

Swanland Parish Council

**The Meeting of Swanland Parish Council was held in Swanland Village Hall
at 7.30 p.m. on March 7th 2011**

Minute No.	Item	MINUTES		Action by
492	1.	Present: Chairman Chapman, Vice Chairman Burman, Councillors Stead, May, Dumsday, Richardson, Fairburn, Sanderson, Ward Councillor Gilmour and Ward Councillor Abraham		
493	2.	Apologies: None		
494	3.	<p>It was resolved to agree and accept minutes from meeting held on 7th February 2011 and amendment to those minutes as follows: Item 3 should read "The existing tenants will be moved into the new block of flats when built and prior to demolition of the existing. The final phase is the construction of the bungalows."</p> <p>Proposed: Councillor Dumsday Seconded: Councillor May</p>		
495	4.	Declaration of personal or prejudicial interests: Chairman Chapman – Allotments (PS), Councillor Stead – Swanland Village Association, School (PS), Councillor Dumsday – Swanland Village Association, Swanland Village Hall (PS)		
496	5.	Police Report: Crime statistics received showed that 2 items of criminal damage to cars were reported. It was brought to the attention of the meeting that there had been other cars in the area damaged. There were no other crimes listed.		
497	6.	<p>Open Forum: 13 members of the public attended the meeting.</p> <p>Newton Thorpe Cottages - Mr Gammond, Architect for Newton Thorpe Cottages attended to discuss plans and provided copies for discussion. It was generally agreed that the changes were acceptable. The neighbours had withdrawn their objections and thanked the Parish Council for their help in the matter. The Chairman stated that landscaping and appearance were very important. Following the removal of two bungalows from the plans there were now gardens included. Concerns raised with regard to fencing, hedgerows and walling were discussed and agreed with architect.</p> <p>Cara's Catering Variation application – The variation for continued extension of opening times was objected to by a neighbour. Representatives from Cara's Catering stated that they were trying to co-operate with neighbours and that to date they had not had any adverse comments generally.</p> <p>Little Wauldby Farm access – The Chairman informed the meeting that the Parish Council had been trying to arrange a meeting with interested parties but to date this has not been achieved. Blocking the lane to motorists could cause parking on Great Gutter Lane which in turn could lead to traffic accidents. It was suggested that parking should be restricted to one side of the access road to the farm. The question of ownership of the road was raised.</p>		
498	7.	Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.		
		7.1	Swanland Village Association: A meeting has been programmed, otherwise nothing further to report.	YD
		7.2	Community Emergency Plan: Further updates to be done.	YD/JR
499	8.	Footpaths:		
		8.1	Dale Road Link Footpath: The funding application to WREN was unsuccessful. It was resolved that the clerk would send off the preliminary questionnaire to The Big Lottery, Reaching Communities who would let us know our eligibility.	RJJ
		8.2	Swanland School Footpath: Ongoing and awaiting further developments.	
500	9.	Newsletter and communication:		
		9.1	Newsletter: Distribution completed.	
		9.2	Meetings to attend and already attended by members of the Parish Council. Chairman Chapman - Parish Council Liaison Meeting, County Hall 24th March 2011. Councillor Dumsday - Localism Event, Friday 25 th February 2011. Councillor Stead – LAT meeting	

Signed..... Vice Chairman M Burman 4th April 2010

		Cottingham 25 th February 2011.			
501	10.	Election: It was resolved that the Annual meeting of Swanland Parish and the monthly meeting of the Parish Council would be held on 3 rd May. It was resolved that the clerk would arrange a date for the Parish Council Annual General Meeting to be held separately. Proposed: Councillor Dumsday. Seconded: Councillor May		RJ	
502	11.	Ward Councillor's report: Ward Councillor Abraham mentioned that the matter regarding conservation areas was still live but that it could be 12 months or more before anything is heard. Swanland Primary School has applied for independent status. Control will be in the hands of the governors and parents.			
503	12.	Pond: Councillor Dumsday informed the meeting that half of the stones on the West End of the pond have been replaced and cemented in. The remaining half will be completed shortly. Councillor Richardson suggested that signs should be put up to ask people not to feed the ducks with bread. The Chairman expressed his concerns regarding the future of the pond.			
504	13.	Playing Fields: There will be a meeting open to neighbouring residents on 14 th March 2011. The increased problems of traffic and parking will be discussed. Councillor Richardson informed the meeting that no further progress had been made with regard to extending the parking area. The Management Committee will look at improving use of the MUGA.		JR	
505	14.	Village Hall: No items were raised that required attention.			
506	15.	Allotments: Hedge cut by neighbour. It was resolved that the clerk would ask him if he would burn the large pile of cuttings on the allotment car park. Quotes had been requested for repairs to the water troughs but these were proved unnecessary as the repairs have now been completed.		MM RJJ	
507	16.	Highways and lighting: To discuss relative items, parking, traffic, road works etc.			
		16.1	Little Wauldby Farm was discussed in the open Forum. Ward Councillor Abraham was asked if she would help. Clerk to co-ordinate meeting and include the police.		
		16.2	Highways have repaired Dale Road.		
		16.3	Potholes: Many areas of the village were in need of repair. Ward Councillor Abraham had been in contact with East Riding Highways and had been informed that several areas had been programmed according to deterioration.		
508	17.	Seats: No matters to report.			
509	18.	Tree Applications:		MM/YD	
		18.2 Tree application decisions received:			
		Planning No.	Address	Details	Decision by East Riding
		10/60155	40 Hall Park	Removal of T1 Sycamore	Refused
		10/60155	40 Hall Park	Removal of T2,T3, T5,T7,T8	Approved
		18.3 To approve and agree tree applications and decisions.			
		Proposed: Councillor Stead Seconded: Councillor Richardson			
510	19.	Planning Applications: No further information received regarding installation of cash point at village store. To discuss:		PAG	
		Planning No.	Address	Details	Recommendations by Parish Council
		10/05183	35 Dale Road	Erection of single storey extension to rear following demolition of existing extension	Approval
		11/00208	8 Manor Road	Erection of 2-storey extension to side following demolition of existing garage	Approval
		11/00444	2 Greenstiles Lane	Retention of rear window	With conditions
Signed.....		Vice Chairman M Burman		4 th April 2010	

