

Swanland Parish Council

**The Meeting of Swanland Parish Council was held in Swanland Village Hall
on Tuesday 3rd May 2011 following
the Annual meeting of the Parish of Swanland**

Minute No.	Item	MINUTES		Action by
545	1.	Present: Chairman Chapman, Vice Chairman Burman, Councillors Dumsday, May Richardson, Sanderson, Stead, PC Jessica Watts, 5 members of the public.		
546	2.	Apologies: Ward Councillor Gilmour, Councillor Fairburn.		
547	3.	It was resolved to agree and accept the minutes from meeting held on 7 th March 2011 as a true record Proposed: Councillor Stead Seconded: Councillor Richardson		
548	4.	Declaration of personal or prejudicial interests: Chairman Chapman – allotments, parking on Kemp Road (PS). Councillor Dumsday – Swanland Village Association, Village Hall (PS). Vice Chairman Burman – Swanland Village Association (PS). Councillor Stead – Swanland Village Association (PS).		
549	5.	Police Report: Crime statistics and monthly police report were discussed. Increase in crimes in the area including theft of high value bikes. PC Watts asked for areas where there were problems with pollution from dog dirt as she would be patrolling these areas with the dog warden. Youths on the village hall roof were reported and theft of lettering from wall. Most of the lettering has been recovered. The Chairman asked PC Watts if she would take note of groups of youths that have been causing problems within the village.		
550	6.	Open Forum: No matters were discussed.		
		Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.		
551	7.	7.1	Swanland Village Association: Nothing to report at this time.	YD
		7.2	Seats: Donations have been received and promised. Swanland Festival has offered £450 and Swanland Village Association has offered £300 towards the cost of another seat in the village. The Women’s Institute has already donated £150 and altogether with funds from money set aside, this will be enough to purchase another seat. It was resolved that a commemorative plaque would be placed on the new seat. The seat funded by the relative of Rear Admiral Branson would be ordered at the same time.	YD
		7.3	Emergency Plan update: Updates are still to be done before the printing of the emergency plan prior to distribution for members of the Parish Council.	YD/JR
		7.4	Swanland School Academic Status: Councillor Richardson mentioned that it was a shame there was not more communication between the school and the Parish Council. Councillor Stead had resigned from the Board of Governors earlier this year. Councillor May stated that there should be a Parish Council representation and this was agreed by Councillor Stead. It was resolved that a letter should be written to the chairman of the school governors making this suggestion. Concerns were raised regarding the size of the catchment area. Proposed Councillor Stead. Seconded: Councillor Dumsday.	
552	8.	Footpaths:		
		8.1	No further development for Dale Road footpath but another letter in support of the project has been received from a resident.	
		8.2	Little Wauldby Farm access road: A meeting has been arranged between East Riding Council, Swanland Parish Council and residents of the farm. The results of the meeting will be reported at the next meeting. A solution is envisaged and the Chairman stated that if it is agreeable, then it must be enforced. As this matter has already previously been discussed in length Councillor Stead asked that the meeting should move on.	

553	9.	Newsletter and communication:			
	9.1	Newsletter: Items for inclusion : Hallmark status of Village Hall, Dog warden visit with police. Vandals.			
	9.2	Report from meetings attended by members of the Parish Council during the past month None to report This month.			
554	10.	Ward Councillors Report: All comments made in previous items nothing further to report.			JA/HG
555	11.	Election: Copies of the Code of Conduct and relative informational documents have been passed to new prospective councillors. Any outstanding documents will be passed on in due course. Letters of application for co-option will be circulated to existing members prior to the AGM when it will be decided whether or not the applicants will be accepted following a brief interview.			
556	12.	Pond: Councillor Dumsday proposed that the Parish Council should have a sub-committee for pond management. This proposal was not carried as it was agreed that Councillor Dumsday was already a representative with the Wildlife Group and Pond Partnership for the Parish Council.			
	12.1	Pond Maintenance: Blanket weed in the pond seems to be increasing. Unfortunately the person who was due to carry out the maintenance has work commitments and is unable to oblige.			
557	13.	Playing Fields: Local football groups are now the main users of the playing fields. The management committee are looking at timing of games, costs and considering partnerships or sub committees. There will be no gala this year.			JR/MB
558	14.	Village Hall: The application for photovoltaic cell panels grant has been successful and half the funding will come from funds raised by The Village Hall Committee. The 100 Club has been instrumental in raising funds.			
559	15:	Allotments:			MM
	15.1	Hedge cuttings: The Vice Chairman has been to see the resident who cut the hedge adjoining the allotments and arranged to assist with the burning of the cuttings now that they have dried out and reduced in size. It was resolved that in future it would be the responsibility of the allotment holders to cut the hedges adjoining their plots. This will be incorporated in the agreement. Proposed: Councillor May. Seconded: Chairman Chapman.			MB RJ
	15.2	Plot 25 shed and debris: Clerk has written and spoken to tenant who has arranged for the shed to be cleared from the plot. Other debris will be cleared by the council using funds set aside for this purpose. Concerns were raised by an adjoining plot holder regarding the asbestos content in the shed structure. The Parish Council will monitor the situation to make sure rules are being followed correctly.			MM
560	16.	Highways and lighting: To discuss relative items, parking etc. <ul style="list-style-type: none"> Japanese Knotweed reported along Dale Road. ERYC has been notified. Two more trees have been planted along Dale Road verge without notification to the Parish Council. 			
561	17.	Tree Applications: It was resolved to grant permission to the Lestrem Twinning Association to plant a tree in the village and to place a plaque. The verge at the end of Manor Road was suggested. The clerk is to contact the group and pass this information to them with a request for them to contact East Riding regarding underground services in the area. The ceremony will take place June 13 th 2011.			MM/YD
		17.1 Tree applications received:			
		Planning No.	Address	Details	Recommendations by Parish Council
			None to date		
		17.2 Tree application decisions received:			
		Planning No.	Address	Details	Decision by East Riding
			None received to date.		
		To approve and agree tree applications and decisions: Proposed: Seconded:			

