

# Swanland Parish Council

MINUTES TO THE MEETING OF THE PARISH COUNCIL  
HELD IN THE VILLAGE HALL, SWANLAND  
3<sup>rd</sup> March 2008 AT 7.30 PM

## MINUTES

Members of public present: 4

Question raised as to whether the drink ban around the pond was still relevant. It was stated that there should be signs on the lamp posts. The ban still applies.

1. **Present:** Vice-Chairman Burman, Councillors Dumsday, Richardson, May, Fairburn, Stead

2. **Apologies:** Chairman G Chapman, Ward Councillor Gilmour, Councillor Sanderson

3. **To agree and accept the minutes of the meeting held on 4<sup>th</sup> February 2008 as a true and correct record. Resolved.**

4. **Declaration of personal or prejudicial interest:**

Yvonne Dumsday - Village Hall and Swanland Festival.

**Resolved to** agree amendment to Minutes of 4<sup>th</sup> February to include Councillor Dumsday's declaration of interest in Swanland Festival 2008.

5. **Matters arising:** To receive information on the following ongoing issues and decide further action where necessary.

Village Store: Complaint received regarding bright red sign on McColls

Sign reads "Booze Buster". Councillor Dumsday read out newspaper cutting stating that similar signs in other stores had been removed following protests from local residents. The word "BOOZE" was felt to send out the wrong message to teenagers. **It was resolved** that the Clerk would write a letter of support.

School safety zone: No further information received. This doesn't seem to have had any effect. People still parking both sides of the road.

Participation in 2008 Swanland Festival: Further developments regarding "Parish Boundary Walk".

**It was resolved that** Saturday 12<sup>th</sup> July would be a suitable date as the Open Gardens are on Sunday 13<sup>th</sup>. Length of walk approximately 10 miles. Start and finish times to be agreed. Councillor May expected to take 25 people round, but if this is a festival event, the response could be as high as 100 or more. This could involve splitting into smaller groups or to form crocodiles. Several members of Parish Council offered assistance. Map of walk to come from Councillor May.

Wall between Blacksmith's Yard and Swan & Cygnet: Councillor Sanderson has made regular contact. Clerk to contact Councillor Sanderson for progress report. This item to be included in the next agenda.

Commemorative plaque to past chairmen: Further information awaited.

Swanland Sign has been submitted for agreement with SVA. The SVA have still to make a decision on the suitability of the proposal and if it will go ahead with the village entrance feature. This item to be included in the next agenda.

Community Emergency Plans: Information included in Newsletters.

6. **Footpaths**

School Footpath: Email from resident raising concerns for children's safety regarding distribution of keys to gate. Gate keys are not the responsibility of the Parish Council and are distributed by the Headmaster. Loss of space also a concern should

Action  
by

MB

MB

RJJ

LF

MM

LS

GC

YD

YD

- the path be re-opened. Nothing further heard regarding date of appeal submitted by Ramblers Association. This matter is in the hands of the Ramblers Association.
- Footpaths: Local Paths Partnership Scheme for 2008 To be placed on next agenda. LS
- Footpath, West End - To be closed for resurfacing along north side of footpath on West End from Queensbury Way junction to Dale Road junction commencing Monday 17<sup>th</sup> March 2008. A notice has been placed on the village notice board. RJJ
- 7. News Letter and communication:** The suggestion of cover for production of the newsletter was misheard at the previous meeting and therefore not admissible. Further discussions necessary. Newsletter distribution should be 4 times per year. Clerk to enquire whether current newsletter has gone for distribution. HG  
RJJ
- 8. Standards Board:** The planning group including Councillor Sanderson had an informal meeting to discuss the procedure for dealing with planning applications and visiting sites. Further information to be submitted at the next meeting. Letter received from ERNLLCA. MB
- It was resolved that** planning applications should be emailed to all councillors as they are received in order to inform them of new and contentious applications in their area. All decisions to be listed on agenda otherwise the councillors were all in agreement with present method of dealing with planning applications.
- 9. Complaints Procedure:** It was resolved that the written complaints procedure be accepted. Proposed by Councillor Stead and seconded by Councillor Dumsday.
- 10. Police Report: Report from PC Eglan**  
5<sup>th</sup> February – Theft on Westfield Lane  
13<sup>th</sup> February - Attempted burglary on Mill Road  
26<sup>th</sup> February – Theft on Tranby Lane.  
Speed checks were conducted on Tranby Lane (30 mph limit), two vehicles in excess were stopped and issued with a speeding ticket. (approximately 200 cars were checked, so only 1% were driving fast enough to attract a prosecution).  
Suggestions that further speed checks should be carried out during the summer, early morning and late evening when it is still daylight. Several areas suggested.  
Information that Neighbourhood Watch could be starting up again.  
Butcher had stainless steel smoke box and sink unit stolen – not on crime list.  
Parking on paths had been checked following a complaint, but at present drivers parking correctly.
- 11. Ward Councillor's Report:** Ward Councillor Gilmour unable to attend due to ill health). Ward Councillor Abraham attended in her place. MB  
Ward Councillor Abraham informed the meeting that the application for The Grange was to be formerly approved at the next committee meeting. The Parish Council would let her know if any conditions are required for inclusion in the approval. New tree belt no longer included in the application. Vice-Chairman Burman to contact Chairman prior to liaising with Ward Councillor Abraham.
- 12. Committee Reports:**  
Pond: Date for meeting with Hugh Roberts (Pond Conservation) has been confirmed for Friday 7<sup>th</sup> March 4.00 p.m. If inclement weather a room has been reserved at Christchurch, South Vestry.  
**Resolved to agree amendment** to Minutes dated 4<sup>th</sup> February – this should have stated that “the Wildlife Group are obtaining 3 quotes for channelling water to the pond including one from M Burman”.  
Accident - Child on trike rolled into pond at the Pump House end. Several suggestions made but none seemed viable.

