

Swanland Parish Council

**The Meeting of Swanland Parish Council was held in Swanland Village Hall
on Tuesday May 4th 2010
after the Annual Parish Meeting
and the Annual General Meeting of the Parish Council.**

Minute No	Item	MINUTES		Action by
278	1.	Present: Chairman Chapman, Vice Chairman Burman, Councillors Stead, May, Dumsday, Richardson, Ward Councillor Gilmour and PCSO Nick Overton.		
279	2.	Apologies: Councillors Sanderson & Fairburn, Mrs Rogerson (SVA), Ms Ledgard (SWG).		
280	3.	It was resolved to agree and accept the minutes from meeting held on 6th April 2010 as a true record. Proposed: Vice Chairman Burman Seconded: Councillor May		
281	4.	Declaration of personal or prejudicial interests: Chairman Chapman – Allotments (PS). Councillor Dumsday – Village Hall and Swanland Village Associations (PS). Ward Councillor Gilmour – School and Planning (PS). Councillor Stead – School and Swanland Village Association.		
282	5.	Police Report: Parish/Town News Release for South Hunsley for April 2010 was received (circulated by email). PCSO Overton introduced himself to the meeting. There were only 4 crimes this month, fraud, burglary and damage to pheasant feeders in a rural location. The police will continue to look into the parking problems. PCSO Overton asked that people should be alert regarding the scam concerning purchase of vehicles on eBay. Councillor Dumsday reported the hanging basket dumped in the pond but this had not been reported to the police. It was brought to the attention of PSCO Overton that BMX bike users are causing considerable damage to the wall outside Christ Church and the seat outside the village hall.		
283	6.	Open Forum: 6 members of the public attended. New residents came to see how the Parish Council works and the Chairman explained the Council's duties for their benefit.		
		Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.		
284	7.	7.1	Village Signs: The Swanland Village Association has received donations towards the next sign, site to be discussed. Councillor Dumsday mentioned that sponsorship would be welcomed.	
		7.2	Swanland Village Association: The next meeting will be in June.	YD
		7.3	Area of common character: Work of the conservation officers at County Hall will be supported by the Parish Council.	
285	8.	Footpaths:		
		8.1	Dale Road link footpath: Vice Chairman Burman is in discussion with East Riding. More information will be received at a future meeting. It was thought that the scheme would cost in the region of £1800.00. For the benefit of the new residents it was explained where the footpath would be. The Parish Council would be looking into what steps could be taken to take this forward.	MB
		8.2	School Footpath: There has been no further progress. Promises have not been kept. Clerk requested to write to East Riding and inform them that should there be no further progress this issue could be taken to the Ombudsman.	GC/RJJ
286	9.	Newsletter and communication:		
		9.1	Newsletter: Village Border Walk, Police issues, Parking, new bus to Hessle were articles suggested for inclusion in the June newsletter.	HG
		9.2	Article in The Clerk and Clerks & Councils Direct: It was resolved that the article	