562	18.	Planning Applications:			P.A.G.
		18.1 Planning Applications received:			
		Planning No.	Address	Details	Recommendations by Parish Council
		11/01038	The Anchorage, Kemp Road	Erection of 2-storey extension to front, single storey extension to rear and side and associated internal alterations	Approval
		11/00654	Lowna, Beech Hill Road	Erection of 2-storey extension to rear and 2 dormer windows to front	Approval
		11/01471	30 West End	Erection of garden room to rear following demolition of PVC roof lantern to existing flat roof over rear lounge/dining room	Approval
		11/01626	Trinity House Farm, Swanland Dale	Erection of new all purpose shed	Circulating 24 April 2011
		18.2 Planning Application decisions received:			
		Planning No.	Address	Details	Decision by ERYC
		11/00045	3 Todd's Close	Erection of single storey extn to side, 2-storey extn to rear and detached garage to front following demolition of existing.	Planning granted
		11/00001	47 Main Street	Erection of detached dwelling	Planning refused
		11/00579	Melton Scout Campsite Melton Bottom, Melton	Erection of fixed platform for use as an aerial runway and 4 No. telegraph poles 4.5M high	Planning granted
		11/00912	Toft House, 46-48 Main Street	Installation of solar photo-voltaic panels on lower roof to rear	Planning granted
		11/01038	The Anchorage, Kemp Road	Erection of 2-storey extension to front, single storey extensions to rear and side and associated internal alterations	Planning Granted.
		18.3 Planning Application Appeals:			
		Planning No.	Address	Details	
			None to date		
		18.4 Planning Issues to discuss: None at this point in time.			
		18.5 It was resolved to approve and agree Planning Application decisions. Proposed: Councillor Stead Seconded: Councillor Richardson			
563	19.	Clerks Report: All items dealt with and included in relevant items.			RJJ
		19.1	Response to a survey letter from ERYC asking if SWPC have bought or own salt bins. The Parish Council do not own any bins.		
		19.2	Registration with ERYC for email alerts of planning applications carried out.		
		19.3	Update on planning applications – circulated.		
564	20.	Training: Training for new councillors "How to be a good councillor" timetable circulated.			
565	21.	Consultations and Correspondence for discussion if required.			

		21.1	Rural News: Noted.						
		21.2	Information reference theft of registration plates: Noted.						
		21.3	Humber & Wolds – Addressing Rural Disadvantage: Noted.						
		21.4	ERNLLCA news: Noted.						
		21.5	ERVAS April Newsletter: Noted.						
566	22.	Accounts: Clerk has prepared year end accounts (check only from RBS) thus saving the parish £175 (usual costs £225). Letter received from internal auditor stating that all procedures have been carried out accurately and appropriately.							
		22.1	Receipts: First half of 2011/12 precept received £38500.00.						
		22.3	Payments:						
			Payable to:	Item	VAT	Amount	Total	RJJ	
			R Jordan-Jackson	Salary £798.62 less tax 159.80 Expenses: Stamps £11.04		649.86	649.86		
			HM Revenue & Customs	Tax 159.80 NI 28.92		188.72	188.72		
			R Jordan-Jackson	Refund for Film for telephone Inv 173008. ("Sagemcom Documents SAS" did not accept cheques - VAT registration in process)	4.42	22.08	26.50		
			ERYC	Playing Fields Rent		3600.00	3600.00		
			AI & KI May	Pest control and plumbing repairs on allotment	5.10	25.50	30.60		
			Swanland Playing Fields Association	First Half Year grant		5000.00	5000.00		
			Swanland Village Association	First Half Year Grant		310.00	310.00		
			NPower	Inv. LGUFN4N5 Contract 104917 (VAT 5%) Inv.LGUFN433 Contract 212235 (VAT 17.5% 3.00. 20% 1.08)	43.80 4.08	876.02 26.62	946.44		
			Supplies	Paper Inv 4854 & Ink cartridges (double order Inv. 5023)	2.69 13.44	13.45 67.20		96.78	
			RBS Software Solutions	Year end check	10.00	50.00	60.00		
			Yorkshire Water	Allotment water rates		11.73	11.73		
		Total Payable for April Invoices: £10920.63							
567		21.4 It was resolved to approve and agree year end accounts for submission to Audit Commission, cost centre report, accounts and online transfer of £10920.63 to cover invoices due for payment this month. Proposed: Councillor Stead Seconded: Councillor Richardson							