

Swanland Parish Council

The Meeting of Swanland Parish Council was held in Swanland Village Hall
at 7.30 p.m. on 7th June 2010

Minute No.	Item	MINUTES	Action by
306	1.	Present: Chairman Chapman, Vice Chairman Burman, Councillors Stead, May, Richardson, Fairburn and Lee. Mrs J Rogerson – Chairperson, Swanland Village Association. Ms C Ledgard –Secretary, Swanland Pond Partnership. PCSO Cammack. Mr C O’Neill-Chairman, Swanland Football Club. Members of the public present:- 10	
307	2.	Apologies: Councillor Dumsday, Ward Councillor Gilmour	
308	3.	It was resolved to agree and accept minutes from meetings held on 4 th May 2010. Annual meeting of the Parish, Annual General Meeting of the Parish Council, May monthly meeting of the Parish Council and also the minutes from the Finance and General Purposes Committee meeting held on 13 th May 2010, all as a true record.	
309	4.	Declaration of personal or prejudicial interests: Chairman Chapman – Allotments (PS). Councillor Stead – School and Swanland Village Association (PS). Councillor May – Playing Fields Association (PS)	
310	5.	Police Report: Total of 7 crimes committed in the area including burglary, damage to fence, assault. Exposure crime (an arrest has been made). Residents advised to be aware that open windows invite burglary.	
311	6.	Open Forum: Residents living on Main Street finding increasing difficulties with people parking in front of driveways thus preventing access to property. PCSO advised the meeting that this is classed as obstruction if resident unable to leave premises. Concerns were raised if ambulance/doctors cannot gain access in case of emergency. Many suggestions were put forward. It was resolved that the clerk should write to Police to ask for guidelines regarding submission of evidence. Resident will be in contact with East Riding Council and will keep the Parish Council informed of results. PCSO promised support. Mr Chris O’Neill of Swanland Football Club discussed plans to expand facilities and to bring the Parish Council up to date. The Association is looking at land adjacent to playing fields plus other options. Many things to be considered including support, finance, organisation with parking and floodlighting facilities. Proposals to accommodate more pitches for all ages and to allow training. Lease documents need to be checked to ensure all legalities are covered. Chairman Chapman asked for updates via the Parish Clerk. MUGA not used to full potential. Mr O’Neill stated that the surface was not suitable for all types of usage. It was resolved that the Parish Council would support proposals, but need to be assured that all problems are covered. A resident raised concerns regarding the felling of trees in the village. It was resolved that the clerk should request definitive map from East Riding Council.	RJJ
		Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.	
312	7.	7.1 Village Signs: Mrs Rogerson of the Swanland Village Association said they had almost raised sufficient funds to purchase another village sign. Site to be agreed at a later date.	
		7.2 Swanland Village Association: Swanland Festival begins 9 th July for two weeks and there are a wide variety of events arranged for every day.	YD
		7.3 Area of Common Character: Ongoing.	GC

