

Swanland Parish Council

The Meeting of Swanland Parish Council was held in Swanland Village Hall at 7.30 p.m. on Monday 4th July 2011

Minute	Item	MINUTES	Action by
602	1.	Present: Chairman Chapman, Vice Chairman Burman, Councillors Dumsday, Stead, May, Hopton, Loncaster, Richardson, and Sanderson, PC Eglon, Ward Councillor Abraham	
603	2.	Apologies: None.	
604	3.	It was resolved to agree and accept the minutes of 6 th June 2011 as a true record including amendment. Amendment: Minute No: 597 Item 19.3 "Councillor Hopton suggested that...." Should read "It was suggested that... " Proposed: Vice Chairman Burman Seconded: Councillor Richardson	
605	4.	Declaration of personal or prejudicial interests: Chairman Chapman – Allotments (PS). Councillor Dumsday –Village Hall, Swanland Village Association, Swanland Pond Partnership (PS). Councillor May - Tranby Lane Farm (PS).	
606	5.	Police Report: PC Eglon informed the meeting that the crime rate in the area had reduced. A person has been interviewed with regard to scratch damage to cars. PC Eglon was informed of the result of the meeting at Little Wauldby Farm with regard to parking and dog fouling on the lane.	
607	6.	Open Forum: 4 members of the public present. Tranby Lane application: - A resident expressed his support for the demolition and replacement of a general purpose agricultural building at Tranby Lane as the existing building had become an eyesore. He also mentioned that his neighbour also approved the application. The new build would be larger than previously but they felt that it would not be too noticeable. Tree application North Drive: - Resident raised concerns that the removal of trees would affect Hall Park. He also questioned how the tree officers came to their decisions and why previous applications were not taken into consideration. Both the resident and the Parish Council will be writing to East Riding Council to obtain clarification.	GC
		Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.	
608	7.	7.1 Village Signs: No further developments.	
		7.2 Swanland Village Association: No further developments.	
		7.3 Seats by the pond: Clerk received telephone call received from the family of Derek Brooks with offer to donate funds to purchase seat with memorial plaque. It was resolved that in view of the donation of a third seat the installation of two seats already in our possession will be delayed so that they can all be done at once. Dilapidated seat on West Field Lane. This seat has now been removed by the owners.	
		7.4 Little Wauldby Farm access: Placement of two bins on the lane has been promised by the East Riding Council. A letter has been sent to the farmer informing him that there is nothing further that the Parish Council can do at this point in time. It was agreed that the clerk would contact East Riding Council to enquire when the road markings for the passing place would be done.	RJJ
		7.5 Tranby Lane Amenity Land/School: The Parish Council will have an informal link with the school once the Academy Status is confirmed. Ward Councillor Abraham informed the meeting that arrangements have not yet been completed. East	

