

# Swanland Parish Council

**The Meeting of Swanland Parish Council was held in Swanland Village Hall on  
Monday 1<sup>st</sup> February 2010 at 7.30 p.m.**

Minute No.	Item	MINUTES	Action by
193	1.	<b>Present: Chairman Chapman, Vice Chairman Burman, Councillors May, Richardson, Dumsday, Sanderson, Fairburn, Ward Councillor Gilmour, PC Richard Eglen.</b>	
194	2.	<b>Apologies: Councillor Stead.</b>	
195	3.	<b>It was resolved to agree and accept minutes from meeting held on Monday 7<sup>th</sup> December 2010 as a true record.</b>	
196	4.	<b>Declaration of personal or prejudicial interests: Ward Councillor Gilmour - School, Strategic Planning Committee (PS). Chairman Chapman – Allotments (PS). Councillor Dumsday - SVA, Village Hall (PS). Councillor Richardson – Sykes Close (PS)</b>	
197	5.	<b>Police Report:</b> PC Eglen reported that five crimes in all were reported between December and end of January 2010. No results from poaching patrols. Parking on Playing Field and speeding vehicles complaint reported by Councillor Richardson.	
198	6.	<b>Open Forum: Members of the public present: 8</b> <u>Wildlife Group:</u> Secretary of Swanland Wildlife Group thanked the Parish Council for gifts received and support during the Pond Restoration project. Ms Ledgard informed the meeting that Martin Ewens of Ewens Graphics donated £200 to the pond fund for the purchase of native water lilies. Position of Awards for All plaque to be decided at the next meeting of the Pond Partnership. (See also Item 11) <u>Speed bumps:</u> A resident requested installation of speed bumps through the village. It was pointed out that speed bumps slow down emergency vehicles, cause damage to cars and a great deal of noise is made by delivery vehicles going over the bumps which could affect residents. Driving through the village difficult and hazardous. Concern for safety of children both on Main Street and outside the school on Tranby Lane. (See also Item 15) <u>Swanland Playing Fields:</u> See item 12	RJJ
199	7.	<b>Matters Arising:</b> To receive information on the following ongoing issues and decide further action where necessary.	
	7.1	Village Signs: Mrs Rogerson of Swanland Village Association sent a message of thanks to the Parish Council for their support and the erection of the first two village signs.	
	7.2	Swanland Village Association: Nothing to report at this time.	
	7.3	Area of common Character: No further information received at this point.	
200	8.	<b>Footpaths:</b>	
	8.1	Dale Road Footpath: Vice Chairman Burman stated that he had been in touch with East Riding Council regarding the formation of the Dale Road link footpath. East Riding will be considering funding of the scheme which has been priced in the region of £18,000. Further details should be forthcoming in the next few weeks and possibilities look hopeful. <b>It was resolved</b> that the situation would be monitored.	MB
	8.2	Swanland School Footpath: Instructions received by East Riding to progress orders in respect of the claimed footpath. Orders will be made and advertised in the near future.	
	8.3	Dog Control Order: General prohibition on playing areas. All land owned by East Riding Council will be covered. Worst dog fouling reported for a considerable time. Dog owners are not taking responsibility despite free dirt bags. <b>It was resolved</b> that once weather improves dog stencils will be re-painted as a reminder to dog owners. Fines can be imposed of up to £1000.	

