

Swanland Parish Council

**The Meeting of Swanland Parish Council was held in Swanland Village Hall
at 7.30 p.m. on 7th November 2011**

Minute No	Item	MINUTES		Action by
682	1.	Present: Chairman Chapman, Councillors Dumsday, Hopton, Loncaster, May, Richardson, Sanderson, Stead, Ward Councillor Abraham, Police Constable Watts and 5 members of the public.		
683	2.	Apologies: Vice Chairman Burman		
684	3.	It was resolved to agree and accept the minutes from meeting held on 3 rd October 2011 as a true record. Proposed: Councillor May Seconded: Councillor Richardson		
685	4.	Declaration of personal or prejudicial interests: Chairman Chapman – Allotments (PS), Councillor Stead – SVA (PS), Councillor Dumsday – SVA, Village Hall (PS), Councillor Loncaster – School (PS)		
686	5.	Police Report: Total crimes in the village for the last month equalled 5. Certain culprits have been arrested for crimes committed. See Item 13 reference parking.		
687	6.	Open Forum: Concerns were raised in connection with Core Strategy Consultation. Ward Councillor Abraham explained that development would be of small scale, but a very clear guideline would be necessary, and any changes would need to be managed. Further clarification would be required and Chairman Chapman would be attending the consultation to ask relevant questions. Newspaper Deliveries were discussed, Item 9.3 Dog fouling on The Spinney is happening again now that the dark nights are here. Children and Mums with pushchairs have all been affected.		
688		Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.		
689	7.	7.1	Swanland Village Association: Invite extended to the Parish Council to attend AGM to be held Thursday 10 th November in the Village Hall.	
		7.2	Seats: The three new seats are now on asset register and covered by Parish Council insurance.	
690	8.	Footpaths: The bin installation for Wauldby Lane access road has been promised within the next couple of weeks. The bin is funded by Swanland Parish Council.		
691	9.	Newsletter and communication:		
		9.1	Meetings to attend during November Yorkshire Council Budget Event 21 st November 2011 at Beverley. East Riding Local Development Core Strategy consultation 10 th Nov 2011. Flood Liaison meeting 11 th November 2011 has been postponed. Chairman Chapman and Councillor Stead will be attending relevant meetings.	
		9.2	Methods of communication were discussed. No conclusions were made. It was suggested that the next newsletter could ask residents if they would like to submit their email addresses for consultation purposes. The Chairman stated that great improvements in communication had occurred during the last few years.	
		9.3	McColl's Shop Newspaper deliveries. The Parish Council has not received any response from Menzies, but the newspaper delivery times have improved. The situation is still being monitored.	
692	10.	Ward Councillors Report: Following the Parish Council's query, Councillor Abraham informed the meeting that the Swanland Design Statement was still being used in conjunction with planning applications and that it has more influence than a Parish Plan.		
693	11.	Remembrance Day: Ceremony Sunday 13 th November 11.45am at the village war memorial. Swanland Parish Council wreath has been collected.		

694	12.	Pond: To discuss:			
	12.1	Pond Maintenance: Health and Safety declaration received from Pond Partnership and circulated. A report has been received from Swanland Wildlife Group and pond maintenance has been carried out satisfactorily. Some cages will remain in place for a longer period. It was resolved that signs could go up to ask visitors not to feed bread to the ducks. An annual survey has been carried out and a report will follow.			
695	13.	Playing Fields: Parking problems on West Leys Road are being monitored both by police and Parish Council members. No parking offences have been reported and the amount of cars has reduced. Payment of the increase in rent is to be decided when figures for the precept are discussed and decisions made at the next meeting.			
696	14.	Village Hall: Gas Safety Inspection Report received and minor repairs to be carried out It was resolved to delegate authority to Chairman and Vice Chairman to execute a Licence to Underlet Part of the Building to the Management Committee for provision of library. Proposed: Councillor Dumsday Seconded: Councillor Hopton			
697	15:	Allotments: Shed and base has been removed from Plot 25. It was resolved that M. May would be reimbursed for remedial works carried out to the plot prior to offering tenancy to the next tenant. Clerk to inform new tenant of decision.		MM	
698	16.	Highways and lighting: To discuss relative items, parking, and road works etc.			
		Lighting: Replacement lighting scheme Chantry Way East and Dower Rise to be undertaken by ERYC.			
		Highways: Road repairs almost completed. It was noted that Kemp Road is in need of surface repair. No response from East Riding with regard to moving speed sensor sign on Tranby Lane. East Riding has issued details of Severe Weather Grant information and includes snow clearance to the village highways. This has been incorporated into the Emergency Plan. An update of completed document will be circulated to Parish Councillors once all comments and amendments have been carried out. It was resolved to apply for £2000 of the Severe Weather Grant.			
699	17.	Tree Applications:		MM/YD	
		17.1 Tree applications received: The loss of the bands of pines throughout the village caused concern as they are a long standing feature of the village.			
		Planning No.	Address	Details	Recommendations by Parish Council
		11/04502/TPO	Heatherton, The Park	Crowns reduce 3 Yews. Fell 2 Sycamore	Refusal T5, approve T7, 19, 21 & 23 Replacements requested
		11/04474/TPO	26 Chantry Way East	Reduce overhanging branches	Refusal – no specifications
		11/04887/TPO	16 St Mary's Walk	Fell 5 Blue pines & 1 beech with replacements	T654, 655,659, 660 & 672 approve. T653 refuse. Replacements requested.
		17.2 Tree application decisions received:			
		Planning No.	Address	Details	Decision by East Riding
		11/03213/TPO	44 Hall Park	Remove 2 yew, 1 sycamore, 1 poplar, crown thin 1 sycamore and crown clean 1 sycamore	Refusal to fell 1 Yew. All others approved
		11/03760/TPO	71 Chantry Way East	Fell 8 Corsican Pines	Approved
		To approve and agree tree applications and decisions:			
		Proposed: Councillor Richardson Seconded: Councillor Stead.			