			Riding Council has asked the Parish Council if they would be willing relinquish the present lease. It was resolved that legal advice should be obtained (if required) to make sure that all future building on the land is prevented for the full term of any new lease. It had been suggested at the meeting between the School and the Parish Council that the school may wish to put in a base in the corner of the amenity land for the children to play on. The present lease costs the Parish £170.00 per annum.	
609	(8)	7.6	Footpaths: 7.6.1 Dale Road Link path: No further developments to date. 7.6.2 Dale Road footpath: Clerk reported to ERYC that Dale Road footpath still hadn't been repaired. Markings have appeared on the path indicating that ER have inspected. Dropped kerbs still to be done. In certain areas large pebbles coming onto path from property could cause pedestrian accident. It was agreed that the clerk should write to the resident.	RJ
610	9.	Newsletter and communication:		
		9.1	It was resolved that the next edition of the Parish Council Newsletter would be in September if there was sufficient news, otherwise it would have to wait until November. Councillor Dumsday informed the meeting that The Swanland Village Association would be sending their newsletter out in October.	RJ
		9.2	Report from meetings (if any) attended by members of the Parish Council during the past month. Councillor Stead attended the LAT meeting but there was nothing relevant to Swanland to report.	
611	10.	Ward Councillors Report: Ward Councillor Abraham dealt with queries throughout the meeting under relevant items.		
612	11.	Pond: The clerk informed the meeting that although alterations and work to the pond had been discussed several times over the past two years, no resolution had been made to carry out further work to the pond and until permission was granted then no work could commence. The clerk also mentioned that the village residents should be consulted. A proposal to carry out repairs to a leak in the pond was discussed and it was resolved that this work could be carried out once funding was obtained. Proposed: Councillor Richardson. Seconded: Councillor Hopton. It was explained to the meeting that the Pond Partnership had been advised to apply for funding for all proposed plans in order to meet application deadlines. This was despite not having agreement from the Parish Council to carry out the work. One funding application to the lottery was unsuccessful but St Modwen Trust has asked for further factual information. It was hoped that out of all the items for which funding was requested, that there would be enough to carry out the repairs to the leak. A draft letter written by The Pond Partnership was discussed and as a result several suggestions were made. The Pond Partnership has done a very good job in the initial work to the pond. It was agreed that the letter to St Modwen from the Pond Partnership should be worded to show that permission to carry out works to dipping platform, marshy area and waterfall had not been given permission. Exact wording to be forwarded. It was suggested that there should be more formal communication between the Pond Partnership and the Parish Council to make sure that each party was fully informed of any proposals. The Parish Council has not been presented with the final plans. Councillor Dumsday informed the meeting that there is going to be an exhibition by the Pond Partnership this month to gain an opinion from the residents. This will be publicised.		RJ
613	12.	Playing Fields: The meeting was informed that Councillor Richardson has done sterling job dealing with complaints about parking on road, emptying ashtrays, and antisocial behaviour in the area of the playing fields. A request for reassurance that the situation		

		would not be the same as last year had been received. New management is trying to slow down use of pitches, which should result in the reduction of the number of cars and parking problems. Access from the other end of the Playing Fields was not found viable. Councillor Richardson will ask complainant to come to PC meeting to discuss. The Parish Council still need a representative to be appointed.	
614	13.	<p>Village Hall: It was resolved that Vice Chairman Burman be given authority to engage and deal with solicitor in connection with the lease for the Village Hall and for any relevant fees to be paid (if necessary) before the next meeting in September. Fees should be shared between Village Hall and Parish Council and could be in the region of £750 - £950. It had been suggested that the new lease should be for 21 years with a 7 year break clause. Changes could mean registering with the Land Registry. The lease should be amended to show that the insurance for the building is the responsibility of the Village Hall Trustees. At present there is a requirement to decorate within a short period which is not allowing other essential work to be carried out in the meantime. This will have to be addressed.</p> <p>Proposed: Councillor Dumsday. Seconded Councillor Richardson</p> <p>Ward Councillor Abraham told the meeting that the library based within the village hall wishes to continue.</p> <p>It was resolved that the Lestrem commemorative plaque would be placed on the wall facing the pond. The tree supplied by Lestrem could not be placed in the flower bed where the old willow used to be due to the honey fungus virus that caused the willow to be removed. The virus remains in the ground for at least 10 years and would affect any tree planted in the area.</p> <p>Proposed: Councillor Dumsday. Seconded: Councillor Richardson.</p> <p>Councillor Dumsday invited the Parish Council to attend the Village Hall AGM on Tuesday 26th July at 7.00pm in the village hall.</p>	MB/YD
615	14:	<p>Allotments: Nothing has been heard from the present tenant of Plot 5 so this will be offered to the next person on the waiting list. The shed on Plot 25 has not been removed and the tenant has until the end of the tenancy year before further action needs to be taken. The location of a wasp's nest had not been found.</p>	MM
616	15.	<p>Highways and lighting: To discuss relative items, parking etc.</p> <p>The drain at the bottom of Northfield erupted during heavy rain and left sewage on roads. This had been reported to Yorkshire Water. The Clerk had been informed that there was a merging of surface water and sewage drains in that area. Vice Chairman Burman said that this was a recurring problem and the lid was lifting off when a deluge of rain was experienced. Ward Councillor Abraham advised that the Parish Council should contact the Land Drain Engineers at ERYC and will email the clerk with contact information.</p>	JA/RJJ
	15.1	<p>Road Safety: Councillor Lancaster and police will monitor speeding in strategic locations sometime in the future. Problems still being experienced in school drop off zone.</p> <p>Councillor Stead reported that he had been approached regarding the bottleneck at the end of Dale Road. Parking restrictions were requested but this could prove difficult for residents without parking areas. Although several suggestions were made solutions to the problem are extremely limited.</p> <p>East Riding Highways Department have marked up areas of roads and paths in the village prior to carrying out repairs.</p>	GL
617	16.	<p>Parish Council Notice Board: During winter and wet conditions the door becomes difficult to open and redecoration is needed. It was resolved that three quotes will be requested and the work carried out once a quotation has been agreed.</p>	RJJ
618	17.	<p>Tree Applications: Several overhanging trees and hedgerows obstructing footpaths have been reported and these will be looked at prior to writing to the owners. Various applications and the issues were discussed with regard to felling of trees and in relation to adjoining properties and effect on existing drains. Replanting suggested wherever possible.</p>	MM/YD Check out then letters