Playing Fields: Nothing to report.

Village Hall: Letter received with advice from ERNLLCA with regard to change in insurance responsibilities. Further discussion by Parish Council to be arranged. Receipt received for payment of meeting room booking for Parish Council meetings. (£193.10). Agreement regarding insurance.

Traffic: Nothing to report.

Trees: To agree applications.

JR  
GC/RJJ

Planning No.	Address	Details	Recommendations by Parish Council
TPO (Swanland NO.2) 1974	The Laurels, Tranby Lane	Removal of damaged lime tree	No objection unsafe.
STA 5704	5 Copper Beech Close	Reduce crown and reshape copper beech in front garden	Circulating

YD/MM

Resolved to agree applications.

13. **Planning Applications:** It was resolved to agree applications and decisions.

Councillor May proposed agreement and was seconded by Councillor Richardson

Planning No.	Address	Details	Recommendations by Parish Council
07/07587	Long Meadow, Kemp Road	Construction of new vehicular access	With conditions
07/07662	High Woodgates, 60 Woodgates Lane	Change of use of outbuilding to dwelling	Refusal
08/00902	Rhuddson, Kemp Road	Erection of 2 No dwellings following demolition of existing dwelling (Amended Plans 07/06810)	Circulating
08/00292	Elsham, West Ella Road, Kirk Ella	Erection of garage	Refusal
08/00304	Rivendell 25 Hall Park	Erection of detached garage at front	Refusal
07/06548	Field Farm	Change of use of land from agricultural to residential and erection of detached garage	Refusal
08/00235	Rosegarth, West Field Lane	Erection of single storey extension to rear and porch cover to front	Refusal
08/00567	Oak Lodge 7 Humberdale Close	Erection of single storey extension to rear and construction of bay window to side following demolition of existing conservatory	Approved
08/00443	36 Greenstiles Lane	Erection of a single storey extension to rear	No access

14. **Planning Decisions by ERYC**

Planning No.	Address	Details	Decision by ERYC
07/07145	Park Lodge, The Park	Erection of single storey extension to rear	Planning granted
07/07651	Gilboa, 16 Tranby Lane	Erection of two storey dwelling and new access following demolition of existing bungalow	Withdrawn
07/06781	20 Chantry Way	Erection of single storey extension to side	Planning Granted
07/07179	Cedar Wold 2 Grange Park	Erection of detached garage	Planning Granted

#### 15. Appeals:

Planning No.	Address	Details	Decision by ERYC
None to date.			

#### 16. Clerks Report:

Training: Parish Places – “Introduction to Design in Context” openings for 2 representatives to attend. Chairman Chapman and Councillor Stead to attend. RJJ

ERNLLCA: Training for Councillor Development Programme 2008. Clerk requests names of those wishing to attend. Councillors May and Richardson expressed an interest. Clerk waiting for forms to be returned.