			would be included on the Parish Council website.													
		9.3	Report from meetings attended by members of the Parish Council during the past month.													
		9.3.1	Understanding the Role of the Clerk (ERNLLCA) (Item 20 Training). Councillor Richardson stated that this was an excellent session.	JR												
287	10.	Ward Councillors report. Ward Councillor Gilmour discussed the new Hessle bus route and stressed that it needed to be used. She will be taking photographs on Monday 10 th when the service commences. This will be an item for the newsletter. Ward Councillor Gilmour informed the meeting of the planned footway works in the village.		HG												
288	11.	Pond: Clerk was instructed to contact East Riding with regard to the broken railing. At a recent meeting of the Pond Partnership to discuss proposals the following points were made. A) The number of fish in the pond was thought to be excessive. B) Water quality has improved. C) Work to gabion end and replanting to be carried out. D) Water levels to be checked. E) Application for a grant for further works could be possible.		RJJ												
289	12.	Playing Fields: Councillor Richardson stated that she is waiting for a report and will pass on further information at the next meeting.		JR												
290	13.	Village Hall:														
		13.1	A fact finding meeting has been arranged to discuss steps to solve the flooring problem.	MB/GC												
		13.2	Roofing repairs to be programmed shortly at a cost in the region of £500.	MB/GC												
291	14:	Allotments: It was resolved to change the agreement dates to January instead of April and this will be programmed for next year. Chalk pit end to receive layer of planings to cover rough hardcore with costs in the region of £50. Proposed: Councillor Dumsday Seconded: Ward Councillor Gilmour.		MM												
292	15.	Highways and lighting:														
		15.1	Adoption of road outside Christ Church: Awaiting further information from East Riding.													
		15.2	Bus schedules: New bus route to Hessle begins Monday 10 th May (See Item 10.)													
		15.3	Footway Slurry Sealing areas: Northfield, Wood View and The Spinney have been programmed for treatment.													
293	16.	Litter Bins: Litter bin St Mary's Walk: Request sent to East Riding for supply of litter bin. Awaiting further correspondence. Clerk to contact again.		RJJ												
294	17.	Tree Applications:		MM/YD												
		17.1 Tree applications received: It was brought to the attention of the meeting that a lot of trees are missing in the area of Tranby Lane and North Drive. Councillors May and Dumsday to contact Trees and Landscape at East Riding for information.		YD/MM												
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		To approve and agree tree applications and decisions: Proposed: Councillor Stead Seconded: Councillor May			
295	18.	Planning Applications:			P.A.G.
		18.1 Planning Applications received:			
		Planning No.	Address	Details	Recommendations by Parish Council
		10/01327	27 Northfield	Erection of first floor extension	Approved
		10/00814	36 Sykes Close	Erection of single storey extension to rear	Approved
		10/01494	44 Hall Park	Construction of 3 No. dormer windows in roof at front & 5 No roof lights in roof at rear	Approval with concerns raised
		10/01397 & 01398	1 Swanland Hall, Hall Park	Erection of entrance lobby. (Full Planning & Listed Building)	Approval
		10/01546	44 Dale Road	Erection of garden wall to front	Circulating 24 Apr 10
		18.2 Planning Application decisions received:			
		Planning No.	Address	Details	Decision by ERYC
		10/00674	Elsham, West Ella Road, Kirk Ella	Erection of two storey extension to side	Approved
		09/04823	Cara's Catering	Extension of opening times	Approved for 1 year only – finishes 30 April 2011
		10/00663	8 Copper Beech Close	Erection of detached garage to side and new vehicular access following conversion of existing integrated double garage to additional living accommodation.	Approved
		18.3 Planning Application Appeals:			
		Planning No.	Address	Details	
			None to date		
		18.4 Planning Issues to discuss:			
		18.5	10/01117 – 2 Greenstiles Lane. Clerk requested to write to the Enforcement Officer to raise queries regarding the gates.		
		18.6	10/00562 – Staddlestones Garth. This went to the Planning Committee but the Parish Council objections were not accepted.		
		18.7	08/00902 – Rhuddson pillars. Nothing has been carried out to date.		
		18.8	The Laurels, Tranby Lane – reinstatement of kerb. This has still not been done. Clerk requested to contact Enforcement Officer for information.		
		18.9	It was resolved to approve and agree Planning Application decisions. Proposed: Councillor Stead Seconded: Councillor Dumsday		
296	19.	Clerks Report:			RJ
		19.1	Notices have been placed advertising Hessle bus service.		
		19.2	All rents received for allotments.		
		19.3	The Parish Council received an invoice for £376 for grit bins which was disputed by the clerk. Awaiting Credit Note.		
		19.4	Article in The Clerk and Clerks & Councils Direct magazines. (see Item 9.2)		
297	20.	Training: “Understanding the Role of the Clerk” (see Item 9.3.1)			

298	21.	Consultations and Correspondence					
	21.1	Commutated Sums Survey: It was resolved that the Clerk would write stressing dissatisfaction.					
	21.2	ERNLLCA Newsletter: Noted.					
	21.3	Flood Liaison Group Meeting to be held 18 May 2010: Noted.					
	21.4	Standards Committee Meeting 20 April 2010 – Noted.					
	21.5	CE Electric online reporting of problems. It was Resolved that the Clerk would register.					
299	22.	Accounts: <ul style="list-style-type: none"> • Updated copies of agreed Financial Regulations and Standing Orders for record and information purposes circulated to Councillors. • Year End accounts close-down normally done by RBS has been carried out by the Clerk thus saving the Parish Council £220.00 plus VAT. • Internal Audit: Letter received from internal auditors stating that accounting carried out correctly and in accordance with the council's needs and planned coverage. (Letter circulated). • Banking Arrangements. It was resolved to agree and approve banking arrangements following further security restrictions by Barclays. To allow Clerk (RFO) to obtain on-line access to view balances and statements in order to verify and reconcile accounts at any time during the month and transfer between accounts. This was discussed with Business Manager Carol Fuller at Barclays and form received for submission and signatures. • Proposed: Councillor Dumsday Seconded: Councillor Stead 					
	22.1	Receipts: All Interest received up to end of financial year. VAT refund (31 st March) request £235.52 received from HM Revenue & Customs. 1 st Half Year Precept £38500 received					
	22.2	Insurance: This item was not discussed.					
	22.3	Payments:					
		Payable to:	Item	VAT	Amount	Total	RJ
		R Jordan-Jackson	Salary 798.62 less tax 135.20 plus expenses – stamps 4.92		668.34	668.34	
		HM Revenue & Customs	Tax 135.20 NI 41.29		176.49	176.49	
		Supplies	Ink cartridges	6.92	39.50	46.42	
		ERYC	Playing Field rent 1/4/10 to 31/3/11		3600.00	3600.00	
		Swanland Village Association	1 st Half Year Grant		310.00	310.00	
		Swanland Playing Fields Association	1 st Half Year Grant		5000.00	5000.00	
		ERYC	Half Cost of top & turn in front of Christ Church (Minute No. 129)		796.02	796.02	
		NPower	LGUCW27N 229.95 LGUCW2ZL 2.14 LGUCW2F7 139.20	31.07 .29 6.63	198.88 1.85 132.57	371.29	
		Total Payable for April Invoices: £10968.56					
300	23.	It was resolved to agree and approve Circulated Cost Centre Report, payments and Annual Returns for submission to Audit commission. Proposed: Councillor Stead Seconded: Ward Councillor Gilmour.					