SignedChairman Geoffrey Chapman 5th July 2010

		7.4	Adoption of road by Christ Church: Promised report not received. It was resolved that the clerk should make enquiries.	GC/RJJ	
313	8.	Footpaths:			
		8.1	Dale Road Link Footpath: The Vice Chairman is waiting for notification of a meeting to discuss the footpath.	MB	
		8.2	Swanland School Footpath: Clerk to make enquiries.	GC/RJJ	
314	9.	Newsletter and communication:			
		9.1	Newsletter: Ward Councillor Gilmour previously informed the clerk that there is a considerable amount to put into the newsletter.	HG	
		9.2	Report from meetings attended by members of the Parish Council during the past month.		
			9.2.1 Haltemprice Stakeholder Workshop NHS. Ward Councillor Gilmour was unable to attend the Parish Council meeting to pass on information.	HG	
			9.2.2 Local Development Framework: The Chairman informed the meeting that the LDF is setting parameters for all development for the next 15 years, but that is likely to be another 2 years before it is finalised. Development will be for major towns. Swanland, along with many others, are villages where no development will take place.	GC/JS	
315	10.	Ward Councillors report. Ward Councillor Gilmour was unable to attend the meeting.			HG
316	11.	Pond:			
		11.1	Water quality has improved. Water lilies have survived. Urgent works need to be carried out to the gabion inlet and the rubble wall needs rebuilding. Chairman Chapman stated that there are existing mesh cages that can be utilised. Councillor May suggested that some of the existing vegetation could be split for planting elsewhere and this was agreed. A water level gauge will be installed to monitor water level for the next 12 months. Councillor May informed the meeting that there could be two places on the east side where water is escaping. The Chairman stated that the fish in the pond create a lot of interest. It was resolved to review the reduction of the number after the breeding season is over.		
317	12.	Playing Fields: (See also Open Forum)			JR
318	13.	Village Hall: To discuss relevant issues. Flooring: Chairman Chapman met with Paul Priestley-Leech of Village Hall Trustees and it was agreed that the problem with the sprung flooring in the main hall will be monitored. The old flooring is in need of attention due to splintering. This will be inspected to decide solution. Roofing repairs: This has been requested.			MB
319	14:	Allotments: Car Park on chalk pit end has been improved.			MM
320	15.	Highways and lighting: To discuss relative items, parking etc. a) Surface dressing programmed for Tranby Lane to be carried out shortly. b) Street Lighting: To be discussed at a later date. c) Path repairs: The Spinney and Northfield have been done. Wauldby View path repair has been requested as this is in poor condition. East Riding has informed the Parish Council that more extensive repairs other than slurry sealing are needed.			GC
323	16.	Seats: Seat on Westfield Lane not owned by Parish Council.			
324	17.	Tree Applications: Ashford, North Drive – The trees in question are in situ and East Riding has taken photographs. Mr Hemmingway of East Riding will be looking himself when he is in the area. Vice Chairman Burman to check original plans. Trees behind Haldenby Court, plans to replant following removal of poor specimen.			YD/MM/MB
		17.1 Tree applications received:			
		Planning	Address	Details	Recommendatio

		No.			ns by Parish Council	
		10/60068	37 Wauldby View	Prune overhanging trees	Approval	
		17.2 Tree application decisions received:				
		Planning No.	Address	Details	Decision by East Riding	
			None received to date.			
		17.3 It was resolved to approve and agree tree applications and decisions. Proposed: Councillor Stead. Seconded: Councillor Fairburn.				
325	18.	Planning Applications: Planning enforcement discussions a) 2 Greenstiles Lane. This conforms to regulations. Residual issues still to be addressed. b) Pillars, Rhuddson, Kemp Road – Still under review.				P.A.G.
		18.1 Planning Applications received:				
		Planning No.	Address	Details	Recommendations by Parish Council	
		09/04954	Plot 3 Parkview, 26 West Leys Road	Alterations and extensions to rear of garage	Approved with comment	
		10/01564	44 Dale Road	Erection of garden wall	Objections	
		10/01397	1 Swanland Hall, Hall Park	Erection of entrance lobby	Approval	
		10/01494	44 Hall Park	Construction of 3 No. dormer windows in roof at front and 5 No. roof lights in roof at rear	Approval with concerns regarding overlooking	
		10/01895	5 Queensbury Way	Erection of single storey extension to side and rear following demolition of existing garage	Refusal	
		10/02040	7 Manor Road	Erection of single storey extension at rear, construction of pitched roof over existing dormers, installation of a velux window at front and installation of window to east gable	Circulating 28 May 2010	
		10/01297	46 Manor Road	Erection of two storey extension to side and single storey covered area to rear	Circulating 26 May 2010	
		18.2 Planning Application decisions received:				
		Planning No.	Address	Details	Decision by ERYC	
		10/00957	36 West End	Erection of 2-storey & single storey extensions	Planning approved	
		10/00990	14 Mill Road	Alterations to increase roof heights, installations	Planning approved	