201	9.	<b>Newsletter, communication and website:</b>		
	9.1	Newsletter: February Newsletter has been printed and delivery is imminent.		HG
	9.2	<b>It was resolved</b> that Emergency Plan would be posted on website for public information. No personal details other than Parish Council contacts to be published. East Riding Council is sending a booklet to all householders "Get Ready for the Unexpected" which also covers emergency plans.		
	9.3	Website: <b>It was resolved</b> that there was no need to increase the size of the website.		
202	10.	<b>Ward Councillor's report:</b> Ward Councillor Gilmour reported that East Riding has sent van round to fill potholes as they go. Multiple potholes reported everywhere. Ward Councillor Gilmour left the meeting prior to Item 16.		JA/HG
203	11.	<b>Pond:</b>		
	11.1	<p><u>Children walking on the frozen pond</u> were reported, concerns were raised for their safety, especially adjacent to fountain area.</p> <p><u>Father Christmas on the Pond</u> had a reduced crowd but was still a successful event. Ice caused great difficulties in the transport of Father Christmas across the pond, but the day was saved by Councillor May who waded in the freezing water to clear the way and make the event a success. The Parish Council praised his gallant support. The positioning of the rides in the Village Hall car park proved satisfactory and with permission from the Village Hall Trustees will be continued in future.</p> <p><u>Planting:</u> It was agreed to wait to see what plants have survived and which would need replacing. Additional and replacement planting to be agreed at a later date.</p>		
	11.2	<p><u>Dedication Ceremony</u> headed by Diana Wallis MEP took place on 30th January 2010 and was well supported. Representatives from East Riding and village groups all attended. The Head Master of Swanland Primary School promised his support and was presented with the first of the pond dipping equipment. Pond dipping platform to be arranged.</p>		
204	12.	<p><b>Playing Fields:</b></p> <p>Chairman of Swanland Playing Fields, Mr David Rhodes, was introduced by Councillor Richardson and spoke during the Open Forum. He thanked the Parish Council for their support. At present MUGA not used to its full potential and Mr Rhodes is looking to remedy the situation with a view to management of the area and consulting villagers. Maintenance costs could be high. Mr Rhodes stated that the parking area and footpath need attention. Future events to raise funds are being planned. It was stated that it is not economically feasible to go ahead with the extension at this point in time.</p>		
205	13.	<b>Village Hall:</b> Vice Chairman Burman has written to Architect to ask for advice with reference to WC roof and problems with flooring in main hall.		MB
206	14:	<p><b>Allotments:</b> Reminder letters have gone out to both existing and prospective tenants. Several confirmations and rents have been received. A member of National Vegetable Growing Society requests a visit to the allotments. Clerk to make contact to ascertain requirements.</p> <p><b>It was resolved</b> that once arrangements are known the information could be included on the allotment blog organised by one of the plot holders.</p>		RJJ
207	15.	<p><b>Highways and lighting:</b></p> <p><u>Parking and traffic</u> round the village is an ongoing problem. The meeting was informed that in a recent survey there were virtually no cars travelling over 30 mph but reduction of speed limit on Main Street could be considered. Clerk to write to Highways at East Riding Council to ask for advice and criteria for possible solutions.</p> <p><u>Additional grit boxes.</u> <b>It was Resolved</b> that the Parish Council would not request further grit boxes in the village at this time. It was agreed that the slopes off Main Street should be a priority in the future.</p>		RJJ
208	16.	<b>Seats:</b> <b>It was resolved</b> that the Clerk would contact insurance company to discuss amendment to description of seats owned by the Parish Council following updating of asset register.		RJJ

209	<b>17.</b>	<b>Tree Applications:</b> Meeting informed of receipt of 10/00001/TPO 1 <sup>st</sup> February 2010			MM/YD
		<b>17.1 Tree applications received:</b>			
		Planning No.	Address	Details	Recommendations by Parish Council
		10/00001/TPO	Ashford, North Drive	Fell 3 poplars and reduce hedge vegetation	Circulating
		<b>17.2 Tree application decisions received:</b>			
		Planning No.	Address	Details	Decision by East Riding
		TPO 28	12 St Mary's Walk	Removal of two dead pines 00641 & 00638 and three dead/dying silver birch	Removal with condition to replace with two Pinus nigra before end March 2010
		STA 6730	Swanland Lodge, West End	Removal of sycamore	Granted
			The Laurels, Tranby Lane	Damage to lime tree(No further action)	Replacement to be planted
		STA 6832	Kingswood, Greenstiles Lane	Prune 2 lime and 1 sorbus	Granted
		STA 6794	Cranford Court	Prune blue atlas cedar	Granted
		STA 6784	91 Northfield	Prune ash tree	Granted
		<b>17.3 It was resolved</b> to approve and agree tree applications and decisions: <b>Proposed:</b> Councillor Richardson. <b>Seconded:</b> Councillor Sanderson			
210	<b>18.</b>	<b>Planning Applications:</b>			P.A.G.
		<b>18.1 Planning Applications received:</b>			
		Planning No.	Address	Details	Recommendations by Parish Council
		04/07074	Land north of Country Park, Ferriby Road	Outline application for development.	With conditions
		09/038216	Templestowe, Chantry Way	Amended Plans – alterations and extensions including erection of single storey extension at rear and alterations to increase roof height to form first floor dormer windows	With conditions
		09/04823	Cara's Catering, 3 West End	Variation of condition 2 of Planning permission 02/06519 to extend opening hours to between 9.00am and 9.00pm on Fridays and Saturdays and 25 other days of the year.	Majority vote to recommend refusal
		<b>18.2 Planning Application decisions received:</b>			
		Planning No.	Address	Details	Decision by ERYC
		09/03919	East Gable 34 West End	Erection of two storey extension to rear, detached garden store to rear and alterations to increase width of vehicular access	Granted
		09/03936	Heatherton, The Park	Erection of single storey extension to side of existing pool building	Granted

