

Swanland Parish Council

The Meeting of Swanland Parish Council was held in Swanland Village Hall
at 7.30 p.m. on February 7th 2011

Minute No.	Item	MINUTES	Action by
467	1.	Present: Chairman Geoff Chapman, Vice Chairman Burman, Councillors Dumsday, Richardson, Fairburn, May. Ward Councillor Abraham.	
468	2.	Apologies: Ward Councillor Gilmour. Councillors Stead & Sanderson	
469	3.	It was resolved to agree and accept minutes from meeting held on 6th December 2011 and also Finance & General Purposes meeting held on 26 th January 2011. Proposed: Councillor Fairburn. Seconded: Councillor Dumsday.	
470	4.	Declaration of personal or prejudicial interests: Chairman Chapman – Allotments (PS). Councillor Dumsday - Swanland Village Association, Village Hall, Swanland Pond Partnership. Vice Chairman Burman – Swanland Village Association.	
471	5.	Police Report: Crime statistics were discussed. 5 crimes only reported over January/February plus anti-social behaviour. PC Nick Overton warned about a telephone scam from withheld number asking for money to be sent to cover administration costs in connection with banking. Police are aware of the anti-social disruptions and asked concerned residents to report any further incidents. On-going parking problems are being addressed where possible and parking tickets have been issued. The meeting was informed that identity of dog owners who do not clean up behind their animal should be reported and the owners fined.	
472	6.	Open Forum: 19 members of the public attended. <u>Installation of cash point</u> at McColl's shop was discussed and the meeting was informed that planning permission would need to be obtained. <u>Fencing at Queensbury Way</u> (Planning item 19). Resident attended to clarify intentions. He stated that he would plant a hawthorn hedge in front of fencing to add value to nature and bird life. The present hedge of Leylandii would be removed. Suggestions were for native species with possibly some evergreen hedging. The Chairman stated that the Parish Council cannot comment until receipt of revised application. <u>Newton Thorpe Cottages</u> - The Architect and a representative of the Railway Housing Association attended and there was considerable discussion. The Architect stated that the West and North boundaries would be protected and tenants would be re-housed while new premises were being built. The existing tenants would have first refusal once the new accommodation was ready. Concerns regarding hedgerows and landscaping of the area were expressed. A neighbouring resident felt that his privacy would be lost due to the close proximity of the new build. The meeting was informed that the dwellings were to be solely for the elderly. Guarantees for the future of ownership were requested. The Railway Association stated that they were in the process of raising funds for the project and that a lot depended on the outcome of the application. The Architect promised to bring a landscape plan to the next meeting. <u>Pond:</u> (Item 12) Mr Huscroft from Swanland School came to give his support to the plans for the possible installation of a dipping platform. He stated that where the school children were concerned it would be a valuable resource towards their education and easy access to the school. <u>Dog mess</u> – Considerable complaints have been raised by young families regarding dog mess on the footpaths. Possible avenues to draw attention to the problem were suggested. Ward Councillor Abraham stated that North Ferriby had reasonable success by placing posters around the village. Clerk has requested signs from East Riding Council and has purchased paint for stencils.	
473	7.	Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.	
	7.1	Village Signs: To receive update. Sign installed on West Ella Road and invoice received (Accounts)	

