

Swanland Parish Council

**The Meeting of Swanland Parish Council was held in Swanland Village Hall
at 7.30 p.m. on Tuesday 6th April 2010**

Minute No.	Item	MINUTES	Action by
241	1.	Present: Chairman G Chapman, Vice Chairman Burman, Councillors Dumsday, Stead, Richardson, Ward Councillor Gilmour and Ward Councillor Abraham	
242	2.	Apologies: Councillors May, Fairburn & Sanderson	
243	3.	It was resolved to agree and accept minutes from meeting held on March 1 st 2010. Proposed: Councillor Stead, Seconded: Councillor Dumsday.	
244	4.	Declaration of personal or prejudicial interests: Chairman Chapman- Allotments (PS). Councillor Dumsday- Village Hall and Swanland Village Association (PS). Ward Councillor Gilmour -School and Planning (PS) Councillor Stead -School and Swanland Village Association (PS).	
245	5.	Police Report: Report received showed that 8 crimes had been reported. Crimes included attempted break-in, theft from local shop, domestic incidents, and interference with village hall sign. Antisocial behaviour in village still under observation.	
246	6.	Open Forum: 2 members of the public present. No questions received from the public.	
247	7.	Matters Arising: To receive information on the following ongoing issues and decide further action where necessary.	
	7.1	Village Signs: Nothing to report at this time.	
	7.2	Swanland Village Association: Newsletter going out this week.	YD
	7.3	Area of Common Character: No further information to date.	
	7.4	Community Emergency Plans: All up to date and posted on website.	YD/JR
248	8.	Footpaths:	
	8.1	Dale Road Link Footpath: Vice Chairman Burman in contact with East Riding. Funding being looked into.	MB
	8.2	Swanland School Footpath: A notice should be displayed shortly.	
249	9.	Newsletter and communication:	
	9.1	Newsletter: It was resolved that the next Parish Council Newsletter would be sent out in June.	
	9.2	Report from meetings attended by members of the Parish Council during the past month. As a result of the attendance of Councillor Dumsday at North Ferriby Parish Council meeting with Sharon Mays of NHS, leaflets of the overview were made available.	
250	10.	Ward Councillors report. Ward Councillor Gilmour reported that Tesco want to build in Welton to include a petrol station and car parking for 400 cars. Could be problems with access. Would not be popular with residents in area. Ward Councillor Abraham mentioned that it would be fairly big premises and could cause quite heavy traffic. Chairman Chapman asked if the Parish Council could be kept informed of developments. Ward Councillor Gilmour stated that there was still some stencil spraying to be done in dog pollution areas. Chairman Chapman requested that one should be placed outside the shop. Ward Councillor Gilmour stated that she had received a large amount of calls with reference to the bus routes (See also Item 15 Highways). Ward Councillor Abraham drew attention to recent road accident in Welton area. Diversion not managed properly and caused traffic build up. Drivers not complying with diversion route.	HG/JA

251	11.	Pond:									
	11.1	Ms Ledgard sent apologies. Councillor Dumsday passed on relevant information. Injured white duck removed from pond. Cages to lilies in need of attention. No sign as yet of growth of invasive weed. Large dead carp to be removed. Help requested to work on gabion basket. Query raised as to the whereabouts of additional cages.									
252	12.	Playing Fields: Councillor Richardson reported that the Football Association was looking for land and landowners were offering to lease area sufficient for two football pitches and parking. Could release pressure on parking at Playing Fields.	JR								
253	13.	Village Hall: <u>Roof repairs:</u> It is the Parish Council's responsibility as landlords to pay for the repairs to the roof. Two prices received 1) Patch repair - £496. 2) Full repair £460. It was resolved that a full repair would be carried out and the works were authorised subject to costs remaining below £500. Proposed Chairman Chapman: Seconded: Councillor Stead. <u>Flooring Repairs:</u> Chairman Chapman suggested that the flooring contractor should be contacted to see if it would be viable to insert a thermostatically controlled mechanism that regulates the under floor heating to the main hall during the summer periods. Time limits and temperatures to be discussed. It was resolved that this line of enquiry would be carried out in order to obtain a solution to the problem.	MB/GC								
254	14:	Allotments: Change of annual agreement date to 1 st January each year was discussed but no resolution made at this point.									
255	15.	Highways and lighting: To discuss relative items, parking etc. a) <u>Adoption of road outside Christ Church.</u> Letter received from East Riding stated that two further lights would be required as the existing lights at Christ Church did not come up to standard. Columns have to be 5M high. Cost for each light would be in the region of £1000 each. East Riding stated that the width of the road required further lighting on the pond side. This would mean additional costs for positioning of lights and servicing. Further discussion will be needed. It was suggested that the old lights could be advertised and sold to help reduce costs. b) <u>Gritting</u> –Inclusion of reminder in Autumn newsletter for residents to obtain supply of grit in preparation for winter. c) <u>Bus schedules:</u> Hessle Bus: A daily bus service to Hessle will commence in May. Advertising leaflets for distribution will be sent to Clerk for distribution. Bus Route 153: Options to change Bus 153 timetable to after 9.30 at the pond forwarded to EY Commercial Manager for his attention. If any changes to be made it could take 8 weeks for reorganisation. d) <u>Festive Lighting on Public Land 2010.</u> It was agreed that the Christmas lighting did not come under the restrictions category specified by East Riding therefore nothing needed to be done as all the safety issues are covered. e) <u>Village Walkabout</u> carried out on 24 th March. Chairman Chapman informed the meeting that all suggested items for works round the village had been agreed and work will start shortly. Many of the works had already been carried out such as hedge trimming, potholes, drains etc.									
256	16.	Seats: Insurance amended to cover updated description.									
256	17.	Tree Applications:	MM/YD								
		17.1 Tree applications received:									
		<table border="1"> <thead> <tr> <th>Planning No.</th> <th>Address</th> <th>Details</th> <th>Recommendation by Parish Council</th> </tr> </thead> <tbody> <tr> <td></td> <td>None to date</td> <td></td> <td></td> </tr> </tbody> </table>	Planning No.	Address	Details	Recommendation by Parish Council		None to date			
Planning No.	Address	Details	Recommendation by Parish Council								
	None to date										
		17.2 Tree application decisions received:									
		<table border="1"> <thead> <tr> <th>Planning</th> <th>Address</th> <th>Details</th> <th>Decision by East</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Planning	Address	Details	Decision by East					
Planning	Address	Details	Decision by East								