		09/03573	51 Northfield	Erection of single storey extension to front and two storey extension to rear	Refused		
		09/04380	The Gables, Kemp Road	Erection of single storey extension to front	Granted		
		09/04385	37 Wauldby View	Erection of garage to side, alterations to form additional living accommodation and construction of pitched roof	Granted		
		09/04037	Staddlestones Garth 46 Tranby Lane	Erection of 2 No. wooden gates	Granted		
		09/04015	Heather Field, 10 Styles Croft	Erection of two storey extension to side	Granted		
		09/04464	27 Northfield	Erection of single storey extension to front and conversion of garage to additional living accommodation	Granted		
		09/03907	Land west of Royd Top	Erection of dwelling with attached garage (Renewal of planning permission 07/02660/PLF) - since original applications there has been a change to local development framework for Swanland to be categorised as DS5 (no development because of insufficient infrastructure.)	Refused		
		<b>18.3 Planning Application Appeals:</b>					
		Planning No.	Address	Details	Decision		
			None to date				
		<b>18.4 It was resolved</b> to approve and agree Planning Application decisions. Proposed: Councillor May. Seconded: Councillor Fairburn					
211	<b>19.</b>	<b>Clerks Report:</b>					RJJ
	19.1	Flooding Northfield: Negotiations between East Riding Council and Yorkshire Water to rectify problem of flooding of the bungalow in Northfield now in progress.					
	19.2	Blocked drain Kemp/Tranby manhole & kerb repair Main Street. All have been attended to.					
212	<b>20.</b>	<b>Training:</b> Code of Conduct Training 5 <sup>th</sup> February 10: Parish Clerk and Councillor Richardson to attend. 2010 Practitioner's Conference 26 February 2010 – Stoke on Trent. Information only. SLCC "Back to Basics" 9 <sup>th</sup> February 2010 – <b>It was resolved</b> that Clerk would attend. Clerk has asked for several items to be discussed at the training day. <b>It was resolved</b> that Clerk could attend ERNCLLA "Power of Well-Being" additional module of Cilca qualification already held by Clerk. Date to be confirmed.					
213	<b>21.</b>	<b>Consultations and Correspondence circulated.</b>					
	<b>21.1</b>	Chairman's Award : Noted					
	<b>21.2</b>	Bus Services to Hessel: Noted					
	<b>21.3</b>	River Hull Flood Risk & Haltemprice Liaison Group: Noted.					
	<b>21.4</b>	Amendment Bill empowering Local Councils: Noted.					
	<b>21.5</b>	Tackling Anti Social Behaviour Issue 2 and reply to survey: Noted.					

		<b>21.6</b>	Nominations for Parish Council Representative Standards Committee: Noted.																																																													
		<b>21.7</b>	Sustainable Communities Act: Noted.																																																													
<b>214</b>	<b>22.</b>	<b>Accounts:</b>																																																														
		22.1	<p><b>Receipts:</b> Bank Interest received: Alliance &amp; Leicester £8.47. Barclays £2.02 Collection from Father Christmas on the Pond event £151.00. VAT refund up to 31 Dec 2009 £559.85. Collection for Christmas Lights £73.46. £75.00 for on line submission to HM Revenue &amp; Customs 2009. Rent for allotment plots £60.00 (Clerk reported that further rents had been received since agenda posted).</p> <p><b>Total Receipts: £929.80</b></p>																																																													
		22.2	<p><b>Audit: It was resolved</b> to accept terms and conditions as stated by cba Accountants - Auditors.</p>																																																													
		22.3	<p><b>Reviews carried out as a result of Auditor recommendations:</b></p> <p>a) Asset Register update. Clerk in process of update and review as recommendations by auditors. This could result in amendments to insurances.</p> <p>b) Bank transfers authorisation already instigated August 2009.</p> <p>c) No petty cash, but monies received for rent to allotments, receipted and paid into allotment account which is then reconciled monthly. <b>It was resolved</b> that Councillor Richardson would periodically monitor the income.</p> <p><b>It was resolved</b> to amend Financial Regulations Items 5.4 and 9.1 as circulated. Proposed: Councillor Dumsday. Seconded: Councillor May.</p>																																																													
		22.4	<p><b>Purchase of A3 printer: It was resolved</b> that should the existing A4 printer fail before the time comes to purchase an A3 printer, the Chairman could make a decision on behalf of the Parish Council for the Clerk to go ahead and purchase a new printer. It would not be economical to carry out repairs to A4 printer.</p>																																																													
		22.5	<p><b>Payments:</b> Accounts entry ref No. 206</p>																																																													
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		Hedley L Burman	Block paving repairs by pond 268.00 Skip hire 120.00 Erection of two Swanland signs 440.00 Repairs to and replacement of Christmas lights 332.00	174.00	1160.00	1334.00		
		Christ Church	Electricity supply to pond lights		118.00	118.00		
		<b>22.6 Awards for All</b>						RJJ
		<b>Payable to:</b>	<b>Item</b>	<b>VAT</b>	<b>Amount</b>	<b>Total</b>		
		Awards for All	Refund of unused grant		1345.00	1345.00		
215		<b>Payable for General Invoices: £2931.20 Payable for Awards for All: £1345.00 TOTAL £4276.20</b>						
216		<b>It was resolved to agree and approve receipts, payments and circulated Cost Centre Report.</b> Proposed: Councillor Sanderson. Seconded: Councillor Richardson.						
		<b>These minutes will be subject to agreement at the next meeting which will be held on March 1<sup>st</sup> 2010</b>						