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		7.2	Swanland Village Association: Nothing to report at this time.	YD
		7.3	Community Emergency Plan: Awaiting receipt of further information.	YD/JR
474	8.	Footpaths:		
		8.1	Dale Road Link Footpath: Result should be received this month.	
		8.2	Swanland School Footpath: No further update received at this point in time.	
475	9.	Newsletter and communication:		
		9.1	Newsletter: The newsletter is almost ready for printing.	
		9.2	Meetings during the past month. Budget Consultation January 13 th 2011 and LAT Meeting 14 th January 2011 attended by Councillor Stead. Nothing mentioned for Swanland.	
		9.3	Communication: It was resolved to confirm agreed policy of distribution of agenda and minutes to members of the council by email. Postal copies will be issued if requested. Proposed: Councillor Dumsday Seconded: Councillor Richardson	
476	10.	Election: The meeting was informed by the Chairman that should there be an election there has been sufficient funds set aside to cover costs.		
477	11.	Ward Councillors report. Ward Councillor Abraham stated that she had attended a meeting with the bus company in support of the holders of bus passes and is requesting further information regarding amendment of the 153 bus timetable. Disappointment was expressed following the approval by East Riding regarding the lights at Westfield farm. The application was approved by East Riding despite many objections. Vice Chairman Burman asked if there were any changes to the planning category for the village. Ward Councillor Abraham replied that no changes were envisaged at this point in time.		
478	12.	Pond: It was resolved by majority vote that there should not be a moratorium regarding further development to the pond. It was also agreed that suggestions for work to the pond should be discussed further at the next meeting in March. Chairman Chapman raised concerns about continuance of long term maintenance support required. Ms Ledgard was asked to present the Pond Partnership views and to pass on information as follows:- Work to replace the stones at the gabion end of the pond (removed by vandals) would be reinstated shortly and cemented in place to prevent further damage. 1. Members of partnership have received support from villagers regarding plans for the pond. 2. Method of consultation involving villager's response to plans was requested. To date there had been positive response to concerns from gardening group. Options for dipping platform and marsh area would be available. One grant application had already been turned down due to the Government cutbacks, but another has been submitted. 3. Would like to create & maintain biodiversity and encourage villagers to be involved. Ms Ledgard asked that it should be minuted that the pond would be adequately managed. Councillors May and Dumsday both responded with further information. Funding application would include agreed sealing of possible leak. It was stated that the applications for funding had to be submitted to meet a deadline. Optional plans to be presented at a later date. The group have tried to accommodate all preferences. Vice Chairman Burman stated that problems surrounding possible installation of platform would need to be addressed.		
		12.1	Father Christmas on the Pond. Collections for charities and lights. (See receipts Item 23.1)	
		12.2	It was resolved to give permission to carry out model boat demonstration on Countryside Day 24 th September In aid of Martin House Hospice. Proposed: Councillor Dumsday. Seconded: Vice Chairman Burman.	
479	13.	Playing Fields: Nothing new to report at this time.		JR
480	14.	Village Hall: To discuss relevant items.		
		14.1	Risk assessment regarding pedestrians in the village hall car park. It was resolved that this would be a matter for the village hall management committee to decide.	
481	15:	Allotments: It was resolved to arrange necessary repairs to water system. Proposed: Vice Chairman Burman Seconded: Councillor Dumsday		
482	16.	Highways and lighting: To discuss relative items, parking, traffic, and road work etc.		

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		Advertisement in telephone box. Clerk has written to Kingston Communications regarding removal of sign on telephone box. It was also brought to the attention of the meeting that illuminated signs require planning permission.			
		16.1	Snow clearance. Although many complaints were received, the Parish Council engaged East Riding Council approved Contractors and considerable work was carried out to clear many of the side roads. Some residents clubbed together and hired contractors to clear their areas. Others got together and cleared their streets by hand. Buses and delivery vehicles were able to gain access into the village.		
		16.2	Salt Bins: It is not the policy of the Parish Council at this point in time to purchase grit bins. The Clerk informed the meeting that the cost per bin is currently £260 for provision and installation. Criteria and positioning of bins is the responsibility of East Riding Council.		
		16.3	Wauldby Farm Access. Awaiting response from East Riding regarding an update.		
483	17.	Seats: Councillor Dumsday queried funding to purchase another seat. No decision was made.			
484	18.	Tree Applications:			MM/YD
		18.1 Tree applications received: None received to date.			
		Planning No.	Address	Details	Recommendations by Parish Council
		18.2 Tree application decisions received:			
		Planning No.	Address	Details	Decision by East Riding
		10/60176	St Barnabas Church	Fell Leylandii. To replace with Irish Yew.	Granted
		10/60111	73 Chantry Way East	Removal of 14 black pines located in wooded area to rear. Replace with 6 indigenous trees	Granted
		10/60174	36 West Leys Road	Removal of mature ash	Granted
		10/60168	9 St Mary's Walk	Remove pine, prune 2 birch. Replace pine with Scots pine.	Granted
		10/60183	6 Hall Park	Reduce crown T1 Willow. Crown lift & deadwood T2 sycamore	Granted
		18.3 It was resolved to approve and agree tree applications and decisions. Proposed: Councillor Dumsday Seconded: Councillor May			
485	19.	Planning Applications: Application 10/05253 - Newton Thorpe Cottages, Mill Rise was discussed and numerous details were agreed in readiness for submission to Planning Department. (Open Forum Item 6) Planning Application 10/03963 2 Queensbury Way – Application refused. (See Item 6 Open Forum).			PAG
		19.1 Planning enforcements: Installation of cash machine at shop: (See Item 6 Open Forum) Application 10/00562 – Garage - Staddlestones, Tranby Lane. No further action possible at this time.			
		19.2 Planning Applications received:			
		Planning No.	Address	Details	Recommendations by Parish Council

