approval
07/05102	Green Acre, Kemp Road	AMENDED PLANS/DESCRIPTION Addition of dormer windows to existing garage roof to allow accommodation at 1 <sup>st</sup> floor level, addition of dormer windows to front and rear of dwelling and erection of two storey extension to side.	Approval with conditions
07/04774	11A Queensbury Way	Erection of two storey and single storey extension to rear and erection	Approval

		of porch to front (resubmission of 06/00342)	
07/04507	Field Farm, Swanland Dale	Erection of detached garage	Refusal
07/04465	5 Styles Croft	Extension to existing bay window at rear	Approval
07/03357	Total Fina Elf Petrol Station	2 Additional pump islands and canopy extension to cover	Approval with conditions
07/04604	37 West Leys Road	Erection of single storey extensions to front and side and erection of 2.0m high wall to front entrance	Refusal
07/04873	West Lea, Kemp Road	Erection of 1 <sup>st</sup> floor extension to side over garage, single storey extension to side/rear, porch to front with access ramp, construction of pitched roofs over existing extensions, construction of dormer windows to rear and erection of detached garage to front	Approval with conditions
07/02939	Swanland Sports Pavilion West Leys Road	Erection of single storey extension at side (Amended Plans)	Approval
07/04697	48 Mill Rise	Erection of single storey extension and conservatory to rear	Circulating

**Proposer for acceptance of the above Planning Applications Councillor Martin May, Seconded by Councillor Lindsay Fairburn**

## 12. Planning Decisions:

Planning No.	Address	Details	Position
07/03109	2 Greenstiles Lane	Erection of two storey extension to side following demolition of existing detached garage and erection of single storey roofed garden area to side.	Planning refused
07/03651	27 Manor Road	Construction of pitched roofs over existing dormer windows and porch	Planning Granted.
07/04159	6 Wood View	Erection of first floor and single storey extensions to side and rear and construction of pitched roof over existing garage and porch to front	Planning refused
07/04161	The Boardwalk, Kemp Road	Retention and alteration of boundary wall, piers and entrance gates	Planning Granted
07/03931	The Gables, Kemp Road	Erection of single storey extension at rear	Planning Granted

## 13. Appeals:

Planning No.	Address	Details	Position
06/06311	26 West Leys Road & part of garden to The Manor House	Outline – Residential development of 5 dwellings following demolition of existing	Informal hearing – 2 October 2007 10.00 am – Cottingham Civic Hall

## 14. Clerks Report

Training: Newly qualified personnel now have WWYC training available for clerks. Clerk is to begin training for “Working with your Council”. This is the basic training which can lead to further qualification opportunities such as CILCA. (Certificate in Local Council Administration).

Allotments: Letters have been sent out to allotment tenants whose plots have not been worked for a considerable time. A further two people have asked to be put on the waiting list making a total of 11. It

was agreed at the meeting that tenants who have been asked to relinquish their plots due to default of their agreement would not receive a refund of the annual rent.

Street Lighting: A street light in Dale Road was reported and the Clerk has contacted the relevant department for repair.

Remembrance Sunday: Reverend Richard Hill has been informed that the Parish Council's view is that it will not be necessary for road closure during the brief ceremony and that coning off the area will be sufficient.

Paths:

1. West End Development.

Clerk has contacted East Riding and has been informed that the path leading from the new development on the land south of Chantry Way through to West End will be adopted by East Riding Council on completion. A Scrutons representative is looking into the issue of a barrier on the footpath link to see how a design can be established that prevents unauthorized usage whilst still maintaining satisfactory access for other users. The barrier is also to increase the safety of children to prevent them running directly onto West End which at times is a very busy road.

2. Path at entrance to bowling green.

Weeds growing in path have been reported. Member of Bowling Green Club has offered to clear weeds. East Riding is to spray to kill moss.

Grass cutting on The Green – This is the responsibility of East Riding. The Clerk has also reported the dog bin that hasn't been emptied at The Green.

Flood report: West Ella Road. Letter has been sent regarding condition of the ditch. Letter received from East Riding regarding retention of sandbags.

The Post Office and it's future : Clerk has checked with Swanland Post Office who say that they have not heard anything from officials.

Wall between Blacksmith's Yard and Swan & Cygnet : Councilor Dumsday reported that East Riding will not pursue the matter and that the repair to the wall will be up to the Landlords. It was suggested that the Parish Council should write to the homes in the area to inquire as to the responsibility of the wall. Clerk is to write to the Land Registry to in order to ascertain agents or owners.

Drainage: Blocked drain at West End has been reported again and also broken drain cover on Mill Road. These have been booked in with East Riding Highways Department and should be attended to very shortly.

**15. Accounts:** Receipts and Payments summary.

Payable to:	Item	VAT	Amount	Total
Easily Ltd (G Latter)	Website registration purchased on behalf of Parish Council	19.21	109.78	128.99
Yorkshire & the Humber Regional Training Partnership	WWYC Training modules			147.50
Alphagraphics	Printing of Newsletter	12.65	72.26	84.91
Clerk salary	Salary £339.00 (less Income Tax £74.58)			264.42
	<u>Expenses</u> Stamps £5.76			5.76
	Comet computer health & security check and on-call assistance £80.83 plus VAT £14.15	14.15	80.83	94.98
Inland Revenue	Income Tax			74.58
Public Works Loan Board	Loan repayment for Village Hall		19,643.00	19643.00
Supplies	Copy paper	1.69	9.68	11.37
Swanland Village Association	Bulbs for planting round village			400.00

**16. Date of Next Meeting:** Monday 1<sup>st</sup> October 2007 in the Village Hall at 7.30 p.m.