Allotments: Further letter reminding tenants that payment of rent is due by 6<sup>th</sup> April to be distributed this month. Another enquiry received making 12 on the waiting list. Several letters received praising the Parish Council for the improvement of the area. RJJ

Streetscene: Walkabout of village programmed for Tuesday 1<sup>st</sup> April 2008 at 9.30 a.m. Poster placed on notice board as requested by East Riding Streetscene Services. Councillors Dumsday, Fairburn and Richardson all volunteers for walkabout. 1<sup>st</sup> April, dates prior to meeting with East Riding Council to be arranged. RJJ

Consultation on Orders and Regulations relating to the Conduct of Local Authority members in England. (Information only - ERNLLCA have responded in their own right).

Litter bin: Damaged litter bin by the pond. Request to M Burman to form platform positioned to reduce impact damage from reversing cars. Request “supply only” from East Riding at a cost of £275.00 plus VAT. Replacement litter bin has been delivered and installation to be scheduled. RJJ

Litter bin on West End in need of repair. Request for M Burman to repair broken slats.

Seat on Main Street by Swan & Cygnet: Repairs scheduled. MB

NPower: No further response to December letter. GC/RJJ

Street Collection: Letter of thanks received from Leonard Cheshire Homes (Godfrey Robinson) for donation of £81.27.

Dog fouling: Reminder to “take it home” will be in the Newsletter.

Road Safety: To discuss. Enquiry from resident to request salting of Dale Road in frosty weather. Clerk telephoned East Riding Council and was informed that “Dale Road does not come within the criteria for salting as the Council has provided access without hindrance on other roads”. It was suggested that should conditions become icy, it would be advisable to use those roads in the area that have already been salted. Roads already salted include Beech Hill, Occupation Lane, Main Street, West End, Mill Road, Melton Bottom, Swanland Dale, Kemp Road, Tranby Lane, Greenstiles Lane, West Leys and Woodgates Lane. Clerk has contacted Highways to obtain an up-to-date road gritting list. RJJ

Street Lighting: Works being currently carried out on West Leys Road required replacement of Light No. 6. This has been now been replaced at a cost of £150.00 plus VAT. This is a second hand light in good condition making a saving of £100.00.

RJJ

Footway Lighting:

**It was resolved** to accept continuance of Footway Lighting Maintenance Service Level Agreement Level 2. The Agreement covers such items as fault repairs, emergency attendance and repair, cleaning and lamp replacement, safety checks etc for 31 street lights. Cost will be £764.04.

Website: **It was resolved that** Swanland website modified to include other websites for information purposes.

Garden Waste recycling: Delivery of brown bins to properties in March. Information leaflet and collection details will be with the bin.

Road Repairs: Verge posts at the junction of Dale Road and Great Gutter Lane have now been replaced. Kemp Road/West End - potholes are scheduled for inspection.

Road Gullies - Telephone call reference flooding at premises on Northfield. Highways Department telephoned to say they have been looking into the problem of water backing up and causing flooding to premises in cul-de-sac. Drainage gullies have been flushed out and there will be more remedial work done shortly.

17. **Accounts:** To agree and approve payments.

RJJ

**Resolved to agree payment of loan account** in order to meet payment date requirements. Payment due prior to 24<sup>th</sup> March 2008 (Late receipt of invoice).

**Resolved to agree appointment of external auditor:** Audit Commission to appoint Jackie Bellard of the Audit Commission's Limited Assurance Specialist Unit as auditor to Swanland Parish Council. This will be for a 5 year period commencing with the 2007/2008 accounts.

**Resolved to agree payment of accounts:-**

Payable to:	Item	VAT	Amount	Total
Inland Revenue	NI £8.07 and Income Tax 109.58		117.65	117.65
Clerk's Salary	498.08 less 109.58 Income Tax = 388.50 Plus expenses (stamps) 6.96 & 6.06 Training SLCC 15.00		416.52	416.52
Supplies	Ink Cartridges, copier, tape Inv ER1789228 Inv ERC37012 Inv ER1789087	1.61 1.70 1.57	9.18 9.74 8.95	32.75
Alphagraphics	Printing of Newsletter 86.10 less discount 8.61 - Total 77.49	11.54	65.95	77.49
Hedley L. Burman & Son	Supply of 140 bulbs for pond lights	12.74	72.80	85.54
Kingston Communications	Clerks phone	6.58	37.60	44.18
Swanland Village Hall	Two street lights by Village Hall		22.80	22.80
The Information Commissioner	Data Protection		35.00	35.00
Public Works Loans Account	March repayment of loan		19412.75	19412.75

18. **The next Meeting will be held in the Village Hall on Monday 7<sup>th</sup> April 2008 at 7.30pm subject to confirmation.**