		10/05253	Newton Thorpe Cottages, Mill Rise	Amended submission – 16 2-bed apartments with communal facilities & 10 2-bed bungalows & new access road	Approval with conditions		
		11/00045	3 Todds Close	Erection of single storey extension to side & 2-storey extension to rear plus detached garage following demolition of existing	With conditions		
		11/00437	Cara's Catering 3 West End	Extension of times	Extend one more year only.		
		19.1 Planning enforcements: To discuss any relevant topics of enforcement.					
		19.2 Planning Decisions received:					
		Planning No.	Address	Details	Recommendations by Parish Council		
		10/04208	Woodgates Lane	Conversion of disused reservoir	Withdrawn.		
		19.3 Planning Applications Pending: Update circulated mid January.					
		19.4 Planning appeals:					
		Planning No.	Address	Details	Decision by ERYC		
			None to date				
		19.5 To approve and agree Planning Application decisions. Proposed: Councillor Stead Seconded: Councillor Richardson					
511	20.	Clerks Report:					RJJ
		20.1	Pest Control: No sign of vermin at the pond on the last check.				
		20.2	Christmas collection: Thanks received from both Dove House Hospice and Leonard Cheshire Homes (North Ferriby).				
		20.3	Data Protection. Renewal confirmed.				
		20.4	Advert in telephone box. This has now been removed.				
		20.5	Clerk to prepare for Year End Audit. Arrangements to make with internal auditor. Clerk hopes to save money by doing the Year End herself but will leave an option open for a check by RBS as backup.				
		20.6	Stencils on Pavements: Clerk has put numerous stencils regarding dog fouling onto pavements.				
		20.7	Blocked drains to Mill Road and West End and loose kerb stone outside the shop have been reported.				
		20.8	Bus 153: Letter received to say that there would be no changes to the schedule at this point in time.				
512	21.	Training: No training programmed during March.					
513	22.	Consultations and Correspondence					
		22.1	Street Parties for Royal Wedding. Noted.				
		22.2	Weekly Rural News Digest. Noted.				
		22.3	North Ferriby Parish Plan Consultation. Responded 21 February 2011.				
		22.4	LDF & Localism correspondence. Noted.				
		22.5	Streetscene Services visit 2012: Noted				
		22.6	ERYC Summons Agenda: Noted.				
		22.7	LAT newsletters, agendas and minutes: Noted.				
		22.8	Standards Committee Meeting details: Noted.				
		22.9	Housing survey notification: Noted.				
		22.10	Nature tourism seminars: Noted.				
514	23.	Reviews: Clerk reviewed document retention times to discuss 3 or 4 year retention of planning					

Signed..... Vice Chairman M Burman 4th April 2010

		documents. It was resolved that plans need not be kept for over 3 years unless they were controversial. Small ERYC approved applications would not be kept for more than a year. All applications and the comments can be viewed on the East Riding Planning Portal. Proposed: Councillor Richardson. Seconded Councillor Sanderson					
515	24.	Accounts:					
		24.1	Receipts: No further receipts at this time.				
		24.2	Payments: To pay all invoices due.				
		Payable to:	Item	VAT	Amount	Total	RJ
		R Jordan-Jackson	Salary less tax £651.22 Plus expenses (Stamps - £9.84)		661.06	661.06	
		HM Revenue & Customs	Tax £147.40 NI £41.29		188.69	188.69	
		R Jordan-Jackson (Arco)	Purchase of spray paint for stencils	.99	4.95	5.94	
		Stampagraphics	Printing of Newsletter		77.10	77.10	
		Letterbox	Delivery of Newsletter Inv 2289		40.00	40.00	
		PWLB	Village Hall Loan		18031.25	18031.25	
		Total Payable for February 2011 Invoices: £19004.04					
516	25.	Accounts: It was resolved to agree and approve payments and circulated Cost Centre Report and online transfer of funds from Business Saver Accounts to Community Account to cover total invoices due for payment. Proposed: Councillor Stead Seconded: Councillor May					
		Meeting Closed.					