		No.	None received to date.		Riding																																						
		17.3 To approve and agree tree applications and decisions. None received to date.																																									
258	18.	Planning Applications: Planning enforcements: 18.1 Greenstiles Lane. It was resolved to object to the planning applications. Concerns raised by residents. 18.2 Staddlestones, Tranby Lane. It was resolved that objections would be raised regarding the placement of garage to the front of the property and a Tree Preservation Order request for beech trees on the property should be placed. 18.3 Rhuddson, Kemp Road: Placement of pillars at the entrance of property on Kemp Road still under discussion and the matter is with the Enforcement Officer.				P.A.G.																																					
		18.4 Planning Applications received: <table border="1"> <thead> <tr> <th>Planning No.</th> <th>Address</th> <th>Details</th> <th>Recommendation by Parish Council</th> </tr> </thead> <tbody> <tr> <td>10/00562</td> <td>Staddlestones Garth, 46 Tranby Lane</td> <td>Erection of single storey extension to rear, first</td> <td>Objections</td> </tr> <tr> <td>10/00645</td> <td>Gilboa, 16 Tranby Lane</td> <td>Erection of detached garage, entrance gates</td> <td>Approval with conditions</td> </tr> <tr> <td>10/00674</td> <td>Elsham, West Ella Road, Kirk Ella</td> <td>Erection of 2-storey extension to side</td> <td>Approval</td> </tr> <tr> <td>10/00663</td> <td>8 Copper Beech Close</td> <td>Erection of detached garage to side and new</td> <td>Approval</td> </tr> <tr> <td>10/00957</td> <td>36 West End</td> <td>Erection of single storey extension to side, two-</td> <td>Approval</td> </tr> <tr> <td>10/00990</td> <td>14 Mill Road</td> <td>Alterations to increase roof height, installations</td> <td>Approval</td> </tr> <tr> <td>10/01015</td> <td>Parkview, 26 West Leys Road</td> <td>Erection of dwelling (substitution of house)</td> <td>Circulating</td> </tr> <tr> <td>10/01117</td> <td>2 Greenstiles Lane</td> <td>Extension of existing piers to 1.8M and erection of</td> <td>Objections</td> </tr> </tbody> </table>					Planning No.	Address	Details	Recommendation by Parish Council	10/00562	Staddlestones Garth, 46 Tranby Lane	Erection of single storey extension to rear, first	Objections	10/00645	Gilboa, 16 Tranby Lane	Erection of detached garage, entrance gates	Approval with conditions	10/00674	Elsham, West Ella Road, Kirk Ella	Erection of 2-storey extension to side	Approval	10/00663	8 Copper Beech Close	Erection of detached garage to side and new	Approval	10/00957	36 West End	Erection of single storey extension to side, two-	Approval	10/00990	14 Mill Road	Alterations to increase roof height, installations	Approval	10/01015	Parkview, 26 West Leys Road	Erection of dwelling (substitution of house)	Circulating	10/01117	2 Greenstiles Lane	Extension of existing piers to 1.8M and erection of	Objections	
Planning No.	Address	Details	Recommendation by Parish Council																																								
10/00562	Staddlestones Garth, 46 Tranby Lane	Erection of single storey extension to rear, first	Objections																																								
10/00645	Gilboa, 16 Tranby Lane	Erection of detached garage, entrance gates	Approval with conditions																																								
10/00674	Elsham, West Ella Road, Kirk Ella	Erection of 2-storey extension to side	Approval																																								
10/00663	8 Copper Beech Close	Erection of detached garage to side and new	Approval																																								
10/00957	36 West End	Erection of single storey extension to side, two-	Approval																																								
10/00990	14 Mill Road	Alterations to increase roof height, installations	Approval																																								
10/01015	Parkview, 26 West Leys Road	Erection of dwelling (substitution of house)	Circulating																																								
10/01117	2 Greenstiles Lane	Extension of existing piers to 1.8M and erection of	Objections																																								