		17.1 Tree applications received:				
		Planning No.	Address	Details	Recommendations by Parish Council	
		TPO/11/02362	2 Grange Park	Crown lift hornbeam & remove branch. Remove beech T2	With conditions	
		TPO/11/02787	Ashford North Drive	Remove Lelandii, 2 poplars and 3 holly	With conditions and replanting	
		TPO/11/02660	6 Styles Croft, Swanland	Carry out pruning to improve safety of lime tree as per application	With conditions	
		11/02749	48 West Leys Road	Remove low branch at 8m to be reduced to junction 1m from stem. Remove branches from stem up to 7m	With conditions	
		17.2 Tree application decisions received:				
		Planning No.	Address	Details	Decision by East Riding	
				No decisions received to date		
		It was resolved to approve and agree tree applications and decisions: Proposed: Councillor Richardson. Seconded: Councillor Hopton				
619	18.	Planning Applications: 11/02423 -Ward Councillor Abraham stated that a public meeting to discuss the Tesco application would be held on 26th July at Brough Council. She said that there are mixed opinions. Newton Thorpe Cottages, Mill Rise: Ward Councillor Abraham stated that S.106 had not been agreed and will monitor the situation.				P.A.G. JA
		18.1 Planning Applications received:				
		Planning No.	Address	Details	Recommendations by Parish Council	
		11/02197	The Drey, The Park	Erection of entrance porch to front elevation and erection of detached double garage	Approval	
		11/02423	Humber VHB Common Lane, Welton	Erection of Class A1 retail store & cafe with associated parking, service yard, combined heat & power plant, ATM & petrol filling station with landscaping & access works	Objection	
		1102506	Tranby Lane Farm House, Tranby Lane	Erection of general purpose agricultural building following demolition of existing building.	Majority decision for approval	
		18.2 Planning Application decisions received:				
		Planning No.	Address	Details	Decision by ERYC	
		11/01626	Trinity House Farm, Swanland Dale	Erection of new all purpose shed	Granted	
		11/00824	Disused Reservoir Woodgates Lane North	Conversion of disused building into office	Granted	