		10/05253	Newton Thorpe Cottages, Mill Rise	Erection of 16 No. 2-bed apartments with communal facilities and 12 No. 2-bed bungalows with creation of new access road following demolition of existing flats.	With conditions.
		11/00208	8 Manor Road	Erection of two storey extension to side following demolition of existing garage.	Circulating 28 Jan 11
		10/05183	35 Dale Road	Erection of single storey extension to rear, following demolition of existing extension	Circulating 28 Jan 11
		19.3 Planning Application decisions received:			
		Planning No.	Address	Details	Decision by ERYC
			2 Queensbury Way	Erection of double sided close board fence following removal of existing hedge	Refused
		10/04451	Trevorswood 34 Tranby Lane	Erection of boundary fence and gates	Planning Granted
		10//03154	Westfield Farm, West Field Lane	Erection of No. 4 five metre high flood lights	Planning Granted.
		10/04304	Plot 1 West End	Creation of new vehicular access onto West End	Planning Granted
		10/04303	Plot 3 West End	Variation of access arrangement to use existing access onto West End	Planning Granted
		10/04111	Branman Lodge 32 West Leys Road	Erection of 1 No. dwelling	Planning Refused
		10/04865	4 Copper Beech Close	Erection of single storey extension to rear and bay window to front	Planning Granted
		19.4 Planning Applications Pending: Update circulated mid January.			
		19.5 Planning appeals:			
		Planning No.	Address	Details	Decision by ERYC
		Appeal 10/00124/ Refuse	10/03974 2 Greenstiles Lane	Increasing existing boundary wall piers from 1.0m to 1.87m high with infill railing panels between	Appeal refused
		19.6 To approve and agree Planning Application decisions. Proposed: Councillor Richardson Seconded: Councillor Dumsday			
486	20.	Clerks Report:			
		20.1	Pest Control: December 15 th check – no sign of vermin, re-baited boxes.		
		20.2	ERYC replaced grit bin removed last year from Mere Flats. This was reported missing by resident and has now been replaced.		
		20.3	Letter of condolence sent to the family of Dr Malcolm Thompson founder of Swanland Twinning Association on behalf of the Parish Council.		
		20.4	Overhanging hedge on Main Street footpath. Hedge now cut back.		
		20.5	Christmas collection. All moneys banked and cheques made out to share equally between Dove House and Godfrey Robinson Homes North Ferriby. Breakdown has been sent to ERYC as required.		

487	21.	Training: Clerk attended SLCC Election training. It was resolved that Clerk has permission to attend meeting regarding audit and election procedures 15 th February 2011 at a cost of £10.00. Clerk attended ERNLLCA District Committee meeting held Saturday 22 nd January 2011. Councillor Dumsday stated that she will attend Localism Event taking place in Goole 25 th February 2011					
488	22.	Consultations and Correspondence					
	22.1	Standards Board Meeting 22 December 2010 Circulated 10 December 2010					
	22.2	Joint Local Access Forum meeting 15 th December Circulated 10 December 2010					
	22.3	Parish Plan - North Ferriby Plan. Noted.					
	22.4	Localism Agenda. Noted.					
	22.5	Rural Newsletters. Noted.					
	22.6	ERYC Summons Agenda: Noted.					
	22.7	LAT newsletters, agendas and minutes: Noted.					
	22.8	NHS Pharmaceutical Needs assessment: Noted.					
	22.9	Housing survey notification: Noted.					
489	23.	Reviews: None carried out this month.					
490	24.	Accounts: Payment to PWLB (village hall) by standing order or direct debit. Not discussed.					
	24.1	Receipts: Interest received Barclays £5.23 December. Pond Bird Fund A/c Sept – Dec 10 £7.23. Allotments rents received to date £258.75 Street Collection at Christmas gathered £134.40 in aid of charities. Shop collection gathered £55.97 towards costs of Christmas lights.					
	24.2	Payments: To pay all invoices due.					
		Payable to:	Item	VAT	Amount	Total	RJJ
		R Jordan-Jackson	Salary 651.22 less tax plus expenses (stamps £19.68))		670.90	670.90	
		HM Revenue & Customs	Tax 147.40 plus National Insurance 41.29		188.69	188.69	
		Godfrey Robinson Home for the Disabled	Street collection		67.20	67.20	
		Dove House Hospice	Street collection		67.20	67.20	
		ERYC (Cheque 101935 cancelled)	Diversion signs for Christmas event	- 33.51	-191.49	-225.00	
		ERYC (Reduced payment)	Diversion signs ERYC Inv. 29362475	32.20	184.00	216.20	
		ERYC	Pest Control Inv. 29262861	25.51	145.75	171.26	
		Arnott Plant Hire	Festoon Lights repair Inv. 32.705	4.03	23.00	27.03	
		Christ Church	Electricity supply to pond lights		67.00	67.00	
		Supplies	Copy paper & punched pockets Inv ER1979413	2.70	13.49	16.19	
		ER & NL SLCC	SLCC meeting Swanland 15 th February 2011		10.00	10.00	
		ICO	Data Protection renewal (due 5 th March 2011)		35.00	35.00	
		Hedley L Burman & Son	Inv. 00077 Excavate for and erect village sign	42.40	212.50	254.90	
		Total Payable for December/January Invoices: £1566.57					
491	25.	Accounts: It was resolved to agree and approve payments and circulated Cost Centre Report with online transfer of funds from Business Saver Accounts to Community Account to cover total invoices due for payment. Proposed: Councillor Richardson Secoded: Councillor May					
		The meeting closed.					

Signed: Chairman Geoff Chapman..... 7th March 2011