				railings to 1.8M over 1M high wall			
		09/04823	West End 3 Cara's Catering	Variation of condition 2 of planning permission 02/06519 to extend opening hours to between 9.00 am & 9.00 pm on Fridays and Saturdays and Valentine's Day, Mother's Day, Father's Day, New Year's Eve and 14-24 December	Resolved by majority vote to object.		
		18.5 Planning Application decisions received:					
		Planning No.	Address	Details	Decision by ERYC		
			None to date				
		18.6 Planning Application Appeals:					
		Planning No.	Address	Details	Decision		
			None to date				
		18.7 It was resolved to approve and agree Planning Application decisions. Proposed: Councillor Stead Seconded: Ward Councillor Gilmour					
259	19.	Clerks Report:					RJ
	19.1	Clerk attended End of Year Audit Seminar. Preparation for annual submission to Audit Commission.					
	19.2	Data Protection. Confirmation of cover received.					
	19.3	Waste collection: Waste description completed and form returned.					
	19.4	Complaints received of blocked drains. All those reported have been cleared.					
260	20.	Training: ERNLLCA training seminar for Councillors "Understanding the Role of the Clerk". Chairman Chapman and Councillor Richardson to attend.					
261	21.	Consultations and Correspondence					
	21.1	Flood Liaison minutes circulated. Noted					
	21.2	ERNLLCA Spring Conference Saturday 17 th April. Noted.					
	21.3	Sustainable Communities Act. Noted.					
	21.4	Local Development Framework. Noted.					
262	22.	Reviews: It was resolved that there should be an amendment to Standing Orders as follows: "To devolve authority to the Clerk of the Council to incur expenditure where an emergency exists or where delaying of payment will result in Swanland Parish Council incurring possible financial penalties. No single payment should exceed £1000 and any amount in excess of this will require the convening of an extra-ordinary meeting. (The legal authority for this action is LGA 1972 s101)". Proposed Councillor Dumsday. Seconded Ward Councillor Gilmour.					
263	23.	Accounts:					
	23.1	Receipts: Claim for refund of VAT up to 31 st March submitted to HM Revenue & Customs. All Allotment rents collected.					
	23.2	Payments:					
		Cheque No. 101859 RBS Solutions for Year End procedures cancelled. Purchase of A3 printer to take advantage of £100.00 sale offer and replace deteriorating existing printer has been done. Chairman's Authorisation as per February Minute No. 214. Refund of costs to Clerk for attendance at End of Year Audit Seminar £10.00.					
		Payable to:	Item	VAT	Amount	Total	
						RJ	

			tax 639.02 plus Expenses Stamps 8.28 End of Year Audit Seminar SLCC 10.00 Refund of fees paid. Depreciation of computer 250.00 Use of premises 250.00 Mileage 108.18 plus vat 2.51 = 111.07				
		HM Revenue & Customs	Tax 159.60 NI 41.29		200.89		200.89
		R Jordan-Jackson	Refund for purchase of A3 Printer £297.77 less sale offer £100.00 (197.77) Plus Purchase of A3 paper and ink cartridges for new printer (92.86)	43.29	247.34		290.63
		ERNLLCA	Training Seminar Chairman Chapman & Cllr Richardson		60.00		60.00
		ERNLLCA	Annual membership Renewal		699.96		699.96
		Supplies	Copy Paper	2.18	12.45		14.63
		Swanland Village Hall	Electricity for two street lights		18.90		18.90
		Total Payable for April Invoices: £2558.06					
264		23.3 Accounts: it was resolved to agree and approve payments and circulated Cost Centre Report. Proposed: Ward Councillor Gilmour Seconded: Councillor Dumsday					
265		These minutes will be subject to agreement at the next meeting which will be held TUESDAY 4 th May 2010					