		Ferriby	premises		
		11/02041	7 Styles Croft	Erection of 2-storey extension to rear	Planned refused
		11/00490	McColl's Main Street	Installation of ATM following alteration to shop front.	Granted
		11/01992	Swanland Nurseries	Erection of single storey open sided glasshouse	Granted
		11/00491	McColl's 19-21 Main Street	Display of internally illuminated sign	Refused
		11/02207	6 Todds Close	Erection of 2-storey extension to front	Granted
		18.3 Planning Application Appeals:			
		Planning No.	Address	Details	None to date
		18.4 Planning Enforcement Issues.			
		18.4.1	11/00746 2 Queensbury Way. It was resolved that the Enforcement Officer would be contacted again with regard to the hedge planting. Ward Councillor Abraham would make enquiries.		JA
		18.4.2	Hall Cottage access. Ward Councillor Abraham is in touch with residents. Planning meeting to be held and refusal recommended.		JA
		18.5 It was resolved to approve and agree Planning Application decisions. Proposed: Councillor Richardson. Seconded: Councillor Stead			
620	19.	Clerks Report: All other items for the Clerk's attention have been dealt under their respective headings.			RJJ
	19.1	Cast iron covers on West End broken: Reported to East Riding Council.			
	19.2	Japanese Knotweed: Re-growth on Dale Road verge reported to East Riding Council.			
	19.3	Donation: Painting has been offered for historical purposes. Village Hall and display in village was not thought to be a viable proposition as this could set a precedent. Other enquires to be made to find suitable place. Archives of Swanland history to be gathered from various sources for deposit in Beverley Treasure House.			RJJ
621	20.	Training: ERNLLCA seminar. Councillor Richardson and the Clerk attended. An offer of planning training had been received but due to holidays a further date will be requested.			RJJ
622	21.	Consultations and Correspondence for discussion if required. Update of consultations list received from ERYC circulated on regular basis. Severe Weather Case Studies request for small group to pass on information on how the village communicates during extreme weather conditions. It was resolved that the Parish Council would take part.			GC/RJJ
	21.1	Triton Wind farms –Comments sent and have been acknowledged.			
	21.2	Humber Procurement & Commissioning Network: Circulated 16 June			
	21.3	Newsletter Humber & Wolds Rural Community Council: Circulated 14 June			
	21.4	Joint Local Access Forum 15 June – Circulated 13 June.			
	21.5	Open Space Consultation: Circulated June.			
	21.6	NHS AGM 14 th July Cottingham: Circulated 19 June			
	21.7	Community Right to Build Information forwarded from ERNLLCA. Circulated 24 June.			
623	22.	Accounts:			
	22.1	Gratuity Transfer: It was resolved to transfer the 2010 & 2011 Clerk's gratuity payment (EMR) of £718.76 from CB3 (Business Saver Account) to NS&I savings account. Cheque to be raised for transfer.			
	22.2	Receipts: VAT refund of 481.12. Many thanks to SVA on receipt of £300 received towards seat. Swanland Pond Bird Fund interest received £7.31.			

		22.4	Payments: It was resolved that as there would be no meeting in August, a cheque should be raised to cover Clerk's August salary with the accompanying cheque for HM Revenue & Customs.						
			Payable to:	Item	VAT	Amount	Total	RJJ	
			R Jordan-Jackson	Salary 798.62 Less tax 159.80 (£638.82) Plus expenses Stamps £15.36 6 months mileage claim as list £170.76 plus 4.53	4.53	824.94	829.47		
			HM Revenue & Customs	Tax 159.80 NI 28.92		188.72	188.72		
			R Jordan-Jackson (Arco)	Arco refund of purchase of Line spray for stencils	1.36	6.80	8.16		
			Swanland Village Hall	Electricity for two street lights		20.25	20.25		
			Kingston Communication	Clerks Phone	6.42	32.10	38.52		
			RBS Software Solutions	Annual Maintenance	19.80	99.00	118.80		
			Yorkshire Water	Allotment Water		3.85	3.85		
			Stampagraphics	Newsletter printing	9.50	99.45	108.95		
			Letterbox distribution	Newsletter distribution		40.00	40.00		
			R Jordan-Jackson	August - Salary 798.62 Less tax 159.80			638.82		
			HM Revenue & Customs	August - Tax 159.80 NI 28.92		188.72	188.72		
			NS&I	August - Transfer of 2010/11 Gratuity funds		718.76	718.76		
			Total Payable for July: £1356.72						
			Total Payable for August: £1546.30						
624			22.4 To approve and agree payments and accounts and circulated Cost Centre Report. Online transfer of funds from Business Saver Account to Community Account to cover invoices due for payment this month and Clerk's salary for August and transfer of gratuity funds to NS&I. Proposed: Councillor Dumsday Seconded: Councillor Richardson						
625			Councillor Sanderson left the meeting at 8.55 pm.						