				at front and rear and associated alterations			
		10/00562	Staddlestones Garth, 46 Tranby Lane	Erection of single storey extensions to rear, first floor extension to side & front, alterations to roof to create first floor, construction of dormer windows to front & rear and detached single storey garage to front	Planning approved		
		10/01015	Parkview 26 West Leys Road	Erection of dwelling(substitution of house type including larger garage) amendment to 08/03427 on Plot 2 within curtilage	Planning approved		
		10/01117	2 Greenstiles Lane	Extension of existing piers to 1.8M and erection of railings to 1.8M over 1M high wall	Planning Refused		
		10/01208	52 Chantry Way	Erection of porch and extension to existing dormer to front	Planning approved		
		10/01327	27 Northfield	Erection of first floor extension to side	Planning approved		
		18.3 Planning Application Appeals:					
		Planning No.	Address	Details	Decision		
			None to date				
		18.4 It was resolved to approve and agree Planning Application decisions. Proposed: Councillor Richardson. Seconded: Councillor Stead.					
326	19.	Clerks Report:				RJJ	
		19.1	Commuted Sum Survey: Email from Lea Anne Wright to say that our letter has been passed on to planning 6 th May.				
		19.2	Grit Bins: Extra bins have been removed and credit note has been issued.				
		19.3	Litter Bin St. Mary's Walk: East Riding state that no new bins will be issued this year.				
		19.4	Dog Wardens: Email received on Clerk network asking for support requesting more funding. No response required.				
327	20.	Training: CPD Course "Managing Charities – Trustworthy" for Clerks and all members 5 th July in York. Cost of £95 plus VAT. It was resolved that the Clerk should attend SLCC meeting to be held in Helmsley 10th July 2010 (Training will cover new standing orders and public participation at meetings). Fees £20.00. Cheque will be raised at the next meeting.				RJJ	
328	21.	Consultations and Correspondence					
		21.1	Swanland Playing Fields Association Minutes - Noted.				
		21.2	Healthcare Stakeholders Meeting 17 May, Willerby – Noted.				
		21.3	Flood Risk Consultation: – Noted.				
		21.4	Standards Board Meeting May 21 st County Hall - Noted.				
		21.5	LAT Meeting: - Noted.				
		21.6	Rural Services Network – Fairer funding for Rural Areas - Noted.				
329	22.	Accounts: Clerk now has on-line access to accounts in order to view transactions and vire between accounts and this is proving to be most helpful.				RJJ	
		22.1	Receipts: Interest on allotment account .41p				

	22.2	Payments: Clerk has requested change in date of clerk's phone bill from Kingston Communications to come in the middle on the month instead of two days after the agenda goes out. This is in order that it may be paid within time limit. Invoices will now arrive on 15 th day of the month due. This has now been arranged.					
		Payable to:	Item	VAT	Amount	Total	RJJ
		R Jordan-Jackson	Salary 798.62 less tax £147.40 Expenses: Accounts to Audit Commission 1.70 Stamps 13.68		666.60	666.60	
		HM Revenue & Customs	Tax 147.40. NI 41.29		188.69	188.69	
		NPower	LGUCXKM7 LGUCXG2V CR NOTE LGUCXK22 LGUCXG2T CR NOTE TOTAL	43.80 6.63 3.52 .29 40.40	876.02 132.57 22.54 1.85 764.14		
		Kingston Communications	Clerks phone KCL0007682940	5.92	33.86	39.78	
		Cba (accountants) Ltd	Professional Services rendered for internal audit	96.25	550.00	646.25	
		Supplies	Magnetic strips for notice board/Dividers/staples	8.12	46.35	54.47	
		Total Payable for May Invoices: £2400.33					
330	22.3	Accounts: It was resolved to agree and approve payments and circulated Cost Centre Report. Proposed: Councillor Stead Seconded: Councillor Fairburn					