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		18.6 It was resolved to approve and agree Planning Application decisions. Proposed: Councillor May Seconded Councillor Stead																													
692	19.	Clerks Report:																													
		<p>Relevant Items dealt with under specific item headings.</p> <p>Light on North Drive reported 21 October has been repaired.</p> <p>Father Christmas on the Pond: Final document received from charities and collection application has been sent off. Road closure permit approved and confirmation will be received shortly.</p> <p>Wreath has been collected from North Ferriby for Remembrance Sunday.</p>																													
693	20.	Training: It was resolved that the Clerk to attend SLCC training 6th December 2011– Costs £20.																													
694	21.	Consultations and Correspondence circulated.																													
695		<p>Making it Happen LDF Consultation 10th November.</p> <p>Village SOS Event – Doncaster.</p> <p>Rural Services News.</p> <p>Neighbourhood planning.</p> <p>Notice of Standards Committee Meeting 9th November 2011.</p> <p>Clerks & Councils Direct/The Clerk.</p> <p>Humber & Wolds Rural Community Council Invite.</p> <p>Update of recent consultations from East Riding circulated.</p>																													
696	22.	Accounts: The interim internal audit review was carried out by cba partnership and all points were carried out and concluded in accordance with the Council's needs and planned coverage. All procedures were carried out correctly. Copy letter circulated to all members of the Parish Council.																													
		22.1 Precept: Local Precept demand received. Draft precept has been circulated.																													
		22.2 Receipts: Interest Received Barclays £5.93. Half year precept £38500 received.																													
		22.3 Payments:																													

		Payable to:	Item	VAT	Amount	Total	RJJ	
		R Jordan-Jackson	Salary 798.62 less Tax £159.60 Parking to deliver & collect audit books £2.00		641.02	641.02		
		HM Revenue & Customs	Tax £159.60 NI 28.92		188.52	188.52		
		Royal British Legion	Poppy Wreath		22.00	22.00		
		Hedley L Burman	<u>Installation of seats</u> Donated £458.00 + VAT 91.60 EMR 229.00 + VAT 45.80 <u>Installation of Lestrem plaque</u> £55.00 plus VAT £11.00 <u>Repairs to bus shelter etc</u> £65.00 plus VAT £13.00	161.40	807.00	968.40		
		SLCC	Training HMRC & Local Government Pension Scheme		20.00	20.00		
		Rollits	Lease renewal Village Hall (No VAT charged on Search Fees)	117.00	585.00 8.00	710.00		
		ERYC	Service Level Agreement ² for Street Lights April 2011 – March 2012	160.59	802.94	963.53		
		Total Payable for Invoices due £3501.47 less cancellation of meeting room booking Minute No. 679 October 2011. Cheque no: 102019 for £12 Cancelled.						
	697	22.4 It was resolved to approve and agree payments and accounts and circulated Cost Centre Report with online transfer of funds from Business Saver Account to Community Account to cover invoices due for payment this month. Proposed: Councillor Richardson Seconded: Councillor Sanderson						
		These minutes will be subject to agreement at the next meeting which will be held